



MT. SAN ANTONIO COLLEGE

PRESIDENT’S ADVISORY COUNCIL

MINUTES

December 11, 2019

Location: 4-2440		Time: 3:00–4:30 p.m.	
Council Members:			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Kristina Allende	<input type="checkbox"/> Tony Rivas	<input checked="" type="checkbox"/> Maricela Vazquez Aviles
<input checked="" type="checkbox"/> Madelyn Arballo	<input type="checkbox"/> Serena Ott	<input checked="" type="checkbox"/> Robert Stubbe	<input type="checkbox"/> Jesus Garcia
<input checked="" type="checkbox"/> Grace Hanson	<input checked="" type="checkbox"/> Lance Heard	<input checked="" type="checkbox"/> Johnny Jauregui	
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Chisa Uyeki	<input checked="" type="checkbox"/> John Lewallen	
<input checked="" type="checkbox"/> Joan Sholars	<input type="checkbox"/> Emily Woolery	<input type="checkbox"/> Carol Nelson	<input checked="" type="checkbox"/> Brigitte Hebert (Notes)

The meeting was called to order at 3:27 p.m.

Guests included Richard Mahon, Mike Williams, Lianne Greenlee, Bill Rawlings, and Sokha Song.

1. Review of October 23, 2019 Meeting Notes

Approved, as written.

2. Review of November 13, 2019 Expanded PAC Meeting Notes

Approved, as written.

3. Accreditation Steering Committee (ASC) Update

Richard Mahon reported that this committee has met since their last update

- ASC is currently in a transition which will allow an opportunity to learn what accreditation is.
- They are also looking broadly at the 2021 QFE visit.

4. Institutional Effectiveness Committee (IEC) Update

Richard Mahon reported that this committee has met since their last update.

- The Strategic Plan was extremely detailed at first, but then it became a one-page infographic diagram that didn’t provide much planning or strategy. It should be focused enough to be memorable to the entire college community.
- We need to be pulling towards the same goals.
- There are a few new broad principles we will be working towards.
- We should take tools that have evolved over time and get the most benefit out of them.

- IEC is working to provide a vision on how these tools can overlap to the maximum degree so the campus can have a sense of common tools to move us in a common direction.
- Our grand strategic goal is using the list of tools to develop a short, readable, and inspiring vision that will help us work together.
- IEC should have something for Expanded PAC in the spring that can be adopted by the college that will help us move forward.
- IEC invites the PAC members to share their thoughts.

5. Police and Campus Safety Advisory Committee Update

Mike Williams reported that this committee has met since their last update:

- There is a real need to have a handle on what the campus expects from our department. RIE has conducted a survey and results will be finalized in the next week. These results will drive many of the issues.
- Lexipol is a policy and procedure manual that is used by newly established law enforcement agencies. It is a very detailed document/program with standards that reach across the country.
- Our challenge is how Lexipol relates to the "Use of Force" policy.
- The committee is looking to make sure it is user friendly for this campus and that it addresses our department, personnel, and campus needs; the policy needs to fit us and our campus.
- The goal is to have a draft for consideration by the end of first quarter.
- Dr. Scroggins informed the committee that it is our intention of having a Town Hall during the spring semester to discuss the "Use of Force" topic.
- There is a concern that anyone can purchase a parking permit and that overnight parking on campus is not enforceable.
- Mike Williams attended a threat assessment conference, in which participants were informed that a threat only stops when responding officers arrive.
- The development of a Multi-threat Assessment Team is being proposed.
- The Behavior and Wellness Center is also looking at threat assessment
- There is a need for more safety escorts on campus.
- The POST Certification application has been submitted with a visit expected in the spring.
- Dr. Scroggins suggested that Mike Williams be a part of the restorative justice process.

6. Professional Development Council (PDC) Update

Lianne Greenlee reported that this committee has met since their last update.

- Preparations are on their way to finalizing the annual management retreat, also known as the Peak Retreat Summit.
- Mt. SAC was awarded a Title V Developing Hispanic Serving Institutions Grant which will be used to extend programs.
- A Joint Task Force has developed a professional development BP/AP.
- A new data base, POD Connect, the first state-wide pilot, has been launched.
- Fall Flex Day very successful with 374 in attendance.
- The New Faculty Seminar is in its 23rd year providing 40 new faculty with information and resources through an equity lens.
- Spring FLEX Day proposals are currently being accepted.
- Professional Development and Guided Pathways faculty are collaborating to plan the second annual Faculty Focus Retreat, which will be held the end of March, 2020.
- CPD Day was successful with over 200 attending, including the new Learning Fair.
- In collaboration with CSEA, a form has been developed for classified staff to request use of state professional development funding for classified employees.

- A Manager On-Boarding Program will begin in February, 2020 and current managers are encouraged to go through program.
- The 2019-20 POD Conference and Travel budget is being utilized by constituencies across campus.
- Conference and Travel requests for funding are at an all-time high.
- PDC determines allocations per group based on the number of employees in each group, excluding Managers and GSR while trying to be equitable.

7. Board of Governor's Update

Bill Rawlings was absent. No report.

8. BP/AP 3721 – Information Security

This BP/AP was presented for first reading.

The BP/AP will be brought back for a second reading.

9. Review of Purpose and Function Statements and Committee Goals and Progress Report

The following were approved as amended:

- Accreditation Steering Committee
- Climate Commitment Implementation Committee
- Curriculum and Instruction Council
- Distance Learning Committee
- Outcomes Committee
- Professional Development

The following were returned for updating and further clarification:

- Campus Equity and Diversity Committee
- Homeless and Basic Resources Committee

The following continue to be pending:

- Basic Skills Coordinating Committee (being reviewed by Academic Senate and SP&S)
- Educational Design Committee
- Institutional Effectiveness Committee
- Police and Campus Safety Advisory Committee
- Strong Workforce Advisory Committee (SWAC) formerly C-TEAC
- Student Equity Committee
- Student Preparation & Success Council
- Student Success and Support Program Advisory Committee

10. Review PAC Committee Goals and Progress Report

Columns 1 and 2 of the Committee Goals and Progress Report were completed. Joan Sholars will provide Goal #3.

