

**FACILITIES ADVISORY COMMITTEE
MEETING NOTES
FEBRUARY 12TH 2018, 10:00 – 12:00**

- PRESENT:** Andi Fejeran Sims, Director, Student Life
Ashley Gallegos, Facilities Planning & Mgmt. (Notes)
Bill Rawlings, Coordinator, Computer Facilities
Eric Kaljumagi, Professor, Learning Assistance
Gary Nellesen, Director, Facilities Planning & Mgmt.
Johnny Jauregui, Lead Landscape, Facilities Planning & Mgmt.
Kevin Owen, Assistant Director, Technical Services
Marc Ruh, Professor/Assistant Athletic Director, Kinesiology, Athletics, and Dance Division
Mika Klein, Sr. Facilities Planner, Facilities Planning & Mgmt.
- ABSENT:** Brian Moon, Student Representative, Student Life
Joumana McGowan, Associate Vice President, Instructional Services
Melissa Cone, Executive Assistant I, Fiscal Services
Student Services Representative Vacant (TBD)
- GUESTS:** Bill Asher, Director, Maintenance, Facilities Planning & Mgmt.

SUMMARY OF DISCUSSION:

1. REVIEW OF PREVIOUS MEETING NOTES / MEETING HANDOUTS

- A. Gary reviewed the notes from the January 8th meeting with the group.
- Gary noted that the schedule for Athletics Complex East project is anticipating substantial completion in October of 2019, and occupancy to begin in January of 2020.
 - New committee members Bill Rawlings (CSEA 262) and Johnny Jauregui (CSEA 651) were introduced. Melissa Cone (Confidential Representative) will be joining the group in March, 2018.
- B. The following handouts were reviewed:
- Measure RR Project Budget Report: February 2018 Citizens Oversight Committee
 - 2018 Educational and Facilities Master Plan Special Board Presentation Slides: Facilities Recommendations & Project Phasing

2. MEASURE RR BOND FINANCIAL REPORT AND MAJOR PROJECT UPDATES

- A. Gary provided an overview of the budget report that was presented to Citizens' Oversight Committee on 02/01/2018.
- D-Athletics Complex: The group viewed the additional cost that comes with providing an enhanced quality score board. The group determined it would be beneficial to have a presentation on the selected scoreboard's abilities prior to making a final recommendation.
 - J2/J3 Parking Structures R & S: Parking Structures R & S are expected to be completed prior to the 2020 Olympic Team Trials. It is anticipated that the surrounding site work and intersections would be near completion.
 - West Parcel Solar: Signage has been posted on the project fencing notifying the community to contact Facilities Planning and Management at (909)274-4850 or email facilitiesplanning@mtsac.edu if they have any questions regarding the project.

3. ALL GENDER SINGLE-USER TOILET FACILITIES UPDATE

- A. In January, 2018 Mika presented the All-Gender Single-User Toilet Facilities Handout & Presentation Packet at the Instruction Team meeting, CMPCT, and Administrative Services Direct Reports meeting. Mika has asked these various groups to please review and return any additional comments/feedback by mid-March, 2018.
- Existing and future lactation room locations have been identified in Buildings 4, 6, 9E, 67, 77, and Student Center. The group discussed options for updating the campus map and Student Health Services webpages in design with these designated room locations.

4. CLASSROOM FURNITURE MOCK-UP

- A. The Classroom Furniture Mock-up will be kicking off at Faculty Spring Flex Day on 02/23/2018.
- The committee will host a booth and provide handouts detailing the tour information.
- B. Mika asked the group to provide suggestions to help encourage campus-wide participation. The group made the following recommendations:
- Facilities Advisory will relocate the March 12th meeting to modular 21B.
 - Facilities will ask Department/Division chairs if they would be interested in relocating their March meeting's to modular 21B to review and evaluate the furniture.
 - Facilities will coordinate with CSEA 262 and 651 if they would be interested in relocating their chapter meetings to modular 21B.

5. MASTER PLAN UPDATE

- A. Gary provided handouts from the February 3, 2018 Special Board Study Session on the EFMP. The slides *Facilities Recommendations* and *Project Phasing* were reviewed with the group.
- *Facilities Recommendations* provided an explanation for the recommendations of new facilities based on the following: Educational Planning, Existing Conditions Analysis, and Environmental Sustainability.
 - The five (5) types of facilities recommendations include:
 - Campus-wide Projects
 - New Major Buildings
 - Major Renovations
 - Minor Projects
 - Scheduled Maintenance.
 - *Project Phasing* captures where Measure RR projects will finish. The matrix maps out the timeline of future project phasing should there be a new Facilities Bond. These projects would be phased out over the next 15-20 years.
 - "Getting to Know the Mt. SAC 2018 Educational and Facilities Master Plan (EFMP)" will be presented to staff on February 21, 2018.
 - "Getting to Know the Mt. SAC 2018 Educational and Facilities Master Plan (EFMP)" will be presented at the Faculty Spring Flex Day on February 23, 2018.
 - The Student Public Forum for the EFMP will be held on March 14, 2018.
 - The "first read" of the EFMP will be presented to the Board on March 14, 2018.
 - The completed EFMP will be presented to the Board for final approval on April 11, 2018.
 - Mika will dropbox a copy of the EMFP PowerPoint that was presented at the Special Board Study Session on February 3, 2018 to the group.

Future Meetings

Monday, March 12, 2017, 10:00 a.m. - 12:00 p.m.
 Monday, April 9, 2018, 10:00 a.m. - 12:00 p.m.
 Monday, May 12, 2018, 10:00 a.m. - 12:00 p.m.