

MINUTES

**FACILITIES ADVISORY COMMITTEE
December 11, 2023**

PRESENT Chris Schroeder, Director, Infrastructure and Data Security
Eera Babtiwale, Special Project Director, Sustainability
Gary Nellesen, Executive Director, Facilities Planning & Management
Jean Metter, Professor, Nutrition
Joe Jennum, Dean, Kinesiology and Athletics
Joe Vasquez, Academic Network Administrator, IT
Kevin Owen, Director, Technical Services
Megan Moscol, Senior Facilities Planner, Facilities Planning & Management
Tania Anders, Professor, Geology and Oceanography, Faculty Sustainability Coordinator
Yadira Santiago, Executive Assistant II, President's Office

ABSENT Andi Fejeran Sims, Director, Student Life
Danielle Silva, Student Representative
Jennifer Hinostroza, Professor, Horticulture
Pat Escalara, Manager, Grounds, Facilities Planning & Management
Tom Mauch, Associate Vice President, Student Services

GUESTS Bill Asher, Assistant Director, Facilities Planning & Management
Cathy Hayward, Administrative Specialist III, Facilities Planning & Management
Ken Bohan, Director, Energy & Infrastructure, Facilities Planning & Management

SUMMARY OF DISCUSSION

Accreditation Standard III.B. Facilities Resources: *Plans and evaluates facilities to ensure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **III.B**:

- ITEM 1: REVIEW OF PREVIOUS MEETING MINUTES
- ITEM 2: SUSTAINABILITY UPDATE
- ITEM 3: EDUCATION AND FACILITIES MASTER PLAN (EFMP) STATUS UPDATE
- ITEM 4: MAJOR CAPITAL PROJECTS UPDATE
- ITEM 5: MINOR CAPITAL PROJECTS UPDATE
- ITEM 6: INFRASTRUCTURE UPDATES

1. REVIEW OF PREVIOUS MEETING MINUTES (III.B)

- a. The meeting minutes from the November 13, 2023, meeting were approved.

2. SUSTAINABILITY UPDATE (IIIB)

- a. Eera Babtiwale gave updates on the following efforts:
 - i. The Climate Action Plan (CAP) is expected to be released at the Climate Summit in May 2024.
 - ii. Anser Advisory is evaluating site and funding considerations for the Renewable Energy (Solar PV) effort and is expected to be complete at the end of December 2023. Changes to California Law requiring (SOLAR POWER) and battery storage for buildings submitted to DSA for review after 1/1/2024 is being considered.
 - iii. SCE (Southern California Edison) has approved two of the five proposed future additional EV Charging stations. Parking Lot A will be funded by SCE and will provide an additional 52 EV charging stations (three will be accessible parking spaces) Parking Lot B will be funded by Mt. SAC and the design is still in development.
 - iv. Eera noted the previous acknowledgments and upcoming events:
 - 1. The Student Center Building was awarded the California Governor's Sustainability Award
 - 2. Grounds was awarded the AGZA (American Green Zone Alliance)
 - 3. Campus Race to Zero Waste
 - 4. Second Nature Conference – February 2024
 - 5. Earth Week – April 2024
 - 6. Climate Summit – May 2024

3. EDUCATION AND FACILITIES MASTER PLAN (EFMP) STATUS UPDATE (IIIB)

- a. Megan Moscol reported that the committee interviewed three firms on December 04, 2023 and a top candidate was chosen and is currently in contract negotiations. Once a contract is agreed upon, it will go to the Board of Trustees for approval. The firm is expected to begin in Spring 2024.

4. MAJOR CAPITAL PROJECTS UPDATE (IIIB)

- b. Gary Nellesen gave updates on the following major projects:
 - i. Gary Nellesen gave an update on the Technology and Health Replacement Building project. It is planned to be conducted in two phases, with the first phase including demolition, grading, and site utilities. The second phase will include excavation and utility installation. Twenty bids were received and came in substantially higher than the project was originally estimated. It is assumed that this is in part due to economic inflation, the current labor shortage, and new California environmental laws requiring all contractor vehicles to be electric by 2024.
 - ii. The current budget in the Measure GO Bond is insufficient to support the Technology and Health Replacement Building project to completion and funding may be solicited through future funding sources.
 - iii. The contract was awarded to the third lowest bidder due to the unresponsiveness of the first and second bidders. The agreement will go to the December Board of Trustees meeting for approval and then onto CA state for additional approval due to the funding source.
 - iv. The Campus Store and Instruction Offices Building is in its' sixth week of delay due to structural concerns on the ground floor. It is still with the DSA (Department of the State Architect) Office for review.
 - v. Maritza Valenzuela will replace Carol Minning as the Project Manager on the Student Center project. She and Mike Ostby will oversee the remainder of the closeout phase.

5. MINOR CAPITAL PROJECTS UPDATE (IIIB)

- a. There is currently a delay in securing the flooring materials for Building 67, delaying the return of the Health Center. Gary Nellesen will follow up with Tom Mauch.
- b. A group was created to evaluate the safety recommendation to install cameras for Building 26D. Gary Nellesen clarified that the cameras are meant to be a deterrent and will not be monitored 24/7. The ground floor has been closed and access by elevator has been restricted to essential staff only. A recommendation to convert a classroom on the ground floor to a security office is being considered. Additional safety improvements are being considered through CPTED. Improvements are anticipated to be completed in the next five years.

6. INFRASTRUCTURE UPDATES (IIIB)

- a. This update was tabled for a future meeting.

FUTURE MEETINGS: Monday, January 08, 2024
 Monday, February 12, 2024
 Monday, March 11, 2024