

IRB Committee Meeting
March 3, 2023
Zoom Meeting (1:00 p.m. ~ 3:00 p.m.)

	RIE Director		Academic Senate Appointments		Academic Senate Appointments		Managers – Appointed by VPs		Unaffiliated Member
✓	Patricia Quinones (Chair) (Term: Ongoing)		Catherine McKee (Biomedical Science) (Term: 2021-2023)	✓	John Norvell (Behavioral Science) Co-Chair (Term: 2021-2024)	✓	Adrienne Price (Grants Office) (Term: 2020-2023)	✓	Nicholas Athey (Assistant Professor of Sociology) University of La Verne (Term: 2020-2023)
	CSEA Appointments	✓	Carmen Rexach (Biomedical Science) (Term: 2021-2022)		Danielle Dervishian (Biology) (Term: 2020-2023) (Alternate)	✓	Aida Cuenza-Uvas (AANAPISI) (Term: 2021-2024)		
	Michelle Newhart (Non-Scientist) (Term: 2019-2022)	✓	Misty Kolchakian (Behavioral Science) (Term: 2021-2024)	✓	Sierra (Vane) Powell (Behavioral Science) (Term: 2021-2023)		Ryan Mahler (ACCESS) (Term: 2021-2024)		

* Alternates (verify).

Update Membership on IRB and FWA Website per Department of Health and Human Services (DHHS) Directives

Regrets: Doris Torres

Notes:

Item	Topic	Outcome/Action Item
1.	<ul style="list-style-type: none"> • Welcome 	<ul style="list-style-type: none"> • Welcome to all committee members
2.	<ul style="list-style-type: none"> • Approve March 4, 2022 Minutes 	<ul style="list-style-type: none"> • March 4, 2022 meeting minutes were approved, as written.
3.	<ul style="list-style-type: none"> • List of Projects Approved 	<ul style="list-style-type: none"> • Reviewed the list of projects <ul style="list-style-type: none"> ○ Unapproved projects are due to applicants not responding to IRB Chairs. • Question about what happens when applications don't get approved and if people go ahead and collect data anyway. What is the IRB's stance? <ul style="list-style-type: none"> ○ Discussion about whether it is the IRBs authority to monitor unapproved research ○ On IRB website, can make explicit statements about written approval from IRB is required to collect data. ○ Possibly follow up with an email to applicants and graduate advisor listed on the app that IRB approval is still pending, additional information needed, cannot recruit/collect data without written approval. We are willing to review after revisions. ○ Certify in the application that they understand that they cannot collect or recruit at the college until they have written approval. ○ CC the faculty advisor approval or non-approval ○ Possibly present to the new faculty orientation/new adjunct orientation • We need to make student support program staff more aware of the IRB process
4.	<ul style="list-style-type: none"> • Revisions to AP 3260 Discussion 	<ul style="list-style-type: none"> ○ Reviewed the extensive revisions to the AP. ○ Generally, no recollection for the extensive revisions ○ Will try to reach out to Barbara as a first step to clarify revisions made ○ Bring someone in that can talk to IRB about the AP process.
6.	<ul style="list-style-type: none"> • Other 	<ul style="list-style-type: none"> • What research (Citi) training can faculty take, particularly faculty that support student research <ul style="list-style-type: none"> ○ Classroom research modules? ○ Workgroup to review training modules: John, Misty, Patty <ul style="list-style-type: none"> ▪ Will follow up with a meeting ▪ Follow up with the Library about student CITI training workshop ▪ Compensation for faculty training • What about students who want to publish data they collected at as a classroom research?

Future Meetings – First Friday of Each Month - March 3, April 7, May 5, and June 3, 2023 (If Needed).

Next Meeting Topics:

*Update Membership on IRB and FWA Website per DHHS Directives

Mt. SAC IRB
Federalwide Assurance (FWA) # FWA00021745
Effective until April 15, 2024
Mt San Antonio College IRB #1
IORG# 0004996 (College)
ORG: IRB00005967 (For Our Work)
Expires May 29, 2022