Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)

12-1220 • 1st and 3rd Tuesdays • 2:45-4:15pm

MINUTES (March 19, 2019)

Attendance:

		X	Mark Lowentrout, Co-Chair Associate Dean, Arts	X	Emily Woolery, Co-Chair Professor, Library
	Fawaz Al-Malood Associate Dean, Business				
X	Christina Cammayo Professor, Nutrition and Food		Parisa Mahjoor Professor, Chemistry		Vacant Professor, Arts Division
X	Mary Ann Gomez-Angel Professor, Adult Basic Education	X	Kenneth Miller Professor, Electronics and Computer Technology		Vacant Professor, Library and Learning Resources Division
X	Jason Hayward Professor, Counseling		Doug Mullane Professor, English, Literature and Journalism		Vacant Manager, Students Services
X	Chris Jackson, Professor, Kinesiology		Annel Medina Tagarao / Marcell Gilmore, Educational Research Assessment Analyst		Vacant Student, Associated Students

Approval of Minutes: Members approved minutes from March 5, 2019 meeting.

Old Business

- Committee Goals (I.B)
  - Our potential revision of committee goals based on the campus projects listed below is pending the College's response to the Committee's funding request. [See agenda item: Guided Pathways to Success (GPS) Funding Request.]
    - Guided Pathways to Success
    - Academic Support Work Group
    - AB 705 (Multiple Measures)
    - Assessment of PLOs and ILOs

- Review of SLOs – tabled
  - Completion of Assessment Cycle
  - Quality of Assessment Work

- President's Awards for Excellence and Innovation in Teaching and Learning (II.A)
  - Dr. Scroggins agreed to support these awards again. Committee members agreed to the following timeline for the awards process:
    - Award announced: April 2
    - Nominations due: April 30 *(if needed, May 14)*
    - Nominations reviewed in Committee meeting: May 7 *(if needed, May 21)*
  - Action: Committee members will review the application packet and rubric and recommend corrections by April 1.

- Guided Pathways to Success (GPS) Funding Request (I.B)
  - Committee members reviewed the GPS funding request that was submitted on March 11. We briefly discussed ways to connect GPS with other campus work, like AB 705 and Academic Support Work Group. While we await a response to the proposal, we will gather information and draft a tentative plan for this work.
  - Action: Emily, Mark, and available committee members will:
    1. investigate what Mt. SAC and other colleges have planned, and
    2. develop a draft action plan to implement our request.

- Accreditation Steering Committee
  - Most committee members have conflicts with meeting dates.
  - Action: Emily will confirm whether Parisa or Doug are interested and will share an update with the Academic Senate leadership.

New Business
- Outcomes for New Courses and Programs (II.A)
  - The Information Technology Department added new courses to Nuventive Improve and archived some courses. Departments must add student learning outcomes (SLOs) to new courses. They may also transfer SLOs from archived courses to new ones if desired.
    - Action: Emily will share this update via the AllFaculty listserv.
    - Action: Committee members shall share this information and provide support to faculty colleagues in their departments and divisions.

- Funding Request for Adjunct Participation in SLO Meetings (II.A)
  - Committee members reviewed and supported proposals for SLO meetings scheduled during Winter Intersession, 2019 for the Dance Department and Library and Learning Resources Division. Because the proposals arrived during the intersession, Emily, Mark, and Annel reviewed and recommended the proposals to the Vice President of Instruction, who approved compensation.

Alignment with ACCJC Standards
- I.B: Assuring Academic Quality and Institutional Effectiveness—Defines and assesses learning outcomes
- II.A: Instructional Programs—Collective ownership over the design and improvement of the learning experience