



# MT. SAN ANTONIO COLLEGE

## PRESIDENT’S ADVISORY COUNCIL

### MINUTES

April 12, 2023

<b>Location: 4-2440</b>		<b>Time: 3:00–3:30 p.m.</b>	
<b>Council Members:</b>			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Tania Anders	<input checked="" type="checkbox"/> Tamra Horton	<input checked="" type="checkbox"/> Juan Mendoza
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Allie Frickert	<input checked="" type="checkbox"/> Rosa Asencio	<input checked="" type="checkbox"/> An Ha
<input checked="" type="checkbox"/> Koji Uesugi	<input type="checkbox"/> Roger Willis	<input type="checkbox"/> George Gutierrez	
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Sara Mestas	<input checked="" type="checkbox"/> John Lewallen	<input checked="" type="checkbox"/> Brigitte Hebert (Notes)
<input checked="" type="checkbox"/> Mica Stewart	<input checked="" type="checkbox"/> Emily Woolery	<input checked="" type="checkbox"/> Jose Ramirez	<input checked="" type="checkbox"/> Yadira Santiago (Notes)
<b>Guests:</b>			
Patty Quinonez			

#### 1.01 Call to Order

#### 2.01 Approval of Minutes

The minutes of March 22, 2023, were approved.

#### 3.01 Final Review of ACCJC Annual and Fiscal Report (Fowler/Quinonez/Royce)

- Patty Quinonez reported on the ACCJC Annual Report that will be submitted today, April 12, 2023.

#### 3.02 Overall Campus Equity Update (ongoing)

- Dr. Mica Stewart – reported the Equity Literacy & Leadership Academy (ELLA) Workshop 1 - Principles of Equity: Becoming a Culturally Responsive Educator, will take place on April 17, 2:00 p.m. - 4:00 p.m. via Zoom
- Dr. Mica Stewart – reported today is: National Licorice Day, the Civil War began today in 1861, and the month of April is National Autism Awareness Month.
- Rosa Asencio – reported DEISA Council had its first meeting on March 30, they are looking forward to working together.
- An Ha – reported the Mt. SAC Equity Speaker Series – Helen Zia author of Asian American Dreams, will take place on April 13, 4:00 p.m. – 6:30 p.m. in Bldg. 13-1700.
- Sara Mestas – reported the 22<sup>nd</sup> Annual Inspired Teaching Conference – Transforming Teaching and Learning: Working with Equity, Justice, & Inclusion, with keynote speaker Dr. Laura Rendon, will take place on April 28, 11:00 a.m. – 2:00 p.m. via Zoom.
- Dr. Madelyn Arballo – reported the Adults with Disabilities Open House took place on April 10 and April 11, in building 40. Over 100 attendees including prospective students and their

families, Department of Rehab (DOR) and Regional Center (RC) employees, K-12/22 educators and administrators, and adult school students from our regional consortium. The event provided opportunities for informal conversations between attendees and current students, faculty, and staff at informational tables as well as presentations from students and faculty about the program, including a class demonstration.

## **Action Items**

### **4.01 Administrative Procedures**

The following APs were presented for first reading and will be brought back to PAC for second reading:

- AP 5030 Fees – Motioned, second, and carried.
- AP 7382 Reduced Workload Program (Faculty) (NEW) – Motioned, second, and carried.

## **Information Items**

### **5.01 Administrative Procedures**

The following APs were presented and will be sent to the Board for information:

- AP 2105 Election of Student Member
- AP 2435 Evaluation of the College President/CEO
- AP 3100 Organization Structure
- AP 5043 Use of Social Security Numbers
- AP 5045 Student Records Challenging Content and Access Log
- AP 6350 Contracts – Construction
- AP 6360 Contracts – Electronic Systems and Materials
- AP 6370 Contracts – Personal Services
- AP 6600 Capital Construction

### **5.02 Board Policies – Regular Review Cycle**

The following BPs were presented and will be sent to the Board for information:

- BP 2010 Board Membership
- BP 2100 Board Elections
- BP 2200 Board Utilities and Responsibilities
- BP 2305 Annual Organization Meeting
- BP 2410 Board Policies and Administrative Procedures
- BP 2430 Delegation of Authority to College President/CEO
- BP 2435 Evaluation of College President/CEO
- BP 2710 Conflict of Interest
- BP 2740 Board Education
- BP 2745 Board Self-Evaluation
- BP 3200 Accreditation
- BP 3250 Institutional Planning
- BP 3300 Public Records
- BP 3310 Records Retention and Destruction
- BP 3720 Computer Use
- BP 4025 Philosophy and criteria for Associate degree and General Education
- BP 4040 Library Learning Support Services
- BP 4500 Athletics
- BP 5120 Transfer Center
- BP 5200 Student Health Services

- BP 5420 Associated Students Finance
- BP 6100 Delegation of Authority
- BP 6200 Budget Preparation
- BP 6300 Fiscal Management
- BP 6340 Bids and Contracts
- BP 6540 Liability and Insurance
- BP 7100 Commitment to Diversity

#### **6.01 Log Review**

- BP/AP 3225– Institutional Effectiveness (5.22.22 sent to IEC)

#### **7.01 Future Meetings:**

**April 26, 2023**

**May 10, 2023**

**May 24, 2023 – Expanded PAC (tentative)**

#### **7.02 Adjournment**