



# MT. SAN ANTONIO COLLEGE

## PRESIDENT’S ADVISORY COUNCIL

### MINUTES

February 23, 2022

<b>Location: 4-2440</b>		<b>Time: 3:00–4:30 p.m.</b>	
<b>Council Members:</b>			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Kristina Allende	<input type="checkbox"/> Tamra Horton	<input checked="" type="checkbox"/> Juan Mendoza
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Kelly Rivera	<input type="checkbox"/> Robert Stubbe	<input type="checkbox"/> Valerie Menna
<input checked="" type="checkbox"/> Koji Uesugi	<input checked="" type="checkbox"/> Roger Willis	<input checked="" type="checkbox"/> George Gutierrez	
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Chisa Uyeki	<input checked="" type="checkbox"/> John Lewallen	
<input checked="" type="checkbox"/> Jean Metter	<input checked="" type="checkbox"/> Emily Woolery	<input checked="" type="checkbox"/> Carol Nelson	<input checked="" type="checkbox"/> Brigitte Hebert (Notes)

### 1. Review of January 26, 2022 Meeting Notes

Minutes of January 26, 2022 were approved, as written.

### 2. DEISA Update

Dr. Audrey Yamagata-Noji shared two drafts of the DEISA Council Purpose and Function Statement, one being an overview of the council’s purpose, the other formatted properly. This is just a starting point for discussion during its development.

Recommended edits thus far:

- Reword Function 2
- Add a function related to quarterly reports
- Strike out Angelena Pride and add Tami Pearson

The revised Purpose and Function Statement will be provided for PAC’s review soon.

### 3. Smoke and Tobacco Free Campus Policy Workgroup

Koji Uesugi reported that this workgroup had their first meeting on February 3 to discuss the workgroup’s purpose, background rationale, and the policy that will be implemented. The next steps and future meeting dates were also discussed.

The California College & University Smoke/Tobacco-Free Policy Report Card is a resource that can provide some background and rationale in developing our policy. It provides the purpose and rationale of developing such a policy on campus and change use behavior.

(Please see BoardDocs for the attached document)

Chancellor Oakley's 2018 Memo to all CCC CEOs and CBOs supports a smoke/tobacco free policy. The percentage of participating community college campuses is about 60%.

It was suggested that a support group be created to assist students and staff with quitting smoking, along with more signage once implemented. Educating and informing the campus why we are doing this is important.

Through discussions in PAC and feedback from constituent stake holders, this workgroup was created to develop a policy and procedure that will be brought back to PAC , to the stakeholders, and to the Board of Trustees for recommendation and approval, with implementation in the fall.

It was agreed upon that the name of the workgroup will be updated to "Smoke/Tobacco Free Campus Policy Workgroup".

The next meeting will be March 22, the fourth Tuesday of each month.

#### **4. Overall Campus Equity Update**

- Kelly Rivera shared that Flex day was a success and included many equity minded events and breakout sessions.
- Jean Metter participated in Society for College and University Planning (SUUP) meeting and Strategic Planning Session.
- Emily Woolery and the Faculty Association participated in a district joint group meeting to discuss how to bring DEISA into the language of the hiring process.

#### **5. BP and AP 5140 – Student with Disabilities**

This BP/AP was presented for a first reading.

Motioned, second, and carried.

The BP/AP will be brought back for a second reading.

#### **6. Purpose and Function Statements and Committee Goals**

**The following was approved:**

- Police and Campus Safety Advisory Group

#### **7. Mission, Vision Statement and Core Values Workgroup**

The remaining participants were identified. The workgroup will review one element at a time (i.e. Mission). Look at each element, one at a time.

#### **8. Log Review (Scroggins)**

### **PAC Queue (3)**

- BP 2431 – CEO Selection
- AP 2712 – Conflict of Interest
- BP/AP 3900 – Freedom of Expression (5.12.21 Workgroup [Rivera, Woolery, Stubbe, Uesugi] to review AS recommendations)(9.22.21 student representation will be added)(2.23.22 still active)

### **AS Queue (2)**

- BP 4100 - Graduation Requirement for Degrees and Certificates (active)
- AP 4285 - Credit for Extra-Institutional Learning (2.23.22 sent back to workgroup for review)

### **HR Queue (5)**

- BP/AP 3430 - Prohibition of Harassment (per PAC of 5.13.20, return to HR)
- AP 3435 - Discrimination and Harassment Investigation (per PAC of 5.13.20, return to HR)
- AP 3540 - Sexual Assaults on Campus (per PAC of 5.13.20, return to HR)
- AP 7122 – Recruitment and Hiring – Management Employees

## **9. Other**

### **FUTURE MEETINGS:**

**March 9, 2022**

**March 23, 2022**

**April 13, 2022**

**April 27, 2022 – Expanded PAC**