

## FACILITIES ADVISORY COMMITTEE

### MEETING NOTES

**JANUARY 8<sup>TH</sup> 2018, 10:00 – 12:00**

- PRESENT:** Andi Fejeran Sims, Director, Student Life  
Ashley Gallegos, Facilities Planning & Mgmt. (Notes)  
Brian Moon, Student Representative, Student Life  
Eric Kaljumagi, Professor, Learning Assistance  
Gary Nellesen, Director, Facilities Planning & Mgmt.  
Johnny Jauregui, Lead Landscape, Facilities Planning & Mgmt.  
Joumana McGowan, Associate Vice President, Instructional Services  
Kevin Owen, Assistant Director, Technical Services  
Marc Ruh, Professor/Assistant Athletic Director, Kinesiology, Athletics, and Dance Division  
Mika Klein, Sr. Facilities Planner, Facilities Planning & Mgmt.
- ABSENT:** Bill Rawlings, Coordinator, Computer Facilities  
Confidential Representative Vacant (TBD)  
Student Services Representative Vacant (TBD)
- GUESTS:** Alan Kinkaid, Facilities Planning & Mgmt.  
Bill Asher, Director, Maintenance, Facilities Planning & Mgmt.  
Nafiseh Kaeni, Facilities Planning & Mgmt.  
Ryan Wilson, Manager, Title IX, Human Resources

### SUMMARY OF DISCUSSION:

#### 1. REVIEW OF PREVIOUS MEETING NOTES / MEETING HANDOUTS

- A. Gary reviewed the notes from the September 11<sup>th</sup> and November 13<sup>th</sup> 2017 meetings with the group.
- B. The following handouts were reviewed:
- All-Gender Single-User Toilet Facilities Handout & Presentation Packet which included:
    - Academic Senate Resolution 2016-03 Gender Neutral Restrooms on Campus
    - DSA BU 17-01 Bulletin: Identification Of Single-User Toilet Facilities As All-Gender
    - DSA BU 17-01-01 Bulletin: Identification Of Single-User Toilet Facilities As All-Gender: FAQ
    - Campus Map: Recommend Toilet Room Type Legend
  - Classroom Furniture Mock-up Items
  - EFMP Document Review Schedule

#### 2. ALL-GENDER SINGLE-USER TOILET FACILITIES DISCUSSION

- A. Gary provided a review of AB 1732 for the group. This law requires “All single-user toilet facilities in any business establishment, place of public accommodation, or state or local government agency shall be identified as all-gender toilet facilities by signage that complies with Title 24 of the California Code of Regulations, and designated for use by no more than one occupant at a time or for family or assisted use.”
- DSA Bulletin 17-01 defines a single-user toilet facility as “a toilet facility with no more than one (1) water closet and one (1) urinal with a locking mechanism controlled by the user.” A public all-gender toilet room does not require a urinal to be provided.

- B. Prior to AB 1732 the College reviewed toilet rooms on a case-by-case, project-by-project basis.
- The Student Center will be the first project on campus to address all-gender single-user toilet rooms in the design phase of the project.
- C. Mika reviewed the All-Gender Single-User Toilet Facilities Handout with the group. The following items were discussed:
- DSA BU 17-01 Bulletin: Identification of Single-User Toilet Facilities as All-Gender: AB 1732 requires that a single-user toilet facility be identified as all-gender by signage. Mika noted this will provide the campus an opportunity to identify these toilet rooms with updated room numbering and signage.
    - The group will have additional signage discussions at a future date.
  - Toilet Facilities Inventory Matrix: Mika reviewed the draft toilet facilities inventory matrix. The matrix lists current types of toilet rooms i.e. men’s, women’s, staff, and unisex located throughout campus. The matrix color codes the rooms that qualify as single-user and require a change in signage/use and proposes which rooms become **PUBLIC** all-gender single-user and which become **STAFF** all-gender single-user.
  - The group recommended this list be distributed to the deans for comments and recommendations.
  - Campus Map Toilet Room Type: Mika asked the group to review the campus map which identifies the locations for the proposed **PUBLIC** all-gender single-user toilet rooms and the **STAFF** all-gender single-user toilet rooms. The group also discussed the distance between the proposed locations. The group then reviewed multiple building floor plans to help identify potential locations.
  - Nursing Mother’s Room: Gary recommended that as the all-gender toilet room’s locations are identified to combine efforts in identifying locations for the nursing mother’s rooms. Gary would like to add an additional layer to the existing online campus map where these locations can be filtered and identified.
    - Bldg. 6 Room 2MECH1 has been identified for conversion to a nursing mother’s room.
    - Bldg. 8 was also identified as a potential location.
    - Bldg. 4 has a room that is used by staff.
- D. All-Gender Toilet Room Project Next Steps:
- Existing conditions will be identified and field verified.
  - Mika to present the All-Gender Single-User Toilet Facilities Handout & Presentation Packet at the weekly Instruction Dean’s meeting for feedback.
  - Bill Asher will review door hardware options.
  - Alan Kinkaid will lead the implementation for this project.
  - CMPCT to review the All-Gender Toilet Facilities proposed project once the dean’s comments have been incorporated and the group reviews the final scope.

### 3. CLASSROOM PILOT PROJECT FURNITURE MOCK-UP

- A. Mika provided the group with an update on the classroom pilot project.
- Meetings with the Humanities and Social Sciences Division’s user group have begun.
  - The latest presentation was shared with President’s Cabinet and attached to the President’s Cabinet notes for 12/12/2017.
  - The mock-up will kick-off on 02/23/2018 during Mt. SAC Spring Flex day and remain open for one (1) month. The mock-up will provide various types of classroom furniture and teaching layout scenarios. Mika and Patty Leon-Encalade will host guided tours.
  - New classroom FF+E standards will include that five% of student desks will be wheelchair accessible. Seating for two (2) interpreters will be provided.
  - Gary is asking that the group tour the mock-up space and complete the evaluation form.

### 4. MASTER PLAN UPDATE

- A. Mika reviewed the EFMP document review schedule matrix with the group.
- Mika will be issuing to the group chapters 10, 11, & 12 to review and provide comments. Please submit to Mika by 02/02/2018. Please note that these chapters are not ready for campus review, which is why they are not currently available on the EFMP webpage.

- Preliminary versions of the Introduction and Chapters 1–9 are available on the website: [http://www.mtsac.edu/efmp/documents\\_to\\_review.html](http://www.mtsac.edu/efmp/documents_to_review.html).
- Chapters 10, 11, & 12 will be included in the presentation at the Special Board Study Session on Saturday, 02/03/2018. This presentation will be presented to the group after the study session.
- “Getting to Know the Mt. SAC 2018 Educational and Facilities Master Plan (EFMP)” will be presented at the Faculty Spring Flex Day on 02/23/2018.
- The completed EFMP will be presented to the Board for final approval on 04/11/2018 board meeting.

## 5. MAJOR PROJECTS UPDATE

- A. Business & Computer Technology: The project is on track and classes are being scheduled for the Spring Term, 2018.
- B. Athletics Complex East: Removal of 140,000 cubic yards of soil to be hauled to an off-site location in Chino as soon as the rain subsides. Estimating hauling commencement to begin on 01/16/2018.
- The project is expected to be completed 22 months from the date the dirt hauling begins. Anticipating substantial completion in October 2019, occupancy beginning in January 2020.
- C. West Parcel Solar: The Restrictive Covenant was approved by the California Department of Fish and Wildlife, and signed/notarized by Vice President of Administrative Services, Mike Gregoryk on November 10, 2017.
- D. Parking Structures: The College is reviewing logistics to provide four (4) moderate-sized parking structures versus building one (1) large structure. It was noted that the cost to build four (4) structures is three times greater than that of building one (1) large parking structure.
- Parking Structure S: Gary reviewed with the group the design layout, and the egress/ingress for Parking Structure S. This 600 space structure will provide four (4) parking levels and include speed ramps.
    - Design approval will be submitted to the board in January, 2018. If approved Hill Partnership is anticipated to begin design in February, 2018.
    - Five percent of the parking spaces in Structure S will be allocated for Electric Vehicle Charging Stations (EVCS). The campus policy for use has yet to be determined.
  - Parking Swing Space: Gary reviewed with the group potential locations and timing logistics for swing space parking.
    - The Farm Council has agreed to provide a small dirt area north of Lot F that will accommodate 50 additional parking spaces for the Fall Term of 2018.
    - Lot B to be reconfigured and restriped to allow for 300 additional parking spaces by the Summer Term, 2018.
  - Parking Structure R: The Design Submittal is still under review, site and landscape plans are yet to be determined.
- E. Student Center: The Schematic Design package is still under review with the user groups.

### Future Meetings

Monday, February 12, 2018, 10:00 a.m. - 12:00 p.m.

Monday, March 12, 2017, 10:00 a.m. - 12:00 p.m.

Monday, April 9, 2018, 10:00 a.m. - 12:00 p.m.