

**FACILITIES ADVISORY COMMITTEE  
MEETING NOTES**

**AUGUST 10, 2020  
9:00AM – 11:00AM VIA ZOOM**

- PRESENT:** Gary Nellesen, Executive Director, Facilities Planning & Management  
Grace Hanson, Dean, Access & Wellness  
Jennifer Hinostrza, Professor, Horticulture  
Joe Carbajal, Project Expert, Facilities Planning & Management (Notes)  
Kevin Owen, Director, Technical Services  
Marc Ruh, Professor, Kinesiology & Athletics  
Mark Fernandez, Web Specialist, IT  
Mika Klein, Sr. Facilities Planner, Facilities Planning & Management  
Ron Bean, Director, Academic Technology, IT  
Tom Mauch, Associate Vice President, Student Services  
Yadira Santiago, Executive Assistant II, Administrative Services
- ABSENT:** Andi Fejeran Sims, Director, Student Life  
Jesús Garcia, President, Associated Students  
Johnny Jauregui, Lead Landscape, Facilities Planning & Management  
Joumana McGowan, Associate Vice President, Instruction
- GUESTS:** Bill Asher, Assistant Director, Facilities Planning & Management  
Doug Jenson, Associate Vice President, Administrative Services  
Maritza Valenzuela, Project Manager, Facilities Planning & Management  
Ruben Avila, Special Project Manager, Facilities Planning & Management

**SUMMARY OF DISCUSSION:**

**Accreditation Standard IIIB. Facilities Resources:** *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 2: PAC'S GOAL UPDATE
- ITEM 3: CONSTRUCTION QUARTERLY REPORT
- ITEM 4: "DAY USE" PARKING LOTS UPDATE
- ITEM 5: COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE
- ITEM 6: MAMAVA LACTATION PODS
- ITEM 7: REQUEST FOR PROPOSALS (RFP)
- ITEM 8: FALL 2020 PARKING COUNTS
- ITEM 9: PARKING GARAGES/STRUCTURES – PROPOSED BUILDING NAMES AND SIGNAGE
- ITEM 10: SUSTAINABILITY

**1. REVIEW OF PREVIOUS MEETING NOTES**

- A. Gary Nellesen reviewed the draft meeting notes from July 13, 2020.
- No comments or changes were suggested.
  - Meeting notes were approved.

**2. PAC'S GOAL UPDATE (IIIB)**

- A. President's Advisory Council reviewed FAC's 2019-2020 goal accomplishments and provided the following feedback:
- Please add a goal specifically related to sustainability for 2020-2021.

**3. CONSTRUCTION QUARTERLY REPORT (IIIB)**

- A. Gary presented and reviewed the "Measure GO and Measure RR Construction Update Report" dated August 6, 2020.

**4. "DAY USE" PARKING LOTS UPDATE (IIIB)**

- A. Mika presented the "Proposed Lot B and G Day Use Parking" maps dated July 3, 2020.
- Kevin Owen requested further discussion on including a second permit dispenser near the gym.
    - Mika will set up a meeting with Mike Williams, Kevin Owen, Matt Thatcher, Marc Ruh, and Alan Kinkaid to review the drawing and find the best location for a second permit dispenser.
  - The group noted the importance of clear signage in this area.

**5. COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE (IIIB)**

- A. Mika presented the "COVID-19 New Reality" PowerPoint dated August 6, 2020, prepared by Duetta Langevin and Lianne Greenlee.

**6. MAMAVA LACTATION PODS (IIIB)**

- A. Mika presented the "Mamava Installations Presentation, dated August 10, 2020.
- The presentations included floorplans and pictures of the newly installed Mamava Lactation Pods in Buildings 9C, 61, and 80.
- B. The group raised concerns with cleaning, access, and safety.
- Mika confirmed that the user group discussed these issues and included representation of members from Custodial, Public Safety, and Human Resources.

**7. REQUEST FOR PROPOSALS (RFP) (IIIB)**

- A. #3293 Library/Learning Resources (LLR) Facility: Architectural Programming and Conceptual Design Services
- RFP currently on hold due to COVID-19 halting the tours of firms existing facilities.
  - Selected firms will be sent the Library Final Project Proposal once it has been reviewed and submitted to the state.
- B. #3347 Modular Manufacturing Design & Fabrication Services
- Final scores are due August 11, 2020.
  - Committee will meet and determine next steps following score submittal.
- C. #3348 Architecture Design Service for School of Continuing Education SCE and Instructional Village
- Official name was updated by committee.
  - 5 approved firms have submitted proposals for review.
- D. #TBD Technology and Health Facility: Architectural Programming and Conceptual Design Services
- No update discussed.

**8. FALL 2020 PARKING COUNTS (IIIB)**

- A. Gary stated that the Fall 2020 Parking Counts have been canceled due to COVID-19 and minimal number of students and staff on campus.
- Future counts will be considered once campus activities resume following COVID-19.

**9. PARKING GARAGES/STRUCTURES - PROPOSED BUILDING NAMES AND SIGNAGE (IIIB)**

- A. Deferred to next meeting.

**10. SUSTAINABILITY**

- A. Deferred to future meeting.

**FUTURE MEETINGS:** Monday, September 14, 2020, 9:00 a.m. - 11:00 a.m.  
Monday, October 12, 2020, 9:00 a.m. - 11:00 a.m.  
Monday, November 9, 2020, 9:00 a.m. - 11:00 a.m.