



# MT. SAN ANTONIO COLLEGE

## PRESIDENT’S ADVISORY COUNCIL

### MINUTES

October 10, 2018

<b>Location: Room 4-2460</b>			<b>Time: 3:00–4:30 p.m.</b>
<b>Council Members:</b>			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Kristina Allende	<input type="checkbox"/> Tony Rivas	<input checked="" type="checkbox"/> Gabriel Alfaro
<input checked="" type="checkbox"/> Gary Nellesen	<input checked="" type="checkbox"/> Martin Ramey	<input type="checkbox"/> Bill Rawlings	<input checked="" type="checkbox"/> Shadiyah Omar
<input type="checkbox"/> Ron Bean	<input checked="" type="checkbox"/> Lina Soto	<input type="checkbox"/> Johnny Jauregui	<input checked="" type="checkbox"/> Brigitte Hebert (notes)
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Chisa Uyeki	<input type="checkbox"/> John Lewallen	
<input checked="" type="checkbox"/> Joan Sholars	<input checked="" type="checkbox"/> Eric Kaljumagi	<input checked="" type="checkbox"/> Carol Nelson	

Guests included: Rosa Asencio

The meeting was called to order at 3:07 p.m.

### 1. Review of September 26 2018, Meeting Notes

Approved, as written.

### 2. Accreditation Steering Committee (ASC) Update

Kristina Allende reported that this committee did not meet due to lack of quorum, but she did want to provide the following information:

- At the last meeting, Dr. Audrey Yamagata-Noji questioned why there are federal government regulations that have to be reported to the commission, but 504 of the ABA is not one of them. A Vice President on the Accrediting Commission indicated that federal regulations are assigned to a creditors for quality assurance, but that’s not one of them. It is under the purview of the Department of Justice and the Department of Education, Office of Civil Rights.

### 3. Budget Committee Update

Joan Sholars reported that this committee has met since their last update.

- The committee talked about the lack of meeting their goals.
- Goal #2 (Review, evaluate, and make recommendations for the OPEB Trust so the Trust will continue to meet is funding goals) was not met because there was a big change in GASB 74 and the fact that two years of actuary information is needed in order to actually look at the

study and evaluate. Although they currently have the 2016-17 report, they are still waiting for 2017-18. In order for the committee to meet its funding goals, they need to know what the goals are. Dr. Scroggins explained that the actuary report establishes the goals. The College has two approaches. We set a minimum contribution that's in Board Policy and we look at the actuary report to make sure we are compliant.

- Goal #3 (Review, evaluate, and make recommendations for a PERS/STRS Trust to meet its funding goals) was not met because this is a new trust that has been set aside (\$10 m). The committee needs to review the details. There are also two committees, one being an administrative committee and the other an investment committee that works on this trust. They each meet once a year. The Budget Committee is requesting that they receive a report based on these annual meetings so they can review what was discussed.
- Goal #4 (Improve communication about budget issues to the campus and community) was not met because the emails are coming from Administrative Services, not necessarily the Budget Committee itself. A decision needs to be made whether to keep this as the process and remove the goal or have the Budget Committee provide the communication.
- Joan Sholars and Rosa Royce attended the IEC meeting to look at streamlining both the Budget Committee and IEC with the creation of a possible liaison, a non-voting member. This is on IEC's agenda for their next meeting.

#### **4. Campus Equity and Diversity Committee (CEDC) Update**

Lina Soto and Rosa Asencio reported that this committee has met since their last update.

- Faculty Association asked for a representative on this committee. That information will be forthcoming.
- The campus EEO Plan, which is due every three years, is being revised. It is due in June 2019.
- Board policies that may align or change with the revised EEO Plan will be reviewed. Also, HR will look to see if any regulations may have changed.
- Dr. Scroggins added that the EEO Plan is somewhat a compliance plan and asked if the committee has thought of a recruiting plan? A method on how to bridge the two are being looked at.
- Equity in all types of hiring is being reviewed with the question of "Where is the college advertising?"

#### **5. Facility Advisory Committee (FAC) Update:**

Gary Nellesen reported that this committee has met since their last update.

- The campus wide issue of Lactation Resource Rooms was discussed.
  - Three to five rooms can be added to the campus rather quickly.
  - There is a concern of how these rooms would be managed, accessed, and secured.
  - There is the issue of storage and refrigeration.
  - Does this involve policy?
  - What is the best way to approach this issue?
  - PAC recommended putting a committee together to develop some guidelines, which should include HR, students, faculty and employees.
  - Breast feeding advocacy groups would be another valuable resource.
  - Once this committee puts together some guidelines, it can be brought to PAC

- Non-gender restrooms is also a concern that is being worked on. A recommendation will be presented to CMPCT.
- Meditation rooms are also a challenge with scheduling issues, operating procedures, and space management being a concern. Would these rooms be available to both staff and students?

## **6. BP/AP Log Review (Scroggins)**

BP 3430 – Prohibition of Harassment (being reviewed by HR & Faculty Assoc.)

AP 3435 – Discrimination and Harassment Investigations (being reviewed by HR & Faculty Assoc.)

BP/AP 3050 – Institutional Code of Ethics (pulled by Faculty Assoc.)

BP/AP 3410 – Nondiscrimination (pulled by Faculty Assoc.)

BP/AP 7700 – Whistleblower Protection (pulled by Faculty Assoc.)

BP/AP 3565 – Smoking on Campus (BP pulled by Faculty Assoc./AP waiting on District legal opinion – HR to obtain)

AP 2712 – Conflict of Interest (further research on Designated Position, Item No. 13)

BP 5040 – Students Records Directly (being held due to privacy issues)

AP 5200 – Student Health (went to PC; now in Student Services for review and revisions)

## **7. Other**

### **FUTURE MEETINGS:**

**October 24, 2018**

**November 14, 2018**

**November 28, 2018**