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| Outcomes cycle**Mt. San Antonio College****Outcomes Committee****Minutes** | **March 7, 2023** ***2:00 pm -3:30pm – Zoom*** |

**Membership**

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| X | Kelly Coreas, Co-ChairProfessor, Respiratory Therapy | X | Chris Jackson, Co-ChairProfessor, Kinesiology | X | Tammy Knott-Silva, Co-ChairAssociate Dean, Kinesiology | X | Annel Medina TagaraoEducational Research Assessment Analyst |
| X | Fawaz Al-MaloodAssociate Dean, Business | X | Eric LaraAssociate Dean, Student Success & Equity |  | Jared BurtonProfessor, Library Science | X | Christina CammayoProfessor, Nutrition & Food |
| X | Landry ChaplotProfessor, Adult Basic Education | X | Mary Ann Gomez-AngelProfessor, Adult Basic Education |  | Jason HaywardProfessor, Counseling Services |  | Susie ChacAssociated Students |
|  | VacantAt-Large Faculty |  | VacantAt-Large Faculty |  | VacantAt-Large Faculty |  | VacantAt-Large Faculty |
| X | Amy Nakamura – guest |  |  |  |  |  |  |
|  |  |  |  |
|  | **Topic** | **Updates/Discussion** | **Outcome/Action** |
|  | Welcome – Chris |  |  |
|  | Review of agenda – Chris | * Agenda reviewed
 | * Approved
 |
|  | Review of November 15 minutes – Chris | * Minutes reviewed
 | * Approved
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|  | Assistant Outcomes Coordinator position - Kelly | * Assistant Outcomes Coordinator is open, please see campus announcement from 2/14 for more information.
 | * Contact Roger Willis if you are interested
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|  | Purpose & Function and Committee Goals updates- Kelly | * PAC has recommended the addition of a function that describes our work related to Accreditation Standards
* PAC has also recommended that we add a goal showing a proactive approach to accreditation standards and student success
 | * A new function was added:
	+ To support the college in meeting outcomes related accreditation standards.
* We will continue discussing a new goal at our next meeting
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|  | [Accreditation](https://www.mtsac.edu/accreditation/college_accreditation/2024/index.html) – Kelly | * The Accreditation Team has posted several sections of the ISER draft on their website, and they are asking for input on each section.
* Outcomes is specifically part of IB, IC, and 2A
 | * Committee members will review sections of the ISER that pertain to outcomes (IB, IC, and 2A) along with other sections (time permitting)
* Provide feedback directly to the Accreditation Team via Smartsheet
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|  | Survey results - Annel | * Annel presented [themes](%E2%80%A2%09https%3A/mtsac0-my.sharepoint.com/%3Ap%3A/g/personal/atagarao_mtsac_edu/EXe-aZKpLaxGnlPRx77WercB-2fOMDTBYbXsRHdRrFvbDw?e=fH4neb) that were recognized throughout the data obtained from the survey
* Chris and Kelly also shared information gathered in a [Flex Day Padlet](%E2%80%A2%09https%3A/padlet.com/cjackson76/pitfalls-of-outcomes-assessment-otpyzbes9s6ow09o)
 | * We will discuss how we will use this information to develop training sessions, resources, and other support for faculty at our 3/21/23 meeting
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|  | [Nuventive Improve](https://solutions.nuventive.com/) Dashboard Update - Kelly | * The updated Nuventive Improve dashboard was presented
* Changes/additions requested by the committee at the 11/15/22 meeting have been made
 | * Information about the new dashboard will be sent to department chairs and deans
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|  | Meeting with data coaches - Chris | * Outcomes Co-Coordinators met with the Data Coaching team along with representatives from IT and FCLT to discuss how outcomes can be assessed in Canvas and reported directly to Nuventive Improve
* Goals
	+ Easily add outcomes data into Nuventive
	+ Obtain disaggregated data for specific outcomes
 | * Outcomes committee faculty members (or any faculty) who are interested in participating in a pilot of this project should contact Chris Jackson
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|  | [Website](https://www.mtsac.edu/instruction/outcomes/) - Chris | * Chris presented the committee with updates that have been made to the Outcomes website including (but not limited to):
	+ Smartsheet to request help from Faculty Outcomes Coordinators
	+ A direct link to Nuventive Improve
	+ A link to find SLOs (for those who do not yet have Nuventive Improve access)
	+ A direct link to the form used to get Adjunct Faculty paid for work related to outcomes
 | * Improvements to the website are an ongoing process
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|  | IEPI PRT Team on campus visit March 16 2-3 pm - Tammy | * Outcomes Committee members have been asked to participate in the IEPI PRT team visit on March 16 from 2-3 pm
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|  | Book - Chris | * The book, Assessment Clear and Simple by Barbara Walvoord has been made available to Outcomes Committee members
* We will be reading this book and discussing it throughout the spring 2023 semester
 | * Committee members can pick up the book from Chris Jackson
* The Outcomes Committee will discuss Chapter 1 at the 3/21/23 meeting
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|  | Thank You and Homework |  |  |
|  | **Parking Lot/Upcoming Topics:**ILO | **Future Meetings:**March 21April 4April 18May 2May 16 | **Important Dates:**IEPI PRT Team Visit – March 16 |
|  | **Standing Information:**[Outcomes Website](https://www.mtsac.edu/instruction/outcomes/)Outcomes Email [Outcomes Help Request](https://app.smartsheet.com/b/form/cecd85bd73d94ae6ad5ffca353fea4e3)Zoom Office Hours* [Monday 11:00 am – 12:00 pm](https://mtsac-edu.zoom.us/j/2481922841)
* [Tuesday 9:00 am – 10:00 am](https://mtsac-edu.zoom.us/s/87881880571)
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