MT. SAN ANTONIO COLLEGE

EXPANDED PRESIDENT'S ADVISORY COUNCIL

MINUTES

November 28, 2018

Attendance:

☒ Bill Scroggins, Chair	☐ Toni Rivas	☒ Mike Gregoryk	☐ Evelyn Hill-Enriquez
☒ Gary Nellesen	☒ Bill Rawlings	☐ Abe Ali	☒ Michelle Dougherty
☐ Ron Bean	☒ Johnny Jauregui	☒ Joumana McGowan	☐ Assoc. Student (3)
☒ Rosa Royce	☒ John Lewallen	☒ Michelle Sampat	☐ Assoc. Student (4)
☒ Joan Sholars	☐ Carol Nelson	☒ Monica Cantu	☒ Robert Stubbe
☐ Kristina Allende	☐ Gabriel Alfaro	☒ George Bradshaw	☒ Madelyn Arballo
☒ Martin Ramey	☒ Shadiyah Omar	☒ Barbara McNeice-Stallard	☒ Meghan Chen
☒ Lina Soto	☒ Brigitte Hebert (notes)	☒ Emily Woolery	☒ Grace Hanson
☒ Chisa Uyeki	☐ Instruction V.P.(vacant)	☒ Eric Lara	☐
☒ Eric Kaljumagi	☒ Audrey Yamagata-Noji	☐ Eloise Reyes	☐

The meeting was called to order at 3:15 p.m.

Dr. Scroggins welcomed the group and introductions were made. The group was informed about the topic they would discussing today.

1. Brief Overview

The subject matter into two elements. The first element involves developing metrics that can be used as funding mechanisms. This is still being developed at the state level and is in the "template" stage. It also needs to be developed at the local level. Our Strategic Plan needs to align with our goals and metrics. It is anticipated that it will be developed over the next few years.

The second element has been in the development stages over the last couple of years. It involves having our key performance indicators align with our goals and relate to our ability to measure objectives in our Strategic Plan. It is a required by law. We are asking for the campus' help in developing these. We want them to align with some the metrics, such as the Student Funding Formula, Student Equity Achievement Program, and block grants. The state is currently undergoing changes. The law requires that our budget allocation align with our budgeting process. We currently cannot identify in the process how that connection happens nor if there is data collected.

In relation to the above, the PIE process and prioritization will be addressed, as well as revisiting our goals and objectives for the Strategic Plan.

2. Comprehensive Plan (AB1809)

    Dr. Scroggins discussed details of Ed. Code 84750.4, from AB 1809, Section 32.

    The governing board of each community college district shall, no later than January 1, 2019;
    - certify that it will adopt goals that are aligned with systemwide goals identified in the Vision for Success,
    - ensure these goals are measurable numerically,
    - specify a timeline for achievement,
    - provide written documentation on how these goals are consistent with the systemwide goals, and
    - provide the Chancellor's office with a written summary of action.

    It also notes that each community college district shall align its comprehensive plan with the adopted local plans goals and align its budget with the comprehensive plan. This is required in order to participate in the Student Success Funding Formula.

    The plan provides further legal requirements on the "crosswalk" work that needs to be done.

    Lastly, Dr. Scroggins mentioned that the work that is being done today will be brought before the Board in January.

4. Goal Mapping

    Barbara McNeice introduced the next topic of discussion. The group was asked to participate in two mapping exercises:

    Activity #1 – Goal Alignment
    - Each table was instructed to map or "cross walk" our College goals with the Vision of Success Goals from the Chancellor's office.
    - It was noted that there are challenges in meeting expectations while prioritizing.
    - IEC will compile the information from each group and will make recommendations to PAC.

    Activity #2 – Local Goal Setting
    - Each table was assigned one Key Performance Indicator and asked to determine if the projected number needed to increase or decrease, depending on which indicator it was.
    - Stretch goals –
        o What if we do not meet the goals – aspirational goals over a period of time?
        o How well did you do?
        o Why didn't we meet them?
        o Once identified in action plan, what you would do different?
        o What barriers and mitigate the barriers in the future?
    - Stretch goal use historical data

- IEC will compile the information from each group and will make recommendations to PAC.

5. Budget Process Demystified: Alignment of College Goals to Budget

   Joan Sholars, PAC and Budget Committee member, provided the following information:

   - There are currently two planning committees – Institutional Effectiveness Committee (IEC) and the Budget Committee.
   - To link these committees, two liaisons have been identified with the purpose of reviewing what each committee does and if their functions are the same.
   - The Budget Committee deals with processes used for new resource allocations. It does not approve the funding of any new resource request.
   - The question was asked - What other budget processes are across campus, including restricted funds?
   - The Budget Committee also needs to review if we are really adhering to accreditation standards.
   - To ensure these processes are being followed, we need to know what the processes are.
   - Planning for Institutional Effectiveness (PIE) is the College's system for connecting planning with fund allocation.
   - Each resource request in PIE should be linked to the College Planning Goals, objectives listed in the Strategic Plan, and the goals of the Chancellor's office.
   - The College is considering a solution, possibly through TracDat, that will host a comprehensive list of all new resources requests.
   - Work is currently underway to improve the way the campus is informed.

The meeting adjourned at 4:40 p.m.