

**FACILITIES ADVISORY COMMITTEE
MEETING NOTES**

**JUNE 10, 2019
10:00AM – 12:00PM**

PRESENT: Eric Kaljumagi, Professor, Learning Assistance
Gary Nellesen, Director, Facilities Planning & Mgmt. (FPM)
Grace Hanson, Dean, Access & Wellness
Joe Carbajal, Project Expert, Facilities Planning & Mgmt. (FPM) (Notes)
Johnny Jauregui, Lead Landscape, Facilities Planning & Mgmt. (FPM)
Kevin Owen, Assistant Director, Technical Services
Mark Fernandez, Web Specialist, IT
Melissa Cone, Executive Assistant I, Fiscal Services
Mika Klein, Sr. Facilities Planner, Facilities Planning & Mgmt. (FPM)
Ron Bean, Director, Academic Technology, IT
Tom Mauch, Associate VP, Student Services

ABSENT: Andi Fejeran Sims, Director, Student Life
Bill Asher, Assistant Director, Facilities Planning & Mgmt. (FPM)
Gabriel Alfaro, Student Representative, Associated Students
Joumana McGowan, Associate Vice President, Instruction
Marc Ruh, Professor, Kinesiology & Athletics

GUESTS: Doug Jenson, Associate Vice President, Administrative Services
Michelle Sampat, Associate Dean, Instruction (Representing Joumana McGowan)

SUMMARY OF DISCUSSION:

Accreditation Standard IIIB. Facilities Resources: *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 3: FACILITIES PLANNING & MANAGEMENT PROPOSED RESTRUCTURING PLAN
- ITEM 4: DESIGNATED SMOKING AREAS
- ITEM 5: PLANNING ACTIVITIES
- ITEM 6: MAJOR PROJECTS
- ITEM 7: MINOR PROJECTS
- ITEM 8: TRANSPORTATION AND PARKING

1. REVIEW OF PREVIOUS MEETING NOTES

- A. Gary Nellesen reviewed the meeting minutes from May 13, 2019.
- No comments or changes were suggested.

2. COMMITTEE CHANGES

- A. Gary presented the recommendation of adding a Climate Commitment Implementation Committee (CCIC) member to FAC.
 - The group supported this addition.
- B. In order to accommodate the addition of a CCIC representative, the group discussed changing the current meeting time.
 - The group agreed to change the meeting time from 10:00am–12:00pm to 9:00am–11:00am, if needed.
 - Other proposed days and times were not feasible for current FAC members.
 - The proposed time change will be sent to Academic Senate for discussion and FAC members will be notified if the official meeting time is changed.

3. FACILITIES PLANNING & MANAGEMENT PROPOSED RESTRUCTURING PLAN (IIIB)

- A. Gary presented the following handouts:
 - *Proposed Management Team Organization Chart (June 2019)*
 - *Facilities Planning and Management Restructuring Plan*
 - *Facilities Planning and Management 2019 PIE Goals*
- B. Gary reviewed the FPM restructuring proposal that was presented to the Management Steering Committee on June 4, 2019.
 - There are four FPM operational units:
 - Planning
 - Design and Construction
 - Maintenance and Operations
 - Administration
 - Gary reviewed the proposed organization chart including:
 - New management positions/new hires
 - Reclassification of existing positions/employees
- C. FPM 2019 PIE goals and their alignment with the proposed FPM restructuring plan were discussed.

4. DESIGNATED SMOKING AREAS (IIIB)

- A. The group discussed relocation or removal of current Designated Smoking Areas.
 - The group agreed to the following process:
 - FPM will evaluate the requests and present to FAC.
 - FAC will review and make recommendations.
 - Gary Nellesen will report the outcomes to the President's Advisory Council (PAC).
 - Minor changes to existing locations is the purview of FAC; however, FAC does not make policy changes—addition, expansion, or removal of designated smoking areas across the campus.

5. PLANNING ACTIVITIES (IIIB)

- A. The Board of Trustees certified the 2018 Educational and Facilities Master Plan Environmental Impact Report (EFMP EIR) and adopted and approved the 2018 Educational and Facilities Master Plan (EFMP) at the Special Board Meeting on June 5, 2019.
 - The corresponding adopted Mitigation Monitoring Program (MMP) must be enforced for all upcoming construction projects.
 - FPM will present a quarterly MMP report to FAC as way to ensure ongoing environmental mitigation accountability.

- B. Technology and Health Final Project Proposal (FPP):
- The Technology and Health FPP was presented, as a discussion item, to the Board of Trustees on June 5, 2019 and was received favorably.
 - The proposed four-story building consolidates the majority of the Technology and Health Division into an approximately 250,000 gross square feet (gsf) facility.
 - The new facility includes program growth of approximately 30,000 assignable square feet (asf).
 - Secondary effects include demolition of Building 28B.
 - Demolition will occur **after** 28B is used as swing space during the remodel of 26ABD.
 - Feedback from the State of California on whether the FPP is approved should be received by the end of 2019.
- C. Five Year Capital Outlay Plan (5YCP):
- The 5YCP is due June 30, 2019.
 - A summary will be brought to the next FAC meeting.
- D. Space Utilization Study:
- Individual building tours and room utilization discussions are currently being scheduled with each Division.
 - Discussion will include review and verification of the *DRAFT Space Utilization Study: Fall 2018 Semester* prepared by ALMA Strategies.
 - Meetings with the School of Continuing Education and Library and Learning Resources Divisions have been completed.
 - Additions and corrections found for each division are being forwarded to ALMA for incorporation into a final accurate report.
 - Event Services is currently working on the implementation of 25Live to help support the study and assist with classroom scheduling.
- E. Campus Landscape Advisory Task Force:
- CMPCT reiterated that FAC is the campus governance committee responsible for overseeing issues related to the planning, design, and construction of campus facilities—including site improvements and infrastructure.
 - FAC can bring in technical experts as needed to advise, but a new landscape-focused committee is not necessary.
 - Gary proposed the creation of the Campus Landscape Advisory Task Force as a subgroup that reports to FAC.
 - Grace Hanson, Johnny Jauregui, Gary Nellesen, and Mika Klein will serve as the FAC representatives on this subgroup.
 - The subgroup member composition and schedule will be discussed further at the next FAC meeting.

6. MAJOR PROJECTS (IIIB)

- A. Bookstore/Instruction:
- The project is currently in the programming phase with Mt. SAC users and HPI Architecture.
 - The first floor occupants include:
 - Starbucks (Sodexo)
 - Campus Store (Barnes & Noble College)
 - The second floor occupants include:
 - Office of Instruction (including Academic Senate and Dual Enrollment)
 - Grants
 - Research & Institutional Effectiveness
- B. Parking Structure R and Tennis Courts:
- The project was approved by the Board of Trustees on June 5, 2019.
 - The target is to be operational in fall 2020.

- C. Parking Structure S and West Temple Avenue Pedestrian Bridge:
 - The project is currently under review by the Division of the State Architect (DSA).
 - A DSA completion date is unknown; however, the target is DSA approval by April 2020.
- D. Physical Education Project Phase 1 (Athletics Complex East) (Stadium):
 - Barring major interruptions, the contractors are set to be off the site in December 2019.
 - Furniture, Fixtures, and Equipment (FF+E) are scheduled to be installed at the beginning of 2020.
 - The Scoreboard project was approved by the Board of Trustees on June 5, 2019.
 - The scoreboard is targeted to be operational for the Mt. SAC Relays in April 2020.
- E. Physical Education Project Phase 2 (Gymnasium, Wellness, Aquatics + Heritage Hall):
 - Construction documents are currently 50% Complete.
 - The targeted submittal to DSA is September 2019.
 - Hopefully, DSA approval will be complete by April 2020.
 - The targeted construction start date is summer 2020.
 - The Governor’s proposed 2019–20 budget (May Revise) includes both the construction and equipment funding for the Gymnasium and Wellness facility.
 - The Foundation is fundraising for the exhibition component of Heritage Hall.
- F. Student Center and Central Campus Infrastructure:
 - The project is currently under review by DSA.
 - Hopefully DSA plan review will be complete by January 1, 2020.
 - The row buildings (17, 18, 19B, 20) will be demolished this summer.
- G. Temple Avenue Green Corridor:
 - The project has begun; John Gaston is the Project Manager.
 - Crosswalks will remain at the Temple Avenue/Bonita Drive intersection.
 - No crosswalks will be constructed as part of the new signal at the Transit Center driveway.
 - The scope includes green corridor elements for the south side of Temple Avenue
 - The north side of Temple Avenue will be addressed in a future project associated with the new Science building and parking Lot D improvements.

7. MINOR PROJECTS (IIIB)

- A. West Counseling Modular
 - The project is currently in the programming phase.
- B. New Classroom Modularity
 - A new classroom modular “village” is being planned for the northeast corner of parking Lot H.
 - The project is in the initial programming phase.
 - The scope includes a clearly delineated pedestrian path from the modular site to the campus core.
 - The path will also provide a much-needed separation between designated student and faculty parking and clearer wayfinding.

8. TRANSPORTATION AND PARKING

- A. Deferred to next meeting.

FUTURE MEETINGS

Monday, July 8, 2019, 10:00 a.m. - 12:00 p.m.
 Monday, August 12, 2019, 10:00 a.m. - 12:00 p.m.
 Monday, September 9, 2019, 10:00 a.m. - 12:00 p.m.