

FACILITIES ADVISORY COMMITTEE

MEETING NOTES

OCTOBER 10, 2016, 10:00 – 12:00

- PRESENT:**
- Andi Fejeran Sims, Director, Student Life
 - Ruben Flores, Grounds Equipment Operator, Grounds
 - Ashley Gallegos, Construction Projects Specialist, Facilities Planning & Management (Notes)
 - Eric Kaljumagi, Professor, Learning Assistance
 - Katherine MacDonald, Administrative Specialist II, Counseling Department
 - Joumana McGowan, Associate Vice President, Instructional Services
 - Gary Nellesen, Director, Facilities Planning & Management
 - Marc Ruh, Professor/Assistant Athletic Director, Kinesiology, Athletics, and Dance Division
- ABSENT:**
- Bill Eastham, Director, Technical Services
 - Executive Assistant to the President/CEO and Board of Trustees (TBD)
 - Grace Hanson, Dean, Disabled Student Programs & Services and Student Health
 - Mika Klein, Sr. Facilities Planner, Facilities Planning & Management
 - Brian Moon, Student Representative, Student Life

GUESTS:

SUMMARY OF DISCUSSION:

1. REVIEW OF PREVIOUS MEETING NOTES / MEETING HANDOUTS

- A. The notes from the September 11th meeting were distributed at this time.
 - The first bullet item under 1A was removed.
- B. The following handouts were reviewed:
 - Bldg26-1FP-InclusiveToiletRoom-2016-09-18

2. INCLUSIVE TOILET ROOM SIGNAGE

- A. The committee reviewed law AB 1732, which was signed by Governor Brown on September 30th 2016. This law requires single-occupancy restrooms constructed in California businesses, government buildings, and places of public accommodation to be universally accessible to all genders starting March 1, 2017.
 - It was noted that gender neutral toilet rooms do not count towards the fixture per occupancy counts required by the Division of the State Architect (DSA) currently DSA has not modified the code based on the AB1732 law.
- B. The committee reviewed inclusive signage options for single occupancy toilet rooms. This handout will be taken presented to CMPCT and PAC for input and direction regarding this immediate needs request.

3. UPDATE ON MAJOR PROJECTS

A. Energy Projects:

- The TES Tank: The project is 95% complete. The parking spaces that were displaced during construction is anticipated to be returned to Lot H in December.
- West Parcel Solar Project: The outstanding permits are anticipated to be received by the end of the week.
- EV Charging Stations: No update was provided at this meeting.

B. Parking Structure: A parking and traffic study to evaluate the needs for the College will be provided at the October Board Meeting. The Board will review options on how to proceed. Parking programming will be included in the Facilities Master Planning Effort.

C. Athletics Complex East: The project is anticipating DSA approval in late November early December, 2016.

- The bid for the first phase of the project is underway. These include: demolition, site utilities, electrical, and infrastructure. Bids received cannot be presented for Board approval prior to receiving DSA approval.

D. Business & Computer Technology: The project is tracking well. The Division will be touring the project in October.

E. The Student Center: The steering committee for the project has been meeting regularly. No additional update at this time.

4. EDUCATIONAL AND FACILITIES MASTER PLAN (EFMP)

A. Regular reports and updates for the EFMP effort will be provided at this meeting. The purpose and statement function will be provided to the group once the EFMP has the kickoff meeting on October 17, 2016.

B. This committee will review items and provide input to the Master Plan Steering Task Force.

5. DOCUMENT RESOURCE CENTER

A. The Document Storage Modular Building 46A has been completed. This space houses construction staff, provides a working plan room, and stores all drawings for the campus.

- Facilities staff have updated the baseline drawings and pdf versions of existing building conditions. Availability to these drawings will provide a more accurate space inventory and use of existing conditions, this can also provide efficient space utilization planning.
- These drawings are now available. Facilities staff have been charged with the management of these documents and their distribution.

Future Meetings

Monday, November 14, 2016, 10:00 a.m. - 12:00 p.m.

Monday, December 12, 2016, 10:00 a.m. - 12:00 p.m.