

1. Assessment Plan - Four Column



PIE - Arts: Music Unit

Narrative Reporting Year

2017-18

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External Conditions, Trends, or Impacts: Commercial Music programs at community colleges is becoming a norm rather than exception. Mt.SAC is planning a commercial music program that will complement the upcoming Audio Arts program and the existing Music program.

Many changes pertaining to the music degree were made at the Chancellor's office. The department submitted modifications to more than 30 courses for C-ID alignment. We aim to offer these revised courses by Summer 2019.

Internal Conditions, Trends, or Impacts : Five faculty members were either SPOT certified or began teaching DL courses in the Music Department during the 2017-18 academic year. The department had zero (0) DL course offerings prior to Summer 2017. We will offer three different DL courses by Spring 2019 (MUS 12, 13, and 15). These sections have increased enrollment in GE courses, and we expect DL enrollment to increase steadily through 2019.

With the completion of the creation of MUSA certificates and degree, the department expects increase enrollment at large, as well as in ensemble courses, music theory and musicianship courses.

Critical Decisions Made by Unit: The department agreed unanimously to explore creating career-focused music degrees to complement the MUSA certificates and degree. These new degrees include Music Therapy, Music Education, and Music Performance.

Notable Achievements for Theme A: To Advance Academic Excellence and Student Achievement: By invitation, Professor Bruce Rogers led the Mt.SAC Chamber Singers at the 2018 American Choral Director's Association (ACDA) Convention in Pasadena, CA.

Collaboration among faculty members and ensemble to record music groups, including the Jazz Band, Wind Ensemble and Fermata Nowhere. Jazz Band, led by Prof. Jeffrey Ellwood, received the Downbeat Magazine award for Best Large Ensemble.

Professor Bruce Rogers led vocal group Sincopation in a recording that received the Downbeat Magazine award for Best Large Vocal Jazz Ensemble.

Led by Professor William McIntosh, Frontline received first place at the Reno Jazz Festival.

Led by Professor Jeffrey Ellwood, Mt.SAC Jazz Band received second place at the Reno Jazz Festival.

Notable Achievements for Theme B: To Support Student Access and Success: Participation of the music student club (SONA) in college-wide events, including the Weekend of the Arts, LAMBDA Winter Ball, and International Student Festival.

Creation of the Audio Arts program with 2 certificates, 1 degree, and 12 new courses.

Professor Gregory Whitmore hosted the third annual Mt.SAC High School Honor Band with guest composer Michael Markowski; the event was live streamed via the Mt.SAC website.

Professor Karen Marston hosted Trombone Day with featured guest David Rejano of the Los Angeles Philharmonic. More than 180 students, teachers and professional musicians were in attendance.

Mt. SAC Chamber Singers prepared to compete in the World Choir Games in Tshwane, South Africa.

Notable Achievements for Theme C: Secure Human, Technological, & Financial Resources: Performance featuring the newly restored 9-foot Steinway grand piano, with Professors Martin Leung, Tiffany Kuo, and guest violinist Heather Powell.

Notable Achievements for Theme D: To Foster an Atmosphere of Cooperation and Collaboration: Faculty member and composer Marcus Wilcher composed an original work for the Mt.SAC Wind Ensemble.

Contributors to the Report: Nathan Tharp, Gregory Whitmore, Jeffrey Ellwood, William McIntosh, Bruce Rogers, Karen Marston, and Tiffany Kuo.

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
<p>Excellence in Performance - To strive for the highest professional quality in each performance. Status: Active Goal Year(s): 2016-17, 2017-18, 2018-19 Date Goal Entered (Optional): 09/01/2016</p>	<p>In Progress - Children's Choir Lead: Bruce Rogers Type of Request: Staffing, Instructional Supplies, Research Support Planning Unit Priority: High What would success look like and how would you measure it?: Implementation of children's choir. Documentation Attached?: Yes</p>	<p>Reporting Year: 2017-18 % Completed: 25 Bruce Rogers submitted and received exceptional service funding for initiating a Children's Choir program. Professor Rogers has visited many top children's chorus in this country. He has written a proposal and continues to work on implementation for 18-19. (05/07/2018) Related Documents: MT. SAC Children's Choir Proposal.docx</p> <hr/> <p>Reporting Year: 2016-17 % Completed: 0 As an on-going discussion of how to grow the vocal program at Mt. SAC, the department will keep this request. (06/27/2017)</p>
	<p>Full Funding Requested - Budget Restoration for Performance Groups Describe Plans & Activities Supported: Increase of current budget to previous budget, total \$13,000. Lead: Tiffany Kuo On-Going Funding Requested (if applicable): 13000 Type of Request: Facilities , Staffing,</p>	<p>Reporting Year: 2017-18 % Completed: 0 This is an on-going concern that has not received requested funding. (05/07/2018)</p> <hr/> <p>Reporting Year: 2016-17 % Completed: 0 The request was not met. The department is seeking, again, for the restoration of the budget. (06/27/2017)</p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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Marketing
Planning Unit Priority: High
What would success look like and how would you measure it?: Increase in retention and success rate of students in ensembles.

In Progress - Trophy Case
Lead: William McIntosh
One-Time Funding Requested (if applicable): 2000

Type of Request: Marketing, Non-Instructional Equipment, Non-Instructional Supplies
Planning Unit Priority: Medium
What would success look like and how would you measure it?: Support for and engagement among students.

Full Funding Requested - New and updated instruments for current ensembles and forthcoming audio arts program
Describe Plans & Activities Supported: Functional and updated instruments for all instrumental ensembles (Wind Ensemble, Chamber Winds, Jazz Ensemble, and Lab Band), and the forthcoming Audio Arts studio.

This year we are requesting:
- three (3) Sonare 505 Series Flute, Silver Keys, \$3,600 total;
- two (2) Yamaha YEP-642II Neo Series Compensating Euphonium, \$14,000 total;
- Roland RD 2000 keyboard and stand \$2500 (also requested by Audio Arts)
- Roland KC200 keyboard amplifier \$500 (also requested by Audio Arts)

Reporting Year: 2017-18
% Completed: 0
This is an on-going concern that has not received funding. (05/07/2018)

Reporting Year: 2016-17
% Completed: 0
Funds were not received, the department will seek funding again 2017-18. (06/27/2017)

: Funds were not obtained, the department will seek funding in 2017-18. (06/27/2017)

Unit Goals	Resources Needed	Where We Make an Impact: Closing the Loop on Goals and Plans	
	<p>- Fender Deluxe guitar amplifier \$1000 (also requested by Audio Arts) - Mark Bass Mini CMD 121P 1x12 bass amplifier \$1000 (also requested by Audio Arts) Lead: Gregg Whitmore and Nathan Tharp One-Time Funding Requested (if applicable): 22600 Type of Request: Instructional Equipment, Instructional Supplies Planning Unit Priority: High What would success look like and how would you measure it?: Updated pedagogical techniques, professionalism, and experience.</p>		
<p>Well-rounded Education - To connect classroom learning and musical performance to musical life and further education outside of the College. Status: Inactive Goal Year(s): 2016-17, 2017-18 Date Goal Entered (Optional): 09/01/2016</p>	<p>Full Funding Requested - Increase master class and faculty recital budget (augmentation) One-Time Funding Requested (if applicable): 2000 Type of Request: Facilities , Professional Development Planning Unit Priority: High What would success look like and how would you measure it?: More performances on campus for faculty members and students. More opportunities to experience professional music-making.</p>	<p>Reporting Year: 2017-18 % Completed: 50 Additional funds were received 2017-18 though on-going funds are needed for continuous progress. (05/07/2018) <hr/> Reporting Year: 2016-17 % Completed: 0 Funds were not received. The department will seek funding again in 2017-18. (06/27/2017)</p>	<p>: Funds were not received. The department will seek funding again in 2017-18. (06/27/2017)</p>
	<p>Full Funding Requested - Attendance of professional performances outside of campus. Describe Plans & Activities Supported: Transportation for students to learn, see, and witness a professional music production and/or performance. School bus to transport 50 students to a rehearsal</p>	<p>Reporting Year: 2017-18 % Completed: 100 Even though funding was not received, the department organized for more than 40 students attended a rehearsal of Los Angeles Opera in Fall 2017. The experience was enriching for the students. (07/19/2017)</p>	<p>: Seeking funds for 2017-18; will report when possible. (07/19/2017)</p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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of the Los Angeles Opera.
Lead: Karen Marston
One-Time Funding Requested (if applicable): 750
Type of Request: Instructional Equipment
Planning Unit Priority: High
What would success look like and how would you measure it?:
 Confidence and knowledge of professional music-making cultures in Los Angeles.

<p>Classroom Efficiency - Maximizing classroom usage to meet students' demands by utilizing facilities efficiently. Status: Inactive Goal Year(s): 2016-17, 2017-18 Date Goal Entered (Optional): 09/01/2016 Date Goal Archived/Inactivated (Optional): 05/31/2018</p>	<p>In Progress - Simultaneous scheduling of classes and rehearsals in 2-M117 and the Recital Hall, respectively. Describe Plans & Activities Supported: Closing of door between 2-M117 and the Recital Hall. And, sound proofing between the two rooms. Lead: Tiffany Kuo Type of Request: Facilities , Instructional Equipment Planning Unit Priority: High What would success look like and how would you measure it?: No sound bleeding in between the two rooms.</p>	<p>Reporting Year: 2017-18 % Completed: 0 Funding was not received yet, though the department is working with Event Services and Facilities to prioritize this concern for Summer 2018. (07/19/2017) : Seeking funds for 2017-18; will report when possible. (07/19/2017)</p>
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<p>Technological Updates - To provide audio, visual, and all up-to-date technological resources for student access and achievement. Status: Inactive Goal Year(s): 2016-17, 2017-18 Date Goal Entered (Optional): 09/01/2016 Date Goal Archived/Inactivated</p>	<p>Completed - New HD projectors, speakers, and teaching stations in M104, 107, and 109. Lead: Robert Bowen Type of Request: Facilities , Instructional Equipment, IT Support Planning Unit Priority: High What would success look like and how would you measure it?: Ability</p>	<p>Reporting Year: 2017-18 % Completed: 25 Funding received and scheduled for installation Summer 2018. (05/07/2018) Reporting Year: 2016-17 % Completed: 25 Dean, Associate Dean, and members of the music faculty met with Chris Rodriguez to improve equipment usage and classroom resources for student learning. (06/27/2017) : Plans were drawn and agreed. Implementation will occur summer 2017. (06/27/2017)</p>
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<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>	
<p>(Optional): 05/31/2018</p>	<p>to utilize current technology in the classrooms.</p> <p>Completed - To play music recordings in class.</p> <p>Describe Plans & Activities Supported: A new CD player and amplifier for 2-M108; necessary cables to connect personal electronic devices to the AV equipment.</p> <p>Lead: Bruce Rogers</p> <p>Type of Request: Instructional Equipment</p> <p>Planning Unit Priority: High</p> <p>What would success look like and how would you measure it?: Ability to teach effectively and utilize all technological resources available.</p>	<p>Reporting Year: 2017-18</p> <p>% Completed: 100</p> <p>Audio equipment installed in 2-M108. (07/19/2017)</p>	<p>: New request for 2017-18; will report when possible. (07/19/2017)</p>
	<p>Partial Funding Requested - Online access to professional performances, music videos and recordings during class for classroom activities, and outside of class for students to access professional performances.</p> <p>Describe Plans & Activities Supported: Department subscription to high quality music performances, recordings, and videos. Metropolitan Opera on Demand (\$1500/year); Spotify (\$180); Soundcloud (\$180).</p> <p>Lead: Tiffany Kuo</p> <p>Type of Request: Instructional Supplies</p> <p>Planning Unit Priority: High</p> <p>What would success look like and how would you measure it?: Access to current educational materials for distance learning classes and face-to-face classes.</p>	<p>Reporting Year: 2017-18</p> <p>% Completed: 100</p> <p>MetOpera on Demand was initiated and Naxos Music Library continued. Spotify and SoundCloud were not obtained. (07/19/2017)</p>	<p>: New request for 2017-18; will report when possible. (07/19/2017)</p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>	
	<p>In Progress - Provide comprehensive student learning, and integrate technological media in the classroom. Improve a classroom for lecture capture, and combine different medium in a single lecture on one screen (e.g. computer display and live capture of instructor at the keyboard). Room 2M-117.</p> <p>Describe Plans & Activities</p> <p>Supported: Camera, microphone, and a real-time recorder to show dual inputs (laptop and camera) at the same time. Auxiliary supplies for cabling and labor or portable equipment if needed.</p> <p>Lead: Robert Bowen</p> <p>One-Time Funding Requested (if applicable): 10000</p> <p>Type of Request: Equipment - replacement/upgrade, Equipment - new</p> <p>Planning Unit Priority: High</p> <p>What would success look like and how would you measure it?: Improvement of student success!</p>	<p>Reporting Year: 2017-18</p> <p>% Completed: 0</p> <p>Funding not received, will request again for 2018-19. (07/19/2017)</p>	<p>: New request for 2017-18; will report when possible. (07/19/2017)</p>
	<p>In Progress - Provide access to online teaching materials and tools for all keyboard students. Room 2M-102.</p> <p>Describe Plans & Activities</p> <p>Supported: A push button controller mounted in the wall with AV equipment, laptop input, screen, speakers, and laptop.</p> <p>Lead: Tiffany Kuo</p> <p>One-Time Funding Requested (if applicable): 10900</p> <p>Type of Request: Instructional Equipment</p>	<p>Reporting Year: 2017-18</p> <p>% Completed: 25</p> <p>Funds obtained; equipment will be installed summer 2018. (07/19/2017)</p>	<p>: New request for 2017-18; will report when possible. (07/19/2017)</p>

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Planning Unit Priority: High
What would success look like and how would you measure it?: Improve student success, and retention, by providing comprehensive learning tools available.
In Progress - Provide audio and visual presentations in classrooms without any technical equipment.
Describe Plans & Activities
Supported: Two carts with laptop, audio and visual equipment, television, and necessary cables. One to be shared used in 2-M101; and one to be shared between 2-M108 and 2-M200 (choir room and band room). (\$4,500 per cart)
Lead: Tiffany Kuo
One-Time Funding Requested (if applicable): 9000
Type of Request: Instructional Equipment
Planning Unit Priority: High
What would success look like and how would you measure it?: Improvement of student performance practices and techniques through visual and audio learning.

Facilities Maintenance - To provide appropriate learning environment spaces.
Status: Inactive
Goal Year(s): 2016-17, 2017-18
Date Goal Entered (Optional): 09/01/2016
Date Goal Archived/Inactivated (Optional): 05/31/2018

Curricular Effectiveness - Continue to communicate with music counselor
Full Funding Requested - To improve communication among counselors,
Reporting Year: 2017-18
: New request for 2017-18; will

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>	
<p>and curriculum administrators to maintain curricular compliance and maximize student success. Status: Inactive Goal Year(s): 2016-17, 2017-18 Date Goal Entered (Optional): 09/01/2016 Date Goal Archived/Inactivated (Optional): 05/31/2018</p>	<p>staff, and faculty members to increase enrollment and growth. Describe Plans & Activities Supported: Banner to post on building 2M to announce audition dates, approximately \$500. Lead: Bill McIntosh Type of Request: Non-Instructional Supplies Planning Unit Priority: High What would success look like and how would you measure it?: Increase exposure of music ensembles and activities on campus.</p>	<p>% Completed: 100 Funding received, and banner in place! (07/19/2017)</p>	<p>report when possible. (07/19/2017)</p>
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<p>Growth and Expansion - To research possibilities of growth and advancement for the department in servicing the needs of music majors. Status: Inactive Goal Year(s): 2016-17, 2017-18 Date Goal Entered (Optional): 09/01/2016 Date Goal Archived/Inactivated (Optional): 05/31/2018</p>			
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<p>Inreach and Outreach - Improving recruitment, retention, and completion. Status: Active Goal Year(s): 2018-19 Date Goal Entered (Optional): 05/31/2018</p>	<p>Full Funding Requested - Increase master class, faculty recital, and concert budget (augmentation) Describe Plans & Activities Supported: More performances on campus for faculty members and students. More opportunities to experience professional music-making for current and future students. Providing equal access to professional performance to our diverse student body.</p> <p>Our current budget is \$3,000. With additional concerts, audience, and</p>		

Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

outreach, Event Services requires equitable compensation, as do invited guest performers and adjunct faculty members for each performance.

Lead: Karen Marston

One-Time Funding Requested (if applicable): 15000

Type of Request: Facilities , Professional Development

Planning Unit Priority: High

What would success look like and how would you measure it?:

Professionalism among faculty, staff and students. Increase in pedagogical opportunities outside of the classroom.

In Progress - Children's Choir

Lead: Bruce Rogers

Type of Request: Staffing, Instructional Supplies, Research Support

Planning Unit Priority: High

What would success look like and how would you measure it?:

Implementation of children's choir.

Documentation Attached?: Yes

Full Funding Requested -

Supplemental Instruction to support all music theory and musicianship courses

Describe Plans & Activities

Supported: Supplemental Instruction and tutoring for all music theory and musicianship courses. 16-20 hours a week for fall and spring semesters.

The SI and SG leaders are necessary to evaluate sight singing on a weekly

Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

basis, and to supplement theory instruction to increase student retention across the sequence.

Lead: Robert Bowen

Type of Request: Staffing

Planning Unit Priority: High

What would success look like and how would you measure it?:

Improved retention and success rates in core courses for music degrees (i.e. all music theory and musicianship courses).

Full Funding Requested - Weekend of the Arts programming - staff, facilities, and marketing

Describe Plans & Activities

Supported: One of the most important activities in achieving our collaboration goals is to participate in the annual Weekend of the Arts Festival. The festival is built on years of effort by English and later Art and Theater. The 2018 event was a collaboration between English, Art, Music, and Audio. We offered numerous seminars, lunch, day and evening musical performances, and a DJ dance party. The activities were successful and of high-quality. Attendance was higher in more established activities, such as the writing seminars, and lower in some of our newer activities.

We believe this program is worth expanding and are ready to take significant steps to grow the program in 2018-19. Our justification is:

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- 1) The program directly supports college Theme D: Foster and Atmosphere of Cooperation and Collaboration by enhancing community and industry relationships and fostering inter-program collaboration.
- 2) Long-term sustainability has been demonstrated in the more established parts of the program, such as the writing seminars
- 3) Our new offerings were of high-quality
- 4) Faculty support and interest is high
- 5) Numerous programs are interested in being more involved such as Speech, Theater, History, Animation, and the Mt SAC Foundation

To grow the program we believe we need to market and promote the event better, bring in "big-name" presenters that will have more draw, improve event coordination and planning, and increase the breadth and quality of our offerings. For our keynote speaker especially, we are targeting someone with significant name recognition. Our target audience is Mt SAC students, potential students, community members, faculty, staff, and alumni. This is a one time funding request, but if this event is successful, we would like to request ongoing funding.

Our needs are as follows. These

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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funds would be shared across multiple programs, including Art, Music, and Audio.

- \$ 5,000 Big-name presenter and entertainer fees: keynote and seminars (Audio, Music)
- \$ 2,000 Presenter and entertainer travel: mileage, hotel, flights (Audio, Music)
- \$ 5,000 Artist fees: visiting artists, supplemental performers (Fine Arts, Audio, Music)
- \$ 5,000 Facilities and event support, stage, lighting, sound, reception (Fine Arts, Audio, Music)
- \$10,000 Marketing and communication for promoting event: web, social media, signage (Fine Arts, Audio, Music)
- \$ 3,000 Supplies and materials for classes and events (Fine Arts, Audio, Music)
- \$ 5,000 Food and refreshments for attendees (Fine Arts, Audio, Music)
- \$ 3,000 Student employee for assisting faculty with event coordination throughout the year (Fine Arts, Audio, Music)
- \$ 850 Volunteer recognition: gifts, awards, and materials for our many volunteers (Fine Arts, Audio, Music)
- \$ 150 Models for workshops (Fine Arts)

\$39,000 Total
Lead: Nathan Tharp
On-Going Funding Requested (if applicable): 39000
Type of Request: Facilities , Staffing,

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Professional Development
Planning Unit Priority: High
What would success look like and how would you measure it?: Growth in all areas of the Arts Division; collaboration among departments (students, faculty and staff members); community outreach.

Instructional and Technological Advancement - Obtaining the most updated instructional equipments and methodologies to improve student outcomes in the classroom.
Status: Active
Goal Year(s): 2018-19
Date Goal Entered (Optional): 05/31/2018

In Progress - Simultaneous scheduling of classes and rehearsals in 2-M117 and the Recital Hall, respectively.
Describe Plans & Activities Supported: Closing of door between 2-M117 and the Recital Hall. And, sound proofing between the two rooms.
Lead: Tiffany Kuo/Robert Bowen
Type of Request: Facilities , Instructional Equipment
Planning Unit Priority: High
What would success look like and how would you measure it?: No sound bleeding in between the two rooms.

Full Funding Requested - Multi-function instructional computer lab (shared with MUSA)
Describe Plans & Activities Supported: This request is being made simultaneously by Music and Audio Arts.

In order for Audio Arts to meet the enrollment target of 50 enrollments and to grow the program, we need access to more computers for teaching and learning. Currently, we have one 25-seat computer lab

Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

for the program which is shared with other Arts departments- primarily Photography. For Fall 2018, Audio Arts has been scheduled in this lab on Mondays and Wednesdays. This is allowing us to offer three sections of our first two introductory courses. However, we will have four additional new courses that will need to be taught in the computer lab over the next year. In addition, to reach our enrollment targets, we anticipate need to open additional sections. Currently there are not enough instructional labs to host this number of courses.

The Music program has identified a need for a computer lab for theory and other existing courses. We also will be developing a Commercial Music program that will require these additional resources.

Audio Arts and Music are simultaneously requesting funding for this lab. We would like to design the lab so that it is multifunctional and serve as a 30 seat instructional lab, 2 seat lecture space, and open computer lab for students outside of class. This funding would go towards facilities improvements, equipment, furniture, and fixtures. Some estimates:

- \$ 60,000 computers and hardware
- \$ 30,000 software
- \$ 20,000 instruments, mixing, and amplification systems

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\$ 60,000 furniture
 \$ 30,000 fixtures
 \$300,000 infrastructure improvements (HVAC, lighting, electrical, network)
Lead: Nathan Tharp/Robert Bowen
One-Time Funding Requested (if applicable): 500000
Type of Request: Facilities , Instructional Equipment, IT Support
Planning Unit Priority: Medium
What would success look like and how would you measure it?: We are able to meet our enrollment target of 50 students by being able to schedule and hold the necessary classes.
Full Funding Requested - Wireless microphone system (With Audio Arts)
Describe Plans & Activities
Supported: We have been building a portable live performance system for Audio Arts and the Music Department vocal ensembles. Audio students will learn how to engineer a complex, multi-mic performance and vocal performance students will be able to perform in class, on campus, and at external events. We were able to fund 50% of this system via Strong Workforce funds. However, due to technical limitations in the wireless spectrum, we were not able to purchase all of the necessary mics. We are asking for eight additional microphones and a network connection interface for the mixer to complete this system.

 \$1136 Shure QLXD mic and

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transmitter (x8)
 \$ 500 Shure antenna distributor (x2)
 \$ 880 Dante card for Soundcraft
 Expression SI (x3)
Lead: Nathan Tharp/William
 McIntosh
One-Time Funding Requested (if applicable): 14000
Type of Request: Instructional
 Equipment
Planning Unit Priority: Medium
What would success look like and how would you measure it?: Our system will be fully operational and used in vocal performances and class instruction for both Audio Arts and Music students.
Full Funding Requested - 1080p wireless camera, mount and safe for 2M-117
Describe Plans & Activities
Supported: Lecture capture and simultaneous projection of keyboard on screen with music score. Teaching music theory requires the instructor to be both at the piano and white board, which is physically impossible. Having a high quality wireless camera that can be mounted safely on the upright piano will improve pedagogical strategies in the classroom.
Lead: Robert Bowen
One-Time Funding Requested (if applicable): 500
Type of Request: Instructional Equipment, Lottery
Planning Unit Priority: Medium
What would success look like and how would you measure it?:

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Improved pedagogical techniques utilized.

Full Funding Requested - Digital upgrade for 2M-117

Describe Plans & Activities

Supported: Room 117 in building 2M is the only classroom that is not digital. The computer, audio and video system needs to be upgraded.

Lead: Robert Bowen

One-Time Funding Requested (if applicable): 14900

Type of Request: Instructional Equipment, IT Support

Planning Unit Priority: High

What would success look like and how would you measure it?: Improved pedagogical strategies.

Full Funding Requested - Increase piano tuning budget

Describe Plans & Activities

Supported: The increase in number of performances requires an increase in piano tunings each semester. As our students, faculty and staff members perform more, all pianos need to be maintained properly and accordingly.

Lead: Kevin Wiley/Annmarie Marin

On-Going Funding Requested (if applicable): 10000

Type of Request: Instructional Supplies

Planning Unit Priority: High

What would success look like and how would you measure it?: Better maintenance of current equipment and professionalism among student, faculty and staff members.

Full Funding Requested - Recording

Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

devices

Describe Plans & Activities

Supported: Two items:

1. A high-definition video camera for recording performances, juries, rehearsals, and other events. The ability to record and play back to faculty, staff members as well as students is critical for learning, improving pedagogical techniques, and marketing. \$2,500.

2. Zoom recorders (10 units, \$250 each) for classroom use in all MUSA and several MUS classes. Ability to record audio only in lessons, rehearsals, and learning audio technology.

Lead: Nathan Tharp

One-Time Funding Requested (if applicable): 5000

Type of Request: Instructional Equipment

Planning Unit Priority: Medium

What would success look like and how would you measure it?:

Improved pedagogical techniques and professionalism.

Full Funding Requested - Clarke

Theater Acoustical Paneling

Describe Plans & Activities

Supported: To improve acoustics for all types of ensembles in the Clarke Theater.

Lead: Gregory Whitmore

One-Time Funding Requested (if applicable): 100000

Type of Request: Facilities , Instructional Equipment

Planning Unit Priority: Medium

What would success look like and

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how would you measure it?:
Professionalism for all performances

Career Guidance - To educate and help plan future employment opportunities in the field of music.
Status: Inactive
Goal Year(s): 2016-17, 2017-18
Date Goal Entered (Optional): 09/01/2016
Date Goal Archived/Inactivated (Optional): 05/31/2018

Staffing, Professional Development, and Research - Maintaining and improving personal professional growth and collective growth as a department.
Status: Active
Goal Year(s): 2018-19
Date Goal Entered (Optional): 05/31/2018

Full Funding Requested - Part-time administrative staff at 47.5% in building 2.
Describe Plans & Activities Supported: Administrative support in music for approximately six (6) on-campus festivals, two dozen (24) concerts, and coordination of weekly rehearsals and events in the various classrooms, rehearsal spaces, and performance halls in building 2M.

Administrative Assistant I, Part-Time, 47.5%, 12 months/year, steps 1-6 \$1,787 - \$2,2281 per month. Up to \$27,372.
Lead: Tiffany Kuo/Robert Bowen
One-Time Funding Requested (if applicable): 27372
Type of Request: Staffing
Planning Unit Priority: High
What would success look like and how would you measure it?:
 Effective and efficient communication among faculty and staff members within the Music department, and with staff members of Event Services.

Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

Full Funding Requested - Student employees

Describe Plans & Activities

Supported: This request is simultaneously being made by Music and Audio Arts. Student employees will support Music and Audio Arts faculty and the Audio Arts Lab Technician with supplemental, non-staff duties.

The Audio Arts program is highly dependent on technological and facilities resources. This includes computers, software, electronic equipment, instruments, carts, editing suites, practice rooms, and labs. In order to provide adequate access to these resources for student learning, we need significant entry-level assistance with tasks such as: testing configurations, connecting devices, setting up and taking down equipment, delivering equipment, cleaning and maintaining, training and assisting students, monitoring setups during events and activities, changing batteries, labelling, inventorying, among other tasks.

Our Music performance groups need additional support with their performance systems during rehearsals, events, and competitions. This would be an excellent role for our Audio Arts students.

We currently have \$7000 in funds

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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from SWP that will partially fund these student hours in 2018-19. However, we need additional funds for the remainder of the year and subsequent years.

30 hrs/week @ \$12/hr for 32 weeks = \$11520 for instruction support Audio Arts classes
 100 hrs @ \$12/hr = \$3840 for technical support for Music ensembles
Lead: Nathan Tharp/William McIntosh

On-Going Funding Requested (if applicable): 15360

Type of Request: Staffing

Planning Unit Priority: High

What would success look like and how would you measure it?:

Students are able to use our resources for learning effectively and these resources are operational, well maintained, and accessible.

Full Funding Requested - Part-time piano accompanist 47.5%

Describe Plans & Activities

Supported: A third piano accompanist is needed to support the growing choral and instrumental programs. Currently, the two full-time piano accompanists are in class or rehearsal Monday through Friday from 9am to 6pm. The department is seeking to grow classes and ensembles on week nights and possibly weekends, requiring a third piano accompanist to be available.

Lead: Tiffany Kuo/Robert Bowen

Type of Request: Staffing

Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

Planning Unit Priority: Medium
What would success look like and how would you measure it?:
Enriched programming, and department growth.