



MT. SAN ANTONIO COLLEGE

PRESIDENT’S ADVISORY COUNCIL

MINUTES

January 26, 2022

Location: 4-2440		Time: 3:00–4:30 p.m.	
Council Members:			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Kristina Allende	<input checked="" type="checkbox"/> Tamra Horton	<input checked="" type="checkbox"/> Juan Mendoza
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Kelly Rivera	<input type="checkbox"/> Robert Stubbe	<input type="checkbox"/> Valerie Menna
<input checked="" type="checkbox"/> Koji Uesugi	<input checked="" type="checkbox"/> Roger Willis	<input type="checkbox"/> Johnny Armedaris	
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Chisa Uyeki	<input type="checkbox"/> John Lewallen	
<input checked="" type="checkbox"/> Jean Metter	<input checked="" type="checkbox"/> Emily Woolery	<input checked="" type="checkbox"/> Carol Nelson	<input checked="" type="checkbox"/> Brigitte Hebert (Notes)

1. Review of January 12, 2022 Meeting Notes

Minutes of January 12, 2022 were approved with the correction of changing “Academic Senate” to the “Impact Program” as the recipient of the ASCCC 2022 Exemplary Program Award.

2. Overall Campus Equity Update

- Koji shared our proposal for a presentation on the basic needs work we are doing on campus was accepted. We will be presenting at the NEA conference in Baltimore in March. This was made possible by the work of Emily Woolery and the Faculty Association.
- Rosa shared HERF just released FAQ for basic needs which is in alignment with our processes.
- Dr. Scroggins informed members that African American Success Center/ASPIRE lead by Clarence Banks and the ASPIRE group is now in their new location in Building 6 that provides easy access to students.

3. Purpose and Function Statements and Committee Goals

The following was approved, some with minor recommendations:

- Facilities Advisory Committee (update Mgt. Position member)
- Health and Safety Committee – Purpose and Function Statement only (update Dir., of Student Health Services member and footnote)
- Information Technology Advisory Committee - Purpose and Function Statement only (add a Function statement on DEISA)
- Institutional Effectiveness Committee – Goals and Progress Report
- Outcomes Committee (approved by Senate; possible addition to goal in the future)
- Planning and institutional Effectiveness Committee
- Professional Development Council

- Strong Workforce Advisory Committee
- Student Equity Committee
- Student Preparation, Equity, and Achievement Council (update VP, AS position)
- VOICES

The following will be returned to the committee for revisions and resubmitted to PAC for approval:

- Health and Safety Committee – Goals and Progress Report (link goals to current Strategic Plan Goals)
- Information Technology Advisory Committee – Goals and Progress Report (add Laptop Loaner Program goal)
- Institutional Effectiveness Committee – Purpose & Function Statement (Add Dean, Instruction and Budget Committee Liaison; add Function statement pertaining to or commitment to desegregated all data by racial ethnic groups and the disproportionment impact in analyzing division programs and our KPI's.

PAC has requested that the Health and Safety Committee provide an update at our next meeting.

4. Annual Review of Mission, Vision Statement and Core Values

After much discussion, it was decided a workgroup will be created to edit the existing document, one portion at a time. Adequate time will be given allowing all groups to have buy-in. It will be presented to PAC in the spring for approval and to the Board in June. Names will be approved at our next meeting.

5. Non-Smoking on Campus Policy

First meeting is scheduled for February 3, 2022. Brigitte will work with Koji to develop the agenda.

6. Log Review (Scroggins)

PAC Queue (3)

- BP 2431 – CEO Selection
- AP 2712 – Conflict of Interest
- BP/AP 3900 – Freedom of Expression (5.12.21 Workgroup [Rivera, Woolery, Stubbe, Uesugi] to review AS recommendations)(9.22.21 student representation will be added)

AS Queue (2)

- BP 4100 - Graduation Requirement for Degrees and Certificates (active)
- AP 4285 - Credit for Extra-Institutional Learning (active)

HR Queue (6)

- BP/AP 3430 - Prohibition of Harassment (per PAC of 5.13.20, return to HR)
- AP 3435 - Discrimination and Harassment Investigation (per PAC of 5.13.20, return to HR)

- BP/AP 3540 - Sexual Assaults on Campus (per PAC of 5.13.20, return to HR)
- AP 7122 – Recruitment and Hiring – Management Employees

7. Other

FUTURE MEETINGS:

February 9, 2022

February 25, 2022

March 9, 2022