

## Classified Professional Development Committee

Meeting Minutes – 03/02/21 (No quorum – Conversation notes)

### Attendance:

<input checked="" type="checkbox"/> Rosa Asencio (Co-Chair: CSEA 262 President/Designee)	<input checked="" type="checkbox"/> Diana Dzib (Classified Senate Rep)	<input type="checkbox"/> Ruben Flores (CSEA 651 President/ Designee)	<input checked="" type="checkbox"/> Lianne Greenlee (Director, POD)	<input type="checkbox"/> Lizette Henderson (Confidential Staff Rep)
<input checked="" type="checkbox"/> John Lewallen (Co-Chair: Classified Senate President/Designee)	<input checked="" type="checkbox"/> Cynthia Orr (CSEA 262 FT Rep)	<input type="checkbox"/> Nancy Campos CSEA 262 Part-time Rep	<input type="checkbox"/> CSEA 651 Rep (Vacant)	<input type="checkbox"/>
Guest(s) Marlene Espina, Coordinator, POD				

Item	Purpose	Outcome
Welcome	<ul style="list-style-type: none"> <li>• Review Agenda (JL &amp; RA)</li> <li>• Review and approve minutes (JL, RA or ME)                             <ul style="list-style-type: none"> <li>○ 03/02/21</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Agenda Reveiw: No quorum to conduct business</li> <li>• Minutes: Will review at the next meeting - No quorum to conduct business</li> </ul>
Old Business	<p>Updates/Follow-up:</p> <ul style="list-style-type: none"> <li>• CPDC PFM (ME)</li> <li>• CPD Day planning (All)                             <ul style="list-style-type: none"> <li>- Date of event (RA)</li> <li>- Workgroup/Volunteer List (ME)</li> </ul> </li> <li>• Training / Workshops                             <ul style="list-style-type: none"> <li>- Calendar Diversity, Equity &amp; Inclusion training plan (All)</li> <li>- Identified Gaps (RA/All)</li> </ul> </li> <li>• Marketing plan for workshops (All)                             <ul style="list-style-type: none"> <li>- Focused outreach (CSEA 651)</li> <li>- CPDC logo/branding</li> </ul> </li> <li>• NEW Series Revamp (ME/LG)</li> </ul>	<ul style="list-style-type: none"> <li>• CPDC PFM –</li> <li>• CPD Day Planning – Date confirmed as Fri 08/13/21; volunteers from 2019 will be contacted via email to ascertain interest; contact with confidential and 651 will be made to request they select a member of their group to participate in the workgroup; ME will draft emails and share with the co-chairs before sending out.</li> <li>• Training / Workshop Calendar – (DEI)</li> <li>• Training / Workshop – Identified gaps –</li> <li>• Marketing Plan – Focused outreach (CSEA 651) &amp; committee logo/branding –</li> <li>• NEW Series (identify workgroup) -</li> </ul>

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New Business	<ul style="list-style-type: none"> <li>• PGB Proposed Activities               <ul style="list-style-type: none"> <li>- Review / Consideration</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Power of Our Data -</li> </ul>
Future item(s) <i>*Agenda items not completed from past meeting will be carried over to the next meeting's agenda.</i>	<ul style="list-style-type: none"> <li>• Great Staff Retreat</li> </ul>	
Good of the Order	Plus+ / delta ▲	
<b>PARKING LOT:</b>  Accreditation Alignment Assignments	Determine Format for doing this work <ul style="list-style-type: none"> <li>• Provide Accreditation Alignment for December 2018, January 2019, March 2019, April 2019, May 2019, June 2019, and July 2019, September (10) 2019 Minutes to Brenda (All)</li> <li>• Update Accreditation Alignment on December 2018, January 2019, March 2019, April 2019, May 2019, June 2019, and July 2019, September (10) 2019 Minutes (All)</li> </ul>	

**Next CPDC Meeting:** Zoom dates have been scheduled for the remainder of the 2020-21 academic year. Agenda items tabled will be added to the agenda items of the next regularly scheduled semimonthly committee meeting.

### Homework