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| **Mt. San Antonio College****Outcomes Committee****Minutes** | **April 2, 2024** ***2:00 pm -3:30pm – Zoom*** |

**Membership**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| X | Kelly Coreas, Co-ChairProfessor, Respiratory Therapy | X | Chris Jackson, Co-ChairProfessor, Kinesiology |  | Michelle Sampat, Co-ChairDean, Arts | X | Annel Medina TagaraoEducational Research Assessment Analyst |
|  | Fawaz Al-MaloodAssociate Dean, Business |  | Aida Cuenza-UvasDirector, AANAPISI |  | Jared BurtonProfessor, Library Science | X | Christina CammayoProfessor, Nutrition & Food |
| X | Landry ChaplotProfessor, Adult Basic Education | X | Mary Ann Gomez-AngelProfessor, Adult Basic Education |  | Amy NakamuraProfessor, Dance | X | Daniel OzanProfessor, Kinesiology |
|  | VacantAt-Large Faculty |  | VacantAt-Large Faculty |  | VacantAt-Large Faculty |  | VacantAssociated Students |
|  |  |  |  |
|  | **Topic** | **Updates/Discussion** | **Outcome/Action** |
|  | Welcome |  | * Welcome to all members
 |
|  | Review of agenda | * Agenda reviewed
 | * Approved
 |
|  | Review of [March 19, 2024 Minutes](https://mtsac0.sharepoint.com/%3Aw%3A/s/OutcomesCommittee/EXL9PHYVdBdKi-3Nh04ld6gBVaRz2v-OxJiGWfvBTyCDCQ?e=HN8UG3) | * Minutes reviewed
 | * Approved
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|  | Celebrating Student Success | * We received little interest in attempting to create a student celebration in spring 2024 on such a short timeline.
 | * We will plan a student celebration event for fall 2024
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|  | [President’s Award Application](https://www.mtsac.edu/instruction/outcomes/presidentialaward/) | * The website including Smartsheet application has been updated and reviewed by the committee
 | * Application approved
* Will be shared with campus community
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|  | [Updated Nuventive SLO User Guide Draft](https://mtsac0.sharepoint.com/%3Ab%3A/s/OutcomesCommittee/EY8alWXLVXNDkBi_O1NlzHMBo78279i8fHXvkKY6us_O0w?e=ZFFNKG) | * Edits were shared by the committee
* Screen shots look good
* Drop down menus are sometimes called “drown” menus
* Need to ensure that the voice is the same throughout (get rid of “one will”)
* Check capitalizations matching throughout
 | * Landry will scan and send notes
* Updated document will be shared with Krupa
 |
|  | Canvas/Nuventive naming convention | * The committee discussed possible recommendations for a Canvas naming convention
* Needs to not be confusing for students
 | * Needs SLO number (01-09 recommended)
 |
|  | PLOs/ AUOs | * Availability for a PLO work day was shared
* PLO discussion
* PLOs should be broad and over arching
	+ Can be about what the program is doing rather than what students are doing
	+ Should not be just copying and pasting an SLO into the PLO section
	+ Could be considered program goals
		- Program goals focus on the development and improvement of the program itself, including its resources, partnerships, and overall effectiveness, rather than specifically on the outcomes or achievements of individual students.
		- These program outcomes reflect the department's goals and aspirations for its overall development, impact, and contribution to academia and society, rather than focusing on the specific achievements or outcomes of individual students.
* Sample program goal-oriented PLOs were shared by Chris
* Landry shared SCE PLOs
* The possibility of creating SSOs (Student Service Outcomes) was tabled
 | * A PLO Workday will be scheduled
* We will continue this discussion at the next meeting
 |
|  | Thank You and Homework | * Thank you to all Outcomes Committee members. You are valued.
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|  | **Parking Lot/Upcoming Topics:**Canvas/ Nuventive IntegrationWebsiteResources & TrainingILO AssessmentPresident’s Award | * Future Meetings:

April 16May 7May 21June 4 | **Important Dates:*** COACHes Friday SLO Talks
	+ [Schedule](https://mtsac0.sharepoint.com/%3Ai%3A/s/OutcomesCommittee/EeMSTQrex7lDvN77NA0Pdb4BdhlSINL_yo8LFb-daows-w?e=u0Wvrg)
	+ [Registration](https://rsccd-edu.zoom.us/meeting/register/tZcvfumuqDMtG9Wj53AmCE_0mM230UFSfBNc#/registration)
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|  | **Standing Information:**[Outcomes Website](https://www.mtsac.edu/instruction/outcomes/)Outcomes Email [Outcomes Help Request](https://app.smartsheet.com/b/form/cecd85bd73d94ae6ad5ffca353fea4e3)Zoom Office Hours* [Mon 1:00 pm – 2:00 pm](https://mtsac-edu.zoom.us/j/2481922841?omn=86917846101)
* [Tues 9:00 am – 10:00 am](https://mtsac-edu.zoom.us/j/82145740324?pwd=qG8SM5Oid7hbCKSjzt4YIiQMqJfAov.1&from=addon)
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