



MT. SAN ANTONIO COLLEGE

PRESIDENT’S ADVISORY COUNCIL

MINUTES

February 8, 2023

Location: 4-2440		Time: 3:00–4:30 p.m.	
Council Members:			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Tania Anders	<input checked="" type="checkbox"/> Tamra Horton	<input checked="" type="checkbox"/> Juan Mendoza
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Allie Frickert	<input checked="" type="checkbox"/> Rosa Asencio	<input checked="" type="checkbox"/> An Ha
<input checked="" type="checkbox"/> Koji Uesugi	<input checked="" type="checkbox"/> Roger Willis	<input type="checkbox"/> George Gutierrez	<input checked="" type="checkbox"/> Tika Davé-Harris (Guest)
<input type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Sara Mestas	<input type="checkbox"/> John Lewallen	<input checked="" type="checkbox"/> Ryan Wilson (Guest)
<input type="checkbox"/> Mica Stewart	<input checked="" type="checkbox"/> Emily Woolery	<input type="checkbox"/> Jose Ramirez	<input checked="" type="checkbox"/> Brigitte Hebert (Notes)

1. Review of January 25, 2023, Meeting Notes

The minutes of January 25, 2023, were approved.

2. Overall Campus Equity Update

Associated Students (AS)

- met with Student Health services regarding mental health struggles.
- met with Police & Campus Safety regarding crisis handling and trauma response on campus, working on coordinating training and implementation for Fall 2023.
- met with Deaf and Hard of Hearing staff, working on signage that includes hand gesture that is culturally sensitive and not culturally offensive.

Student Services

- Gio Rodriguez is now the Director of El Centro
- Black History Month luncheon was a success with prominent guests representing business leaders, inventors, and those that were significant in our history.
- First meeting in conjunction with Cal Poly Pomona on the ANIPISI grant.

3. Human Resources - Update

Ryan Wilson and Tika Davé-Harris provided an update on the Sexual Harassment Training for Students.

- A brief overview of issues includes new legislation that will require all colleges to provide training to all students within six months of the start of the semester and on an annual basis thereafter. This

training will take effect on September 1, 2024. In the past, brief information was provided during orientation.

- This requirement pertains to all colleges receiving state funding.
- Human Resources will review the compliance aspect of students attending courses online or in person. They will work with Associated Students on obtaining student feedback on what would help in the completion of the training, such as incentives.
- HR will also work in the School of Continuing Education on including the non-English speaking students.
- BP/APs will be reviewed.
- Proper language will be needed to manage the risk of students participating in our High Schools and are not on the college's campus.
- We need to be cautious to not inhibit enrollment.
- An outside agency is currently being used to train employees.

4. Committee Purpose and Function Statements

The following Purpose and Function Statement was approved:

- Facilities Advisory Committee – approved with amended terms

5. Log Review (Scroggins)

PAC Queue (3)

- BP/AP 3225– Institutional Effectiveness (sent to IEC)

AS Queue (2)

- BP 4020 – Program and Curriculum

6. Other

- Discussions are ongoing on scheduling Expanded PAC in April.
- The School of Continuing Education will host an accreditation visit in Spring 2024.
- The following BP/APs will be added to the Log Review:
 1. AP 7400 -Travel and Conference (concern of non-reimbursable expenses for day trips/local conferences)
 2. BP/AP 3900 – (KU, TM, and student life reps to continue the work and will go back to PC)
- Roger Willis will email an update on:
 1. AP 4027 Catalog Rights
 2. BP/ AP 4230 Grading Symbols
 3. BP/AP 4235 Credit by Examination
 4. AP 738X 5.10.22 – reduce workload program - status

FUTURE MEETINGS:

February 22, 2023

March 8, 2023

March 22, 2023