Curriculum and Instruction Council

October 25, 2022 Minutes

3:30 – 5:00 PM

Room 4-2440

X Malcolm Rickard, ***Co-Chair***

X Madelyn Arballo*, Provost, School of Continuing Ed*

X George Bradshaw, *Admission & Records*

X Meghan Chen, *AVP Instruction* ***Co-Chair*** *Designee*

X Jamaika Fowler, *Articulation Officer*

Kelly Fowler, *VP Instruction* ***Co-Chair***

Hong Guo, *Library*

X Carol Impara, *DL Coordinator*

Stacie Nakamatsu, *Mapping and Catalog*

X Briseida Ramirez Catalan, *School of Continuing Ed Faculty*

X Sara Mestas, *VP Academic Senate*

X Christopher Jackson, *Outcomes Co-Coordinator*

E Dianne Rowley, *Assistant Curriculum Liaison*

X Sylvia Ruano, *Dean of Instruction*   
Om Tripathi, *Faculty*x Roger Willis, *Academic Senate President  
Student Representative, Vacant*

**Non-Voting Members**

Irene Pinedo, *Curriculum Specialist II*

Lesley Cheng*, Curriculum Specialist I*

**Guests**

| **Meeting Agenda** | **Outcomes** |
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| 1. **Approval of Minutes:**   October 11, 2022 | Approved as amended. Three abstentions. |
| 1. **Public Comments** | 1. Campaign for College Opportunity selects Mt. SAC for a 2022 Champion of Higher Education Award. 2. BS Histology fully approved by ACCJC 3. Jamaika informed the recently approved UC transferable courses and the courses that were denied UC transferability. |
| 1. **Information** 2. Membership Update – R. Willis | Membership for C&I is full. There are some updates to make in the webpage. The Office of Instruction will update the webpage. |
| 1. **Acceptance of Minutes** 2. **Distance Learning Committee Minutes** 3. September 27, 2022 4. **Educational Design Committee Minutes** 5. October 11, 2022 6. October 18, 2022 7. October 25, 2022 8. **Outcomes Committee Minutes** 9. October 4, 2022 10. **Mapping and Catalog Committee Minute** 11. September 27, 2022 | 1. . 2. Accepted 3. Motion to include the minutes from October 25, 2022. 4. Accepted 5. Accepted 6. Accepted 7. . 8. Accepted 9. . 10. Accepted |
| 1. **New Courses** 2. VOC BM53 Supply Chain Management 3. VOC BS33 Advertising and Promotion | 1. Approved 2. Approved |
| 1. **New and Substantive Program Changes** 2. Child Development – Early Intervention and Inclusion AS 3. Construction Management – Level I | 1. Approved 2. Approved |
| 1. **New Stand-alone courses** |  |
| 1. **Course Disciplines** |  |
| 1. **Items for Discussion or Action** 2. DLC Membership Size Increase – C. Impara 3. [AP 4020](https://www.mtsac.edu/governance/trustees/apbp/AP4020.pdf) Program and Curriculum Development – M. Chen, M. Rickard 4. Accreditation Input by C&I Due by November 14, 2022 – M. Rickard 5. C&I Purpose & Function and Goals Due November 18, 2022 – M. Rickard | 1. Accept by acclimation. 2. AP 4020 and AP4024. Sarah Nichols agreed to be on the workgroup also joined by Sylvia, Malcolm, Jamaika, and Chris to amend these to APs. 3. Allie is asking to assure the integrity of the document as drafted right now such policies, procedures and practices. Identify better evidence, gaps, etc. She would like to know how we are going to divide the work.   **Malcolm and Meghan will share out the draft Standard IIA ISER with C&I members.**   1. Malcolm will edit the membership and will send out the corrected Purpose and Function document. Malcolm will send out the Goals statement document for feedback. |
| 1. **On Hold/Tabled Items** 2. ETHS 10 History of Theater Arts (Area F) |  |

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| 2022-23 Meetings  3:30-5:00PM  2nd & 4th Tuesdays | **Fall 2022**  September 13 & 27  October 11 & 25 | November 8 & 22 | **Spring 2023**  March 14 & 28 | April 11 & 25  May 9 & 23 |  |