



# MT. SAN ANTONIO COLLEGE

## PRESIDENT’S ADVISORY COUNCIL

### MINUTES

April 24, 2019

<b>Location: Room 4-2440</b>		<b>Time: 3:00–4:30 p.m.</b>	
<b>Council Members:</b>			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input type="checkbox"/> Kristina Allende	<input type="checkbox"/> Tony Rivas	<input type="checkbox"/> Gabriel Alfaro
<input type="checkbox"/> Gary Nellesen	<input type="checkbox"/> Serena Ott	<input checked="" type="checkbox"/> Bill Rawlings	<input type="checkbox"/> Shadiyah Omar
<input checked="" type="checkbox"/> Ron Bean	<input checked="" type="checkbox"/> Lina Soto	<input type="checkbox"/> Johnny Jauregui	<input checked="" type="checkbox"/> Brigitte Hebert (notes)
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Chisa Uyeki	<input type="checkbox"/> John Lewallen	
<input type="checkbox"/> Joan Sholars	<input checked="" type="checkbox"/> Eric Kaljumagi	<input checked="" type="checkbox"/> Carol Nelson	

Guests: Barbara McNeice Stallard and Joumana McGowan

The meeting was called to order at 3:10 p.m.

#### 1. Review of March 13, 2019 Meeting Notes

No quorum. Will be brought back at next meeting.

#### 2. Review of April 10, 2019 Expanded PAC Meeting Notes

No quorum. Will be brought back at next meeting.

#### 3. Institutional Effectiveness Committee (IEC) Update

Barbara McNeice Stallard and Joumana McGowan reported on the outcomes of the recent Expanded PAC meeting.

The following is feedback on the infographic diagram:

- Ticker on the bottom is confusing and the purpose is unclear.
- Participants want the goals listed in detail (perhaps rewording) and a statement of explanation.
- How does this infographic connect to SEAP, Guided Pathways, and the Chancellor’s Vision for Success?
- Right side of infographic is confusing; all the blue items are mini PIEs.
- How does this represent inter-collaboration across departments?
- The consensus over all was that the center diagram was not well liked; eliminate the lens.

- SEAP, Guided Pathways, and Vision for success is not evident.
- IEC will restructure the design by layering the sections.
- Dr. Scroggins suggested starting with the College's Vision and Mission Statement.

Feedback also included identifying topic categories:

- What are the metrics to be used to measure the impact of our work?
- What are the key items to measure?
- IEC needs to look into the PIE units to see on how they can assist.

Dr. Scroggins suggested starting out by defining what the problem is. The research of the metrics cannot be ignored. He encouraged thinking on both ends of the spectrum of the indicators (i.e. equity).

Although the infographic was used the last three years, it is time to take it in a new direction and analyze how it is tied to SEAP, Guided Pathways, and Vision for Success. The question was asked, "What is our Strategic Plan is leading to"?

Rosa Royce reported on the ACCJC Annual Fiscal Report Review. The information on the ACCJC report comes from our 311 report and includes reporting out on Bond issuance. Retirement benefits (OPEBs) come from actuarial reports for auditing purposes. There is consideration on whether to change the Board policy to a percentage rather than a fixed number.

Barbara McNeice Stallard reported on the ACCJC 2019 Annual Report Review. There were some glitches regarding the online reporting out process. The increase of enrollment is for unduplicated enrollment. Our graduation "Scorecard" for FY 2017/18 is 31%. IEC and ASC have already set goals for Institutional Set Standards for Student Achievement (course completion rates, certificates, degrees and transfers) and will report back to PAC at a later time. Collaboration with faculty continues pertaining to examination pass rates in programs for which students must pass a licensure examination in order to work in their field of study and job placement rates for students completing certificate programs and CTE degrees.

#### **4. AP 5200 – Student Health Services** (first reading)(attachment)(Scroggins)

No quorum. Will be brought back at next meeting.

#### **5. Assigning Accreditation Themes to Minutes**

- 1A. Mission – review and update periodically
- IVB. Chief Executive Officer – Guides institutional improvement while working with the communities serving the College

The committee agreed to have Brigitte Hebert start utilizing BoardDocs for future meeting agendas. Accreditation themes in the minutes can be easily flagged for reporting purposes.

#### **6. Other**

#### **7. BP/AP Log Review (Scroggins)**

BP 3430 – Prohibition of Harassment (being reviewed by HR & Faculty Assoc.)

AP 3435 – Discrimination and Harassment Investigations (being reviewed by HR & Faculty Assoc.)

BP/AP 3410 – Nondiscrimination (pulled by Faculty Assoc.)

AP 2712 – Conflict of Interest (further research on Designated Position, Item No. 13)

BP 5040 – Students Records Directly (being held due to privacy issues)

**FUTURE MEETINGS:**

**May 22, 2019**

**June 12, 2019**