



**Mt. San Antonio College  
Information Technology Advisory Committee  
Group Memory  
March 2, 2020**

Members:			
Dale Vickers (Chair)	Rich Lee <b>X</b>	Richard Patterson <b>X</b>	Student Rep 1
Ron Bean <b>X</b>	Paulo Madrigal <b>X</b>	Robert Stubbe	Student Rep 2
Chau Dao	Jai Mehta <b>X</b>	Joe Vasquez <b>X</b>	
Sheila Espy <b>X</b>	Jean Metter <b>X</b>		Kate Morales (Minutes)

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Welcome</b>	Ron welcomed everyone to the meeting.	Information only.
<b>2. Review of December 2019 Memory</b>	Reviewed and accepted 2019 memory without changes.	The memory is posted to the ITAC website.
<b>3. Technology Replacement Cycle Status</b>	<p>The committee talked about the Technology Replacement plan.</p> <p>Ron shared that there are currently 201 network switches. 15 of them are over 12 years old. An approximate cost to replace is around \$100,000.</p> <p>Ron shared that there are over 6,000 computers on campus. On a five-year replacement cycle, we should be replacing all of the computers from 2014 and prior. This amount to around 2,000.</p> <p>In 2015, IT installed 1,481 computers. In 2016, IT installed 1,289 computers. Ron shared IT's general guidelines about the replacement plan — some systems need to be replaced earlier and some systems can be moved from a "power user" to a non-power user.</p>	<p>Ron will continue to update ITAC on technology assets.</p> <p><b>IIC</b> and <b>IIIC</b></p>
<b>4. IT Construction Standards</b>	Ron shared a handout of the current construction standards and the committee reviewed it. Ron briefly went over the standards for classrooms, offices, and communication closets. Ron asked the committee to meet with their areas to see if there were any changes needed to the standard. Jai brought up that it is difficult to use the white board and the projector when the projector screen	<p>Information Only.</p> <p><b>IIC</b> and <b>IIIC</b></p>

	covers the whiteboard. Maybe put the projector on one wall and the white board on another?	
<b>5. Communication about O365 License</b>	Ron shared that the new Office licensing will take effect this summer. A1 or E1 licenses will be given to adjunct faculty. This is an on-line only account. There is a Microsoft Home Use Program (HUP) that people can use to install Office at home. Microsoft HUP is now 99.00 per year each year. Jai expressed concern over the labs. The labs may need to have Office 2019 because of the textbooks available.	Ron will send a link to the HUP to ITAC members.
<b>6. ASAG Minutes</b>	ASAG minutes will be shared when available.	Information Only
<b>7. Other Items</b>	The next meeting is April 6 at 2:30 p.m. in Bldg. 4 Room 2460.	Information Only
<b>Note: Accreditation Standards</b> IIC: Student Support Services IIC: Technology Resources		