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| P | John Vitullo  (Co-Chair/Designee) | P | Lisa Rodriguez  (POD, Acting Director) | A | Kelley Lyons  (Part-Time Faculty, AS) | P | Tamra Horton  (FA) | P | Rita Page  (FLAC) |  | VACANT  (AS Faculty at large) |  |  |
| P | Lizbet Sanchez  (Co-Chair) | P | Tania Anders  (AS, VP Senate) | P | Dalia Chavez  (Noncredit, AS) | P | Emily Versace  (AS) | P | Carol Impara  (AS, DL) |  |  |  |  |
| P | Elda Blount  (POD, Classified) | P | Allison Wibowo  (Student AS) | P | Chara Powell  (Guest) |  |  |  |  |  |  | P | *Scribe: Vanessa Salazar* |

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| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Approval of Minutes** | 1. 4/27/2023 meeting minutes    1. Minutes were voted on and approved with edits.       1. Chara abstained | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 |
| 1. **Guest(s)** | 1. VPI Fowler and Laura Martinez – PGI/PGH Update    1. Laura Martinez stated that Elda forwarded her and Kelly the report that had been generated about outstanding approvals for workshops that FPDC had moved forward. She said that the lack of communication was completely on her, Salary & Leaves had met and approved the workshops (as far back as April 2022) and she didn’t communicate that to Elda. To avoid any future miscommunications, a Smartsheet was created.       1. When a workshop proposal is uploaded, it immediately notifies every member of Salary & Leaves (there are 6 memebers). From there they can review the proposal and recommend it for PGI/PGH, deny it, request modifications or include additional information.       2. If they deny or request modifications, they are prompted to answer why they are taking that action. When everyone agrees on the proposal and they recommend it and it picks up 6 entries, an email will be sent to Laura and Elda; they know that Salary & Leaves reviewed it, that it was approved and how many hours of PGI/PGH are allocated for a workshop. When Laura receives that notification, she pulls that proposal and sends it to Kelly for to sign off as chair of Salary & Leaves. Then Elda will receive an email for her to process it. In case of a denial, it would be calendared and agendized for the next Salary & Leaves meeting. If they agree that the proposal does not qualify for PGI/PGH and they give a rationale, Laura will manually update the Smartsheet and Elda will receive another notification. Laura will let Elda know why it was denied. In the case of modifications, it will also be agendized for the next Salary & Leaves meeting and Elda will receive a notification that states that information in pending.       3. For an information request, per the Salary & Leaves direction, Laura would follow up with the facilitator 1 month later letting them know that they have until a specific date to provide a response. If a response is not given by said date, their request will be put on hold pending their communication. Elda will receive a notification that it’s pending due to facilitor’s response. | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 * III.C.1 |
| 1. **Report Out**   **Group 2 to report out on 5/11/23**   1. Noncredit (Dalia) 2. FLAC (Rita) 3. Distance Learing (Carol) 4. Salary & Leaves (Tamra)   **Group 1 to report out 5/25/23**   1. FLEX (Tania) 2. POD (Lisa) 3. Conference & Travel (Lisa) 4. PGI/PGH Update (Elda) | 1. Dalia did not report out as Noncredit was going to meet after the FPDC meeting. 2. Rita reported:    1. ELLA (Lisa Rodriguez)- Decolonizing the Classroom Fall 2023, a poll will be sent out to determine the best day and time.    2. The call for FLEX Day workshops is due by May 21st.    3. ACUE program ceremony will be in June and applications for Fall 2023 are being accepted.    4. The key note speaker for Equity Literacy will be Regina Standback Stroud.    5. POD reopening has been pushed to August.    6. The DEISA presentation at Guided Pathways was well received.    7. The Accessibility Program training is in progress.    8. The EMCC (Equity Minded Campus Culture) group meets on Friday’s. Tiffany Kup is no longer hosting the event.    9. Inspired Teaching had positive feedback, there were 71 participants, and the talk will resume on 5/12. 3. Carol reported that DL is having a series of session online on equity and best practices. Tomorrow there will be 4 sessions and they all count toward SPOT Recertification. 4. Tamra’s Salary & Leaves report was covered by guests- Kelly Fowler and Laura Martinez. | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 * III.C.1 |
| 1. **Discussion Items** | 1. Draft Purpose and Goals    1. Goal 2- One Book One Campus was added    2. Goal 3- Magic Mountie Podcast was added    3. Goal 4- FCLT Survey (Canvas) was added    4. Goal 5- CoPas, Team Coco, Flex Day, New Faculty Seminar, Guided Pathways Retreat, and Review Reflect Review were added.    5. Goal 6- no change.    6. Goal 7- Challenging Ageism, Adults with Disabilities, Mountie Money Management, Chingona, and Antisemitism were added.    7. Lizbet, John and Elda to review the goals. | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 * III.C.1 |
| 1. **Action Items** | 1. No new action items |  |
| 1. **Informational Items** | 1. Email Chrome River challenges to Elda Blount at [eblount@mtsac.edu](mailto:eblount@mtsac.edu) by Thursday May 18, 2023 at 4:00pm. A compilation of this information will be shared with Lizette Henderson and Delana Miller. 2. Elda Blount and Vanessa Salazar will not be in attendance during the 5/25/23 meeting. Aaron Mezzano will be Vanessa’s backup for minute taking purposes. |  |

**Next meeting: May 25, 2023**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>