

FACILITIES ADVISORY COMMITTEE MEETING NOTES

DECEMBER 11TH 2018, 10:00 – 12:00

- PRESENT:**
- Andi Fejeran Sims, Director, Student Life
 - Ashley Gallegos, Facilities Planning & Mgmt.
 - Eric Kaljumagi, Professor, Learning Assistance
 - Gary Nellesen, Director, Facilities Planning & Mgmt.
 - Grace Hanson, Dean, Access & Wellness
 - Johnny Jauregui, Lead Chemical Specialist, Facilities Planning & Mgmt.
 - Joumana McGowan, Associate Vice President, Instruction
 - Kevin Owen, Assistant Director, Technical Services
 - Marc Ruh, Professor/Asst. Athletic Director, Kinesiology, Athletics, and Dance Division
 - Melissa Cone, Executive Assistant I, Fiscal Services
 - Mika Klein, Sr. Facilities Planner, Facilities Planning & Mgmt.
 - Ron Bean, Director, Academic Technology
- ABSENT:**
- Bill Rawlings, Coordinator, Computer Facilities
- GUESTS:**
- Douglas Jenson, Associate VP, Administrative Services

SUMMARY OF DISCUSSION:

Accreditation Standard IIIB. Facilities Resources: *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 2: WORKLOAD AND CASH REQUIREMENTS REPORT
- ITEM 3: CAPITAL OUTLAY PLANNING
- ITEM 4: CAMPUS LANDSCAPE ADVISORY COMMITTEE
- ITEM 5: CAMPUS LACTATION RESOURCE ROOMS
- ITEM 6: UNIVERSAL (ALL-GENDER) MULTI-STALL TOILET FACILITIES

1. REVIEW OF PREVIOUS MEETING NOTES / MEETING HANDOUTS

- A. Gary reviewed the notes from the October 8th meeting with the group.
- B. The following handouts/presentations were reviewed:
 - Workload and Cash Requirements Report (Packet)
 - Parking Structure S – Proposed Tree Removal Exhibit
 - All-Gender Single-User Toilet Location Campus Map
 - Toilet Facilities Inventory (Packet)

2. WORKLOAD AND CASH REQUIREMENTS REPORT (IIIB)

- A. Gary reviewed the workload + cash requirement handouts noting that this group is the first to review.
- The project priority/workload handout: provides an overview of projects that are ready to kick off, projects that are on hold, and projects that were pending the passage of Measure GO. It also identifies the primary/secondary project managers assigned to each project.
 - The Measure GO Series 1 cash requirement handout: Identifies the project budgets for the Series 1 Projects over the next three (3) years. The figures are based on preliminary budgets/schedules.
 - Gary noted the importance of the group's input and recommendations to CMPCT for the future project's prioritization.

3. CAPITAL OUTLAY PLANNING (IIIB)

- A. Mika reviewed with the group with an overview of the three (3) major components of Capital Outlay Planning which includes:
- Space Planning
 - Five-Year Capital Outlay Plan (5YCP)
 - Final Project Proposal (FPP).
- B. In the anticipation of a new State Bond in 2020 Mt. SAC is currently working with HMC Architects to prepare a FPP in the hopes of obtaining State funding for the future Technical Education Building.
- In March of 2019 the conceptual drawing for this project will be presented to the group. It was noted that updates to Brackett Field will not be captured in this FPP effort.
 - In order to make the deadline for State funding the Final FPP needs to be submitted for Board approval by June 2019.

4. CAMPUS LANDSCAPE ADVISORY COMMITTEE

- A. Mika and Gary reviewed the Parking Structure S - Proposed Tree Removal Exhibit with the group. The following items were noted:
- Construction for the Parking Structure S project is estimated to begin in September of 2019.
 - Impacts from construction necessitate the removal of existing mature trees located in the "meadows". Even though there is a strong desire to keep the trees, relocating existing mature trees may not prove cost effective. Johnny Jauregui will obtain quotes from West Coast Arborist for the associated costs for replacement versus relocation of these trees. Once obtained the group can review and make a recommendation.
- B. Mika presented to the group for their consideration, the need to create a separate Campus Landscape Advisory Committee. This committee will function as a task force that will provide updates/recommendations to Facilities Advisory Committee. The creation of this committee comes from a recommendation that was noted in the 2018 Educational and Facilities Master Plan.
- Several plants/trees are currently being used on campus as a part of Instruction's curriculum. To date there has not been a coordinated effort between Instruction and Facilities for oversight of what types of plants/trees are removed during construction projects. If certain types of vegetation is removed without input it could impact teaching.
 - The intent is that the committee will be comprised of member's from Facilities Planning, Grounds, Biology, and Agricultural Sciences.
 - The group approved the recommendation and Gary will bring it to CMPCT in January 2019.

5. CAMPUS LACTATION RESOURCE ROOMS (IIIB)

- A. Mika provided the group a recap of the project. The group agreed to make the recommendation to CMPCT that any project over the \$5 million dollar threshold provide a lactation resource room.
- A temporary solution that could help solve our immediate need is a portable nursing pod called Mamava. The Mamava pod provides the following:
 - A complete solution that is wired, furnished/lit, and only requires a standard outlet.
 - Meets the requirement of AB2785 Student Services: Lactation Accommodations Compliance
 - Enhanced accessibility and privacy with SmartLock +Mamava App
 - A moveable asset that can be positioned where needed and moved at will.
 - Once delivered the pod can be constructed and ready for use within hours.
 - Eliminates the need for permits and construction costs.
 - The group was in favor of pursuing more information on this product.
 - A user group is being establish and will begin to meet in February 2019. It will consist of members from:
 - ACCESS
 - EOPS/CARE
 - Health Services
 - Student Rep + Student Life
 - FP+M Planning + Construction
 - FP+M Custodial
 - HCRC
 - The Lactation user group will make recommendations for future Mamava pod locations. Initial thoughts include:
 - Bldg. 6 2nd Floor Lobby
 - Bldg. 8 Dining Room
 - Bldg. 9B
 - Bldg. 9C Stage Area
 - Bldg. 13 Lobby
 - Bldg. 66 Lobby
 - Bldg. 80 Lobby
 - An additional webpage session will be scheduled for January/February of 2019 to create a Mt. SAC webpage specifically for the Campus Lactation Resource Rooms. This webpage will be created in coordination with HR. It will include a map identifying the approved locations, logistics for use, and contact information.

6. ALL-GENDER SINGLE-USER TOILET FACILITIES (IIIB)

- A. Mika reviewed the Toilet Facilities Inventory packet with the group. Mika has meet with all Divisions which have signed off on the proposed recommendations.
- Gary will take the Toilet Facilities Inventory to CMPCT for approval.
 - Door hardware is to be determined. It was noted that faculty have asked for a secure door hardware be selected for these rooms. They are requesting a thumb turn lock and not a push button lock.

Future Meetings

Monday, January 14, 2019, 10:00 a.m. - 12:00 p.m.
 Monday, February 11, 2018, 10:00 a.m. - 12:00 p.m.
 Monday, March 11, 2018, 10:00 a.m. - 12:00 p.m.