EDUCATION TECHNOLOGY COMMITTEE

(Academic Senate Committee—Reports to Student Preparation, Equity, and Achievement Council)

Purpose

The Education Technology Committee (ETC) serves as a standing committee of the Student Preparation, Equity, and Achievement Council (SPEAC). The purpose of the ETC is to review and recommend practices related to the use of emerging educational technologies including, but not limited to artificial intelligence, virtual reality, and the unauthorized distribution of course materials on for-profit websites. As an Academic Senate committee, the ETC is committed to upholding the ethical use of emerging technologies as they interact with priorities related to the 10+1 including curriculum, strategies for student success, grading policies, and policies for faculty professional development activities.

Function

1. Research, review, develop, and recommend to SPEAC and the Academic Senate policies and procedures related to the committee's purpose.

2. Analyze and synthesize data and information to develop recommendations on policies to the campus decision-making process related to student conduct issues that may arise from ethical concerns surrounding the use of emerging technologies.

3. Recommend best practices for faculty use of emerging technologies as a tool to deliver curriculum and course content.

4. Review and recommend professional development strategies, including skills training, and opportunities related to faculty use of emerging technologies in the classroom.

5. Review the improper dissemination of course materials, lecture notes, quizzes, exams, and other copyrighted course materials on websites such as CourseHero and Chegg. Recommend updates to campus policies regarding academic dishonesty and academic integrity as they pertain to these practices. Advise SPEAC and the Academic Senate on best practices to help curb the unauthorized dissemination of materials on said websites.

Membership

	Position Represented:	Appointed by:	Name	Term
1.	Senate Co-Vice President (Co-chair)	Academic Senate	**Raul Madrid**	Ongoing
2.	Vice President, Student Services (Co-Chair)	VPSS	**Melba Castro**	Ongoing

3.	Chief Technology Officer	Chief Technology Officer	**Anthony Moore**	Ongoing
4.	Dean of Instruction	VPI	**Sylvia Ruano**	Ongoing
5.	Classified (Student Life)	VPSS	**Donna Balducci-Lopez**	Ongoing
6.	FCLT Instructional Designer	Dean of LLR	**Michelle Newhart**	Ongoing
7.	Faculty	Academic Senate	**Paul O'Brien**	2023-2024
8.	Faculty	Academic Senate	**Danielle Dervishian**	2023-2024
9.	Faculty	Academic Senate	**Vacant**	2023-2025
10.	Faculty	Academic Senate	**Ellen Caldwell**	2023-2026
11.	Faculty	Academic Senate	**Jessica Fuller**	2023-2026
12.	Faculty representing DLC	Academic Senate	**Sonia Ortega**	2023-2025
13.	Student Representative appointed by Associated students	Associated Students	**Vacant**	2023-2024

Appointments should be made with consultation among the Academic Senate President, the Vice President, Student Services, and the Vice President, Instruction to ensure, when possible, representation from each of the following areas: Student Services (including Counseling), Student Equity, The Instructional Leadership Team, Distance Learning, and the School of Continuing Education.

A 50% plus one balance of committee members will favor faculty representation.

Committee Type	Co-Chairs	Meeting Schedule	Location	Time
Academic Senate	Academic Senate Co-Vice President, Vice President Student Services	4th Monday of each month.	Virtual through Zoom	2:00-3:30 pm.

Approved by Academic Senate:
Last Updated: 09.14.2023