

**FACILITIES ADVISORY COMMITTEE  
MEETING MINUTES**

**DECEMBER 14, 2020  
9:00AM – 11:00AM VIA ZOOM**

**PRESENT:** Andi Fejeran Sims, Director, Student Life  
Chris Schroeder, Director, Infrastructure and Data Security  
Diondre McBride, Grounds and Horticulture Tech., Facilities Planning & Management  
Gary Nellesen, Executive Director, Facilities Planning & Management  
Jennifer Galbraith, Dean, Business  
Joe Carbajal, Project Expert, Facilities Planning & Management (Notes)  
Kevin Owen, Director, Technical Services  
Marc Ruh, Professor, Kinesiology & Athletics  
Mark Fernandez, Web Specialist, IT  
Mika Klein, Sr. Facilities Planner, Facilities Planning & Management  
Tania Anders, Professor, Geology and Oceanography and Sustainability Coordinator  
Tom Mauch, Associate Vice President, Student Services  
Valerie Menna, Student Representative  
Yadira Santiago, Executive Assistant II, Administrative Services

**ABSENT:** Jennifer Hinostroza, Professor, Horticulture

**GUESTS:** Bill Asher, Assistant Director, Facilities Planning & Management  
Doug Jenson, Associate Vice President, Administrative Services  
John Gaston, Project Manager, Facilities Planning & Management  
Kara Dannenbring, Project Manager, Facilities Planning & Management  
Ruben Avila, Special Project Manager, Facilities Planning & Management

**SUMMARY OF DISCUSSION:**

**Accreditation Standard IIIB. Facilities Resources:** *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 3: COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE
- ITEM 4: LOT W, WILDLIFE SANCTUARY, BEACH VOLLEYBALL PRESENTATION
- ITEM 5: BOTTLE FILLING STATIONS PRESENTATION
- ITEM 6: PLANNING/PROGRAMMING/CONCEPTUAL DESIGN PROJECTS
- ITEM 7: MAJOR CAPITAL PROJECTS
- ITEM 8: COMMUNITY WORKFORCE AGREEMENT

**1. WELCOME AND INTRODUCTIONS**

A. Gary Nellesen welcomed and introduced:

- Jennifer Galbraith, Dean of Business
  - Jennifer has been appointed by Irene Malmgren (Acting Vice President of Instruction) as the interim replacement of Joumana McGowan's seat on the committee as the Management Representative from the Office of Instruction.

*Welcome and Introductions (continued)*

- Tania Anders, Professor of Geology and Oceanography and Sustainability Coordinator
  - Tania is the Faculty Sustainability Coordinator representative on this committee, a seat requested and appointed by President's Advisory Council (PAC).

**2. REVIEW OF PREVIOUS MEETING MINUTES**

- A. Gary Nellesen reviewed the draft meeting notes from November 9, 2020.
- No comments or changes were suggested.
  - Meeting minutes were approved.

**3. COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE (IIIB)**

- A. Mika gave a brief overview of the latest updates from the Return to Campus Task Force meetings.
- The task force's current focus is the re-opening of more courses for the Spring 2021 Semester.
    - List of approved courses worked on by the Office of Instruction and the Deans.
    - Task Force groups (Facilities, Risk Management, etc.) are studying what is involved in re-opening more classes.
    - There is a big emphasis on making sure students and faculty who need to come to campus come only for their approved class(es) and leave immediately following.

**4. BEACH VOLLEYBALL, WILDLIFE SANCTUARY ENTRANCE, AND LOT W IMPROVEMENTS PRESENTATION (IIIB)**

- A. John Gaston presented the Beach Volleyball, Wildlife Sanctuary Entrance, and Lot W Improvements project.
- The Beach Volleyball facility:
    - Incorporates Universal Accessibility throughout with appropriately sized pathways, ramps, and seat wall indentations.
    - Includes a 6 sand court complex, which is very rare in inland areas of California.
      - ❖ 6 sand courts are required to host championship tournaments/competitions.
      - ❖ Only a few Universities & Colleges are able to host championship events, typically those are located near beach communities.
      - ❖ The only other Southern California inland facility with 6 courts is the Olympic Training Facility in Playa Vista.
    - Has many potential expansion opportunities.
  - The Wildlife Sanctuary Entrance Project:
    - Incorporates Universal Accessibility throughout with appropriately sized pathways, rolled curbs, and varying seating accommodations.
    - Is in need of these improvements to capitalize on the unique feature it is at Mt. SAC.
      - ❖ The Wildlife Sanctuary is a education enriching working habitat preserve and outdoor classroom.
      - ❖ For many Mt. SAC students, the Wildlife Sanctuary could be their only opportunity to experience nature in its natural, native setting.
    - Will connect the Sanctuary to the Natural Sciences facilities north of Temple Avenue as well as to the rest of the Campus.
    - Allows for many potential expanded opportunities including:
      - ❖ Collaboration with other Campus disciplines to develop sustainability programs.
      - ❖ Community nature organizations
      - ❖ youth education outreach
      - ❖ Earth Day events

*Beach Volleyball, Wildlife Sanctuary Entrance, and Lot W Improvements Presentation (continued)*

- Lot W:
  - Will no longer be the major parking lot it currently is.
  - Will be repurposed to:
    - ❖ Improve traffic flow to Lot M and beyond
    - ❖ Accommodate bus and van parking for the Wildlife Sanctuary, Beach Volleyball, and Soccer facilities
    - ❖ Improve pedestrian access to the south campus precinct.
  - Is one of two direct vehicular access points that create a loop through Mt. SAC's south campus.
  - Improvement will improve traffic flow through Mt. SAC Way by reconfiguring and reducing congested parking stalls, widening drive aisles, and eliminating vehicle crossing points along this roadway.
  - Will now feature pedestrian promenade that extends from the intersection of Mt. SAC Way and Temple Avenue to the entrance of the Wildlife Sanctuary that will provide a much safer path of travel for students.
- B. The committee's feedback assigned John to:
  - Reach out to different academic programs across the campus, once the project is complete, to ensure maximum use of the new facilities.
  - Research information boards or plaques that can be placed at the entrance of the Wildlife Sanctuary to review and explain its many exciting features.

**5. BOTTLE FILLING STATIONS PRESENTATION (IIIB)**

- A. Kara Dannenbring presented the Phase 2 Update of the Bottle Filling Stations project.
  - Phase 1 locations are complete
  - Criteria for the four new locations was based on:
    - Proposed locations document
    - Student accessibility
    - Utilities accessibility
  - Maps and renderings were showing for the following locations:
    - North of Building 2M
    - South of building 1A
      - ❖ Will be a combo water bottle filling and ADA accessible drinking fountain.
    - South East of Building 12
    - Between Building F5B and the Farm Road

**6. PLANNING/PROGRAMMING/CONCEPTUAL DESIGN PROJECTS (IIIB)**

- A. Building 4 Secondary Effects Space Study
  - The Campus Store and Instruction Offices project is quickly making progress and will leave Building 4 in need of rearrangement.
  - An initial planning study of Building will be kicked off in January 2020, led by Mika.
- B. School of Continuing Education (SCE) and Instructional Village Programming and Conceptual Design
  - The SCE and Instructional Village project was planned over one year ago.
  - The use of modulars for this program will be re-evaluated.
  - This re-evaluation will create a new schedule, cost estimate, and final result for the college.
  - Maritza Valenzuela will oversee this project with Patty Leon-Encalade and Mika Klein.

**7. MAJOR CAPITAL PROJECTS (IIIB)**

- A. Parking Structure S + West Temple Avenue Pedestrian Bridge
- The West Temple Avenue Pedestrian Bridge portion of this project is currently out to bid.
  - This bridge will connect Parking Structure S to the Transit Center, crossing over Temple Avenue.
- B. Transit Center
- Foothill Transit has asked Mt. SAC to pick up some of the project scope originally negotiated to be covered by them due to a decline in revenue due to the COVID-19 crisis.

**8. COMMUNITY WORKFORCE AGREEMENT (IIIB)**

- A. Facilities Planning and Management (Gary Nellesen, Valerie Arenas Rey, and Joe Carbajal) and Purchasing (Teresa Patterson) has completed their initial review of the document and their corresponding deliverables.
- These individuals will review with Mt. SAC legal counsel in early 2021.
  - The first Mt. SAC project falling under this agreement will be the STEM Center which is set to begin construction in mid-January.

**2021 MEETING DATES:** Monday, January 11, 2021, 9:00 a.m. - 11:00 a.m.  
Monday, February 8, 2021, 9:00 a.m. - 11:00 a.m.  
Monday, March 8, 2021, 9:00 a.m. - 11:00 a.m.  
Monday, April 12, 2021, 9:00 a.m. - 11:00 a.m.  
Monday, May 10, 2021, 9:00 a.m. - 11:00 a.m.  
Monday, June 14, 2021, 9:00 a.m. - 11:00 a.m.  
Monday, July 12, 2021, 9:00 a.m. - 11:00 a.m.  
Monday, August 9, 2021, 9:00 a.m. - 11:00 a.m.  
Monday, September 13, 2021, 9:00 a.m. - 11:00 a.m.  
Monday, October 11, 2021, 9:00 a.m. - 11:00 a.m.  
Monday, November 8, 2021, 9:00 a.m. - 11:00 a.m.  
Monday, December 13, 2021, 9:00 a.m. - 11:00 a.m.

*Note: Due to the COVID-19 Pandemic and a “home” work environment for the Mt. SAC community, all 2021 meetings will take place via Zoom until otherwise noted by committee co-chairs.*