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| P | John Vitullo  (co-chair/designee) | P | Lisa Rodriguez  (POD, Acting Director) | P | Kelley Lyons  (FA) | A | Janet Jiang  (Student, AS) | P | Emily Versace  (AS) | P | Carol Impara  (AS) |  | VACANT  (Faculty at-large (e.g. DEISA+) (AS) |
| P | Lizbet Sánchez  (co-chair) | A | Shiloh Blacksher  (AS, VP Senate) | P | Elda Blount  (POD, Classified) | P | Dalia Chavez  (AS) | P | Tamra Horton  (FA) | A | Chara Powell  (AS) | P | Sarah MacLean  (AS) |
|  |  |  |  |  |  |  |  |  |  |  |  | P | Scribe:  Kevin Truong |

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| **Item** | **Details** | **ACCJC Standards** |
| 1. **Approval of Meeting Minutes** | 1. 4/11/24 Meeting Minutes    1. Approved w/ Edits, Sarah abstained | * II.A.2 * II.A.7 * III.A.1 * II.A.8 * III.A.14 * III.C.1 |
| 1. **Report Out**   **Group 1 to report out 4/25/24**   1. FLEX (Shiloh) 2. POD (Lisa) 3. Conference and Travel (Lisa) 4. PGI/PGH Update (Elda)   **Group 2 to report out 5/9/24**   1. Noncredit (Dalia) 2. Distance Learning (Carol) 3. S&L (Tamra) 4. Conference and Travel Subgroup (Lizbet) | 1. FLEX (Shiloh)    1. Lizbet shared that, on behalf of Shiloh, they have not met yet to discuss Flex Day but will meet the following week to plan out FLEX Day.    2. It was shared with President Garcia that a majority of the faculty prefer FLEX Day to be online, however, President Garcia has decided to bring ~~both~~ Fall 2024 ~~and Spring~~ Flex day~~s~~ ~~back to~~ in-person.    3. Tania mentioned during Academic Senate that there is a possibility of having a hybrid session but only for the main session and not the breakout session. This is because there are not enough staff in POD. Elda and Lisa also mentioned that there are not of FLEX hybrid classrooms to support the hybrid sessions as there are only 4 spaces on the campus to support such a modality.    4. Tamra mentioned that by moving FLEX Day back onto campus, it may be disproportionately affect adjunct faculty. Flex day committee should track if there is a drop off in adjunct faculty participation. Data gathered can be compared to last year’s FLEX day which was online.    5. Emily gave the idea that since there are limited hi-flex spaces on campus, some sessions should be on Zoom and some in person. Lizbet will bring this up at the next Flex Day Committee planning meeting. 2. POD (Lisa) – no report out on this time 3. Conference and Travel (Lisa) – no report out on this time. 4. PGI/PGH Update (Elda)    1. A total of 30 sessions have been approved by S&L. There are currently 8 new sessions that are need approval.    2. One session was pulled which was the Mt. SAC Enrollment Management Academy because it did not include an alignment with the PD plan and no learning outcomes. The group has provided that information. | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 |
| 1. **Guests** | 1. No Guests |  |
| 1. **Action Items** | 1. Newly added PGI/PGH requests sent via Smartsheet. Please review and submit your recommendations. |  |
| 1. **Discussion Items** | 1. 2023-24 Update on Goals and Progress Report (Due June 26, 2024)    1. Triple R Retreat was moved to Goal #2. Data will be incoming from Lisa    2. John suggested that a separate meeting between John, Lizbet and Elda to help clean up to the document and organize the information. 2. John asked the committee if there are any action or discussion Items to discuss for this current or future meetings.    1. ACUE certification       1. Lizbet mention that she will be meeting with Barbara or Lisa to discuss the repackaging of ACUE to micro credentials. Lizbet also mentioned that Barbara shared successful models for ACUE micro credentials from other campus.       2. Carol wants a discussion on how to tie an incentive to completing their ACUE credentials, either micro credentials or traditional 1 year program.       3. Emily thinks it is a good idea to give priority to complete ACUE for second year faculty. Emily states that if a lot of faculty complete their PGI during the first year, it may not be as big as an incentive to complete the ACUE certification. The is wish is that college credit can be given so people can get it for column cross over.       4. Tamra wants to add this topic to a future agenda. PDC has a the ability to establish a liaison with ~~the college~~ to determine if they could give college credit for ACUE.       5. Lizbet mentioned that there has been a drop-off of participants enrolling in ACUE and finishing their ACUE program. This is the main reason to repackage into micro credentials.       6. Lisa also agreed to break up the program into manageable sections and allowing folks to pick up where they left off instead of attending 54 hours of sessions.       7. Emily mention that POCR is also an effective program on teaching faculty how to teach. It will help them organize their assignments, syllabi, and the way the class is structured. Faculty and students all appreciate it.       8. Lisa asked the committee to decide on ACUE since it has to go to board for approval in July to start in the fall. It is currently 50k and we must purchase 33 seats which is the minimum. Currently there are 17 people or so which puts it at 3k per person.       9. Carol mentioned that POCR is meant for online teaching, however, Emily mentioned that she uses a lot the same concepts in the in-person classes. Carol wants to see if we can do a comparative study with both qualitative and quantitative data.       10. Lisa states that the committee needs to decide by July to continue with ACUE or not as ACUE requires prepayment in August for a September start. By breaking it up into micro credentials, it may bring up enrollment in the program since faculty have shared that is hard to complete all 54 hours especially during the spring semester.       11. Tamra notes that faculty wanting to participate in professional development may be too busy getting PhDs for column-crossover. They are not disincentivized. Tamra suggested FPDC agendize Lisa's ACUE attendance and completion report so a committee recommendation can be made.       12. Lizbet shared that Cal State LA has increased their enrollment by rolling out micro-credentials for ACUE. They went from low enrollment to having to open a waitlist.       13. Lisa shared that ACUE does not offer official professional development or CEU credits. However, many institutions work internally to credit for ACUE coursework.       14. Tamra notes that faculty wanting to participate in professional development may be too busy getting PhDs for column-crossover. They are not disincentivized but rather do not have the time for ACUE while trying to earn column crossover. 3. PGI/PGH Recommendations    1. 1 PGI/PGH recommendation pulled for discussion. 4. PD Plan (Lisa Rodriguez) 5. Flexible Calendar Committee Purpose and Function 6. FPDC and S&L Collaboration (appointment) | * III.A.1 * III.A.3 * III.A.14 * III.C.1 |
| 1. **Informational Items** | 1. No Informational Items |  |

**Next meeting: Thursday, May 9, 2024**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>