



MT. SAN ANTONIO COLLEGE

PRESIDENT’S ADVISORY COUNCIL

MINUTES

DECEMBER 9, 2020

Location: 4-2440		Time: 3:00–4:30 p.m.	
Council Members:			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Kristina Allende	<input checked="" type="checkbox"/> Joan Sholars	<input checked="" type="checkbox"/> Sophia Ruiz
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Kelly Rivera	<input checked="" type="checkbox"/> Robert Stubbe	<input type="checkbox"/> Hugo Fulcheri
<input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Lance Heard	<input type="checkbox"/> Diondre McBride	
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Chisa Uyeki	<input checked="" type="checkbox"/> John Lewallen	
<input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Emily Woolery	<input checked="" type="checkbox"/> Carol Nelson	<input checked="" type="checkbox"/> Brigitte Hebert (Notes)

Guests: Irene Malmgren, Rocio Avila, Barbara McNeice Stallard, Antoine Thomas, Tania Anders, and Sokha Song

The meeting was called to order at 3:12 p.m.

1. Review of November 18, 2020 and November 25, 2020 Meeting Notes

Approved, as written.

2. Accreditation Steering Committee (ASC) Update

Irene Malmgren reported this committee has met since their last update.

- The Midterm Report has been reviewed and accepted by the Academic Senate, Accreditation Steering Committee, and President’s Cabinet. It will go before the Board of Trustees for a first reading in January, and subsequent reading thereafter to meet the March 19, 2021 deadline.
- Thank you messages will be going out to all those that worked so hard to make this come together, in particular, Rocio Avila for her leadership and dedication.
- Our next accreditation cycle is always in front of us. We will regroup in the spring and make sure that the committee is put together and ready to go. Training will be the next step after that. The draft that will be submitted needs to be the best possible and is due in very early Fall 2023

Review of Accreditation Steering Committee (ASC) Purpose and Function Statement

Approved as is with notation names to be updated accordingly - add vacant positions

Committee Goals

It is PAC’s recommendation that a goal be added identifying additional on-going dedicated staff support.

3. Campus Equity and Diversity Committee (CEDC Update

An update will be tabled until spring once the committee resumes meeting at which time their Purpose and Function Statement and Committee Goals will be reviewed.

4. Climate Commitment Implementation Committee

Tania Anders and James Stone reported that this committee has met since their last update.

- The committee is proposing a name change to Climate Commitment and Environmental Justice Committee.
- We have joined Second Nature and will be doing a greenhouse gas inventory.

(Please see report attached to BoardDocs for further details)

Review of Climate Commitment and Environmental Justice Committee Purpose and Function Statement

Dr. Scroggins has directed this committee and its representatives to provide flexibility in its structure and involvement and not to be limited to a "corporate" model. There is importance in having identified individuals who have a coordinating/communication/reporting role. It is beneficial to have a process that captures the collective wisdom represented in all the work that we do, particularly environmental work. Dr. Scroggins also suggested defining certain rules for what you want. For example: Who's working with the Climate Action Plan? Who is working with the Senate? PAC accepted the name change and has given a provisional approval of the Purpose and Function Statement with membership to be revisited and AP implications to be reviewed.

Committee Goals

The goals were approved for substance with the understanding that Dr. Scroggins and Chisa Uyeki will work on refining the wording of Goal #6 and #8 to better reflect the role of the committee.

5. Institutional Effectiveness Committee (IEC) Update

Irene Malmgren reported this committee has met since their last update.

- IEC has been focused on the creation of a new PIE committee that is really going to take a look at how we do our program review, connect it to outcomes, and integrate it into the Strategic Plan.
- IEC hosted Expanded PAC where strategic plan development was initiated and has been tasked with development a template for future strategic planning that will be brought back to Expanded PAC on the spring.

Review of Institutional Effectiveness Committee (IEC) Purpose and Function Statement

Approval by PAC with the listing of a Budget Committee liaison.

Committee Goals

The goals were approved with a future topic that will be brought before PAC regarding AP 3250 "Institutional Planning" and for it to reflect current processes.

6. Professional Development Council (PDC) Update

Tania Anders reported this committee has met since their last update.

- PDC reviewed BP/AP 7160 and are fine with the recommended minor changes to be reviewed by PAC.
- In the fall semester, we had over 200 Mt. SAC internal virtual offerings and 1,900 employees logged on to POD Connect with the completion of over 6,000 hours of professional learning.
- Over 300 CORA certificates have been earned.
- The Magic Mountie just celebrated its 100th podcast.
- FPDC, CPDC and MPDC are all planning virtual events.
- Conference and Travel request are low this year, but there will still be a need to ensure budget in the future.

(Please see report attached to BoardDocs for further details)

Review of Professional Development Council (PDC) Purpose and Function Statement
Approved.

Goals

Approved with the removal of the parenthesis around the words "as appropriate".

7. Overall Campus Equity Update

Monthly econvenings are taking place through the California Community College Racial Equity Leadership Alliance. A core group has been identified to participate and information will be shared with all.

8. BP 2431 – CEO Selection

This BP was presented for a second reading.

Dr. Scroggins would like an executive privilege to ask the Board of Trustees to provide feedback on this board policy and ask the Board Chair to identify a subcommittee of trustees to review the board policy and the recommendations from CEDC. This will allow the Board to be the arbitrator.

Prior to that, Dr. Scroggins will collect additional comments from the following PAC members who have volunteered to assist in making this policy stronger:

- Lance Heard
- Madelyn Arballo
- Emily Woolery
- Rosa Royce
- Sophia Ruiz
- Robert Stubbe
- Kristina Allende
- Sokha Song

Also, Rosa Royce will send corrections to Brigitte Hebert and copy PAC members.

This BP will be tabled until PAC volunteers have a stronger document to submit to the Board for feedback. In turn, the trustee subcommittee will provide their own feedback and edits will be made.

9. AP 5520 – Student Discipline

This AP will be presented at the next PAC meeting on January 13, 2020.

10.AP 7121 – Recruitment and Hiring – Classified Employees

This AP will presented at the next PAC meeting on January 13, 2020.

11.AP 7122 – Recruitment and Hiring – Management

This AP will presented at the next PAC meeting on January 13, 2020.

12.AP 7123 – Recruitment and Hiring – Confidential Employees

This AP will presented at the next PAC meeting on January 13, 2020.

13.AP 7124 – Recruitment and Hiring – Executive Management

This AP will presented at the next PAC meeting on January 13, 2020.

14.BP/AP 7160 – Professional Development

This AP will presented at the next PAC meeting on January 13, 2020.

15.Committee Purpose and Function Statements and Committee Goals

Please see information above for each committee.

16.Log Review (Scroggins)

PAC Queue (2)

- AP 2712 - Conflict of Interest (5.21.18 first reading - further research on Designated Position, Item No. 13)
- BP 5040 - Student Records Directory and Privacy (as of 5.18.18, being held due to privacy issues)

AS Queue (3)

- BP/AP 3900 - Freedom of Expression (9.19.19 pulled by AS; being reviewed by Senate Workgroup)
- BP 4100 - Graduation Requirement for Degrees and Certificates (9.24.20 to be reviewed in AMAC)
- AP 4285 - Credit for Extra-Institutional Learning (4.18.18 per M. Ramey, AYN to report to AMAC)

HR Queue (7)

- BP/AP 3410 - Nondiscrimination (per PAC of 5.13.20, return to HR)
- BP/AP 3430 - Prohibition of Harassment (per PAC of 5.13.20, return to HR)
- AP 3435 - Discrimination and Harassment Investigation (per PAC of 5.13.20, return to HR)
- BP/AP 3540 - Sexual Assaults on Campus (per PAC of 5.13.20, return to HR)

17.Other

