![Mt. SAC logo - Mt. San Antonio College]

Committee Goals and Progress Report

2023-24

Committee name: Information Technology Advisory Committee (ITAC)

Name of person completing the report: Anthony Moore, Jaishri Mehta, Committee Co-Chairs

(EXPAND AS NECESSARY)

	Committee Goal	**Link to College Goal #**	**Completed Outcomes/Accomplishments** **(descriptive bullet list)**
GOAL # 1:	**Communicate to the campus community by maintaining an up-to-date website.**	**6**	• The ITAC website is updated after each meeting and as new documents are approved. https://www.mtsac.edu/governance/committees/itac/index.html
GOAL # 2:	**Create a project management and prioritization process that will be used to formalize the creation, scheduling,**	**4, 6**	• Cabinet and Dr. Garcia reviewed and approved the Project Management and Prioritization process. • Monica Cantu-Chan is leading the implementation, intending to go live in August 2024.

	implementation, and communication of technology projects.		
GOAL # 3:	**Evaluate the need of faculty, staff, and students to support the sustainability of technological training, resources, and services through Professional and Organizational Development.**	4	• IT is working closely with POD on technology training initiatives. • The staff survey, which will be released in Fall 2024, includes questions about technology training.
GOAL # 4:	**Maintain and update recommendations for a comprehensive technology support program, inclusive of laptops, hotspots, educational software, and technical support to ensure that students have equitable access to educational technology.**	4	• IT's inventory process for hardware is done through Freshservice. • IT is continuing to refine the hardware inventory process and develop multi-year projections for review by Cabinet and Dr. Garcia.
GOAL # 5:	**Create and maintain an inventory of College-supported software licensing.**	4	• IT is working closely with the Purchasing Department to maintain the software inventory.
GOAL # 6:	**Implement multi-factor authentication for systems transacting sensitive data for staff and students.**	4	• Multi-factor authentication has been implemented in some highly sensitive areas like IT and Financial Aid. • Accounts that are compromised are automatically enrolled in MFA. • IT is in the process of hiring an assistant director who will focus on information security.
Goal # 7:	**Facilitate the development of campus-wide resources for vetting, training, and ensuring regulatory compliance of resources and software. Implement IT security checks of software through the use of the HECVAT (Higher Education Community Vendor Assessment Toolkit) questionnaire.**	1, 4	• IT is working with Purchasing on the software checks before purchasing new products. • This goal is related to Goal 2, the Project Management and Prioritization process. • IT is in the process of hiring an assistant director who will focus on information security.