# **POLICE AND CAMPUS SAFETY ADVISORY COMMITTEE**

# **MINUTES**

# **April 8, 2024**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **COMMITTEE MEMBERS** | | | | | |
| X | Acting Chief  Veronica Saucedo |  | Kristina Allende | X | Shannon Carter |
| X | Melissa Cunningham |  | Jill Dolan | X | Robin Cash |
|  | Brigitte Hebert | X | Lesley Johnson |  | Patricia Montoya |
| X | Scott Neighbor | X | Lani Ruh | X | Jamie Solis |
|  | Koji Uesugi | X | Sayeed Wadud |  | Lance Heard |
| **ASSOCIATED STUDENT MEMBERS** | | | | | |
|  | Tash Buie |  | Dani Silva |  | Ethan Wang |
| **GUESTS** | | | | | |
| X | Acting Deputy Chief  Aubrey Kellum | X | Sergeant Rafael Ixco | X | Sergeant Brian Owen |
|  | Michelle Shear |  | Liann Osborne | X | Stephanie Bolechowski |

1. Acting Chief Saucedo welcomed Robin Cash to the P&CS Advisory Committee. Robin is representing CSEA 262
2. Public Safety Forum update:
   * April 15th, 2:30 p.m. – 4:30 p.m. – DTC 13-1700
3. Update on Hiring committees:
   * Sergeant – the hiring committee has been formed, and interviews will take place in April.
   * PSO II – The president’s office is approving the hiring committee.
   * Lieutenant – the committee was surprised to see the position was posted and feels it should wait until the permanent Chief’s position is in place.
4. Redesign of Dispatch Center
   * The dispatch area needs to be reconfigured to allow enough space for three people.
   * Working with Tech Services to install large TVs to display the cameras across campus.
5. Survey:
   * Dr. Melba Castro has provided DHH resources to complete the video survey. Waiting for approval to launch. There is a request to have the video in other languages. Budget is an issue.
6. Contributions from around the room
   * Areas of improvement needed by P&CS
     + Communication – the campus does not know who to call first for a medical emergency.
     + Manpower needed at incidents.
     + Clear information and instructions from supervisors.
     + Dispatch doesn’t always relay the information reported correctly over the radio.
     + Coverage on the weekends
   * Acting Chief Saucedo responded, stating she realizes the department is understaffed and would like to double the number of new hires that have been approved, but it is a process.
   * Sergeant Ixco expressed the challenges of staffing.

* Areas of recognition for P&CS
* Continued department training.
* New commitment to communicate and acknowledge shortcomings.
* Noticeable improvement in morale.
* Personnel arrive promptly, always responsive.
* Students, Faculty, and Staff feel comfortable with P&CS.
* Presence during athletic events is appreciated.
* Support and communication have improved.
* The difference between PSOs & CSOs, including their job duties and uniforms, was requested
  + An explanation was provided by CSO Neighbor.
  + It was suggested that this information be presented at the New Employee Orientations.
* Suggestion to create a P&CS Social Media account
  + To provide timely communications to the campus, i.e., traffic, street closures, and events.
  + Mirror other community colleges.
  + Evaluated the suggestion.
* Open House
  + The possibility for P&CS to provide small group tours through the dispatch and report writing areas.
  + Looking at dates in May.