

MINUTES

**FACILITIES ADVISORY COMMITTEE
October 09, 2023**

PRESENT Chris Schroeder, Director, Infrastructure and Data Security
Danielle Silva, Student Representative
Eera Babtiwale, Special Project Director, Sustainability
Gary Nellesen, Executive Director, Facilities Planning & Management
Jean Metter, Professor, Nutrition
Jennifer Hinostroza, Professor, Horticulture
Joe Jennum, Dean, Kinesiology and Athletics
Joe Vasquez, Academic Network Administrator, IT
Kevin Owen, Director, Technical Services
Megan Moscol, Senior Facilities Planner, Facilities Planning & Management
Tania Anders, Professor, Geology and Oceanography, Faculty Sustainability Coordinator
Tom Mauch, Associate Vice President, Student Services
Yadira Santiago, Executive Assistant II, President's Office

ABSENT Andi Fejeran Sims, Director, Student Life
Pat Escalara, Manager, Grounds, Facilities Planning & Management

GUESTS Bill Asher, Assistant Director, Facilities Planning & Management
Cathy Hayward, Administrative Specialist III, Facilities Planning & Management
Ken Bohan, Director, Construction Projects, Facilities Planning & Management
La Tasha Buie, Student Representative
Ruben Flores, Manager, Grounds, Facilities Planning & Management
Shannon Carter, Associate Vice President, Administrative Services

SUMMARY OF DISCUSSION

Accreditation Standard IIIB. Facilities Resources: *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 2: COMMITTEE GOALS AND PROGRESS REPORT
- ITEM 3: PURPOSE AND FUNCTION STATEMENT
- ITEM 4: SUSTAINABILITY UPDATE
- ITEM 5: EDUCATION AND FACILITIES MASTER PLAN (EFMP) STATUS UPDATE
- ITEM 6: MAJOR CAPITAL PROJECTS UPDATE

1. COMMITTEE GOALS AND PROGRESS REPORT (IIIB)

- a. The committee goals for 2022-23 were approved and submitted to President's Advisory Cabinet (PAC).
- b. A new goal was added to include the CCCO Vision 2030 for 2023-24 by the committee and will be finalized at the next meeting before being submitted to PAC for approval.

2. PURPOSE AND FUNCTION STATEMENT (IIIB)

- a. The Committee recommended several edits to the Purpose and Function Statement to be more inclusive of the continued operations of facilities once construction is complete.
- b. It was recommended to add a second Student Representative and a Manager from Maintenance and Operations as permanent committee members. Each position will be a termed position for one and three years, respectively. The position representing the Dean, Access and Wellness is being recommended to change from a termed position to ongoing. These recommendations will be reviewed and finalized at the next meeting before being submitted to PAC for approval.

3. SUSTAINABILITY UPDATE (IIIB)

- a. Eera Baktiwale gave an update on the following sustainability projects:
 - i. Mt. SAC has achieved Tree Campus USA designation.
 - ii. Mt. SAC is the first AGZA Green Zone Community College in the Nation
 - iii. The Student Center received the Board of Governors' Sustainability and Energy Innovation Award.

4. EFMP STATUS UPDATE (IIIB)

- a. This update was tabled for a future meeting.

5. MAJOR CAPITAL PROJECTS UPDATE (IIIB)

- a. This update was tabled for a future meeting.

FUTURE MEETINGS: Monday, November 13, 2023
 Monday, December 11, 2023
 Monday, January 08, 2024