



Mt. San Antonio College
GPS Pathways to Success (GPS)
Cross Council Committee

Minutes | May 18, 2021

Shiloh Blacksher (Co-Chair)	X	Jennifer Galbraith (Instructional Manager)	X	Vacant (AVP Instruction)		Pedro Suarez (Business Analyst, Instruction)	X
Kelly Fowler (Co-Chair)	X	Marcell Gilmore (GPS Research Analyst, RIE)	X	Barbara McNeice-Stallard (Director, RIE)	X	Chisa Uyeki (Academic Senate President)	X
Sara Mestas (Co-Chair)	X	Lance Heard (Faculty-at-Large)	X	Richard Myers (Faculty-at-Large)	X	Emily Versace (Faculty-at-Large)	X
Tania Anders (FPDC Coordinator)	X	Tiffany Kuo (Lead Title V Data Coach)	X	Kim-Leiloni Nguyen (Faculty-at-Large)	X	Samantha Nevarez (Student Representative)	
Madelyn Arballo (AVP, SCE)		Irving Lai (Faculty-at-Large)		Sonia Ortega (Faculty-at-large)	X	Daniel Berumen (<i>Guest</i> , Research Analyst, RIE)	X
Michael Carr (Director Academic Technology)	X	Patricia Maestro (GPS Mapping Coordinator)	X	Tannia Robles (VPSS Designee)	X	Alana Bachor (<i>Guest</i> , Counselor)	X
Meghan Chen (Dean, Library & Learning Resources)	X	Yen Mai (Director of Marketing)		Michelle Sampat (Associate Dean, Instruction)		Marci Katznelson (<i>Guest</i>)	X
Francisco Dorame (Dean of Counseling)	X	Tom Mauch (AVP Student Services)		Venus Soriano (Faculty-at-Large)	X	<i>Lisa Jackson, Recorder</i>	X

Topic	Time	Discussion/Action Item
1. Welcome! <ul style="list-style-type: none"> Introduction of Kelly Fowler 	3:30pm	
2. Review of the Agenda	3:45pm	<ul style="list-style-type: none"> Agenda approved as submitted
3. Review/Approval of <u>April 20</u> Minutes	3:45pm	<ul style="list-style-type: none"> Motion to approve by Sara, seconded by Emily. There being no further discussion, the minutes were approved as submitted.
4. Announcements <ul style="list-style-type: none"> Q&A with GPS Coordinators-Shiloh & Sara Office Hour's – Tuesday's 11:00 AM - 12:00pm https://cccconfer.zoom.us/j/93548015425?from=sft 	3:50pm	<ul style="list-style-type: none"> Feel free to pass on link to anyone with questions about mini-grants or RISE. Presented to Cabinet on 4/27 with an update on Guided Pathways to Success (GPS). Adult Education Day Conference for Educators was held – GPS was asked to present. The presentation was well received. Students coming through adult education received information on how to enter the college.

<ul style="list-style-type: none"> • Cabinet Report– Tuesday, April 27 • Mt. SAC Adult Education Day - Friday 4/30/21 (Michael Ngo) • Academic Senate Appointments (Chisa) 		<ul style="list-style-type: none"> • Chisa reported that at the May 6 Academic Senate meeting, the following one-year reappointments for GPS 2021-22 were confirmed and approved: <ul style="list-style-type: none"> ○ Sara Mestas, ○ Shiloh Blacksher ○ Patricia Maestro ○ Michael Ngo ○ Emily Versace • These are one-year appointments.
<p>5. Mini-grant Recommendations for Funding (Shiloh and Sara)</p> <ol style="list-style-type: none"> 1. A campus model of best practices in resume and cover letters to increase job attainment for students and alumni. 2. Virtual Conversation Café & Grammar Game Night for Japanese and French language students 3. ACUE (American Council of University Educators) Faculty Co-Coordinator 4. GIS Training and Teaching Modules 5. Mini-grant review team summer meetings? 	3:55pm	<ul style="list-style-type: none"> • The May revise by the Governor’s office includes additional funding for GPS. Additional information to follow. . • Four mini-grants were received and reviewed. <ul style="list-style-type: none"> ○ Three of the four have been recommended to fully fund. ○ GIS Training and Teaching Modules was not recommended for funding. ○ Motion to approve all mini-grants with the exception of GIS Training and Teaching Modules made by Jennifer and seconded by Loni. There being no further discussion, the motion was approved. There were no nays and no abstentions. • Any proposals received in April were reviewed the first week of the following month. The mini-grant review teams meets prior to this meeting to review and rank the proposals. • Turn-around time is approximately one month. As a reminder, the Committee does not meet in the summer. • On average, about 3-4 mini-grant requests are received each month. If the same are received over the summer, this could create a backlog and they may not receive proper consideration if they aren’t reviewed until the fall. <ul style="list-style-type: none"> ○ Shiloh asked the group if they would be amenable to giving the mini-grant review team the authority to review/approve the mini-grants over the summer and bring forth those proposals to group in September. ○ The review committee consists of Sarah, Shiloh, Tania, Loni, Marcell, Michelle, and Kelly. If you would like to participate on the review team, please contact Sara or Shiloh. ○ Meghan advocated giving the review team the ability to continue to review grant funding requests over the summer. ○ Dispersal of funds depends on the type of funding request, but typically, the funds are dispersed quickly.

		<ul style="list-style-type: none"> ○ Motion made by Jennifer to allow the review team to review/approve the mini-grants received over the summer and in the event of any dissension, bring back to the committee in the fall. Motion seconded by Meghan and so moved – there was no additional discussion, no nays, and no abstentions. • We are in year three of the budget – if you see in your areas any need for GPS work to be done, please work with your teams to submit mini-grant proposals. • Sara and Shiloh to work on the Scale of Adoption over the summer – looking closely at the non-scaled areas.
6. GPS Budget (Shiloh) <ul style="list-style-type: none"> • 4-29-21 GPS Balances and Projections • Approximately \$700,000 to spend down by June 30, 2022 	4:10pm	<ul style="list-style-type: none"> • The link on the agenda is the latest budget update from Grants. We are still spending in year 3 with a small amount left from years 1 and 2. • We have already set aside the funding needed for salary adjustments in 2021-22. • Part of the budget was structured for conference and travel, but Covid changed that. That money was re-allocated to be a part of mini-grants. There is still conference and travel, but it now comes through as a mini-grant.
7. GPS Steering Committee Goals & Progress Report (Sara, Shiloh, Kelly)	4:20pm	<ul style="list-style-type: none"> • The Committee Goals and Progress report is due June 1. • The Committee reviewed and discussed the goals and will send to Committee for additional review and comments. Once finalized, the document be submitted to PAC.
<u>Ongoing Topics</u>		
8. GPS/Research Update (Marcell) <ul style="list-style-type: none"> • Unite-LA ADT Study (Sara) • Metrics Dashboard (Daniel) 	4:40pm	<ul style="list-style-type: none"> • Daniel Berumen (guest) provided information related to Early Momentum Metrics (sharepoint.com) • The goal of the dashboard is to provide the college with data at the end of each term in order to provide us with disaggregated data related to the momentum metrics. • Alana Bachor (guest) provided a progress update on a grant entitled "<i>Aiming for Completion & Cultivating a Transfer Sending Culture at Mt. SAC.</i>"
9. Mapping & Catalog Update (Patricia & Michelle)		<ul style="list-style-type: none"> • No update
10. Mini Grant Update (Shiloh) <ul style="list-style-type: none"> • GPS Funded Projects 	4:50pm	<ul style="list-style-type: none"> • No update

<ul style="list-style-type: none"> • Cultivating A Transfer Sending Culture at Mt. SAC (Alana) 		
<p>11. Re-Imagining The Student Experience (RISE) Update (Shiloh)</p> <ul style="list-style-type: none"> • Completed projects: 7, In progress projects: 10 • Overview • Proposal Form • RISE Project Final Report Form 		<ul style="list-style-type: none"> • No update
<p>12. Parking Lot: Upcoming Items</p> <ul style="list-style-type: none"> • Career Readiness Task Group (Sara and Patricia) 		
<p>13. Adjourn</p>	5:00pm	

Future Meetings: TBD

Location: Zoom