BUDGET COMMITTEE

MEETING AGENDA

May 29, 2024

3:00 – 4:30 p.m.

MT. SAC
Mt. San Antonio College

Location: Building 4, Conference Room # 2460			Time: <u>3:00 p.m. – 4:30 p.m.</u>
Committee Members: 16			
Morris Rodrigue, Chair Stephen Lancaster, Co-Chair Rosa Royce Delana Miller Joe Louis Hernandez	Kelly Fowler Gary Nellesen Shiloh Blacksher Traci Ebue Emily Woolery	Gabriel Tinoco Zak Gallegos Lisa Romo Lisa Zahn Kelly Lin (Student) Sophie Gieng (Student)	**<u>Guest:</u>** Shannon Carter Patricia Quinones Vivian Ruiz (Notes)

AGENDA ITEMS:

1. **Agenda Check**

2. **Review the Budget Committee Meeting Summary of May 8, 2024**

3. **Report from IEC Representative**

4. **Committee Goals and Progress Report**

5. **May Revise**

FUTURE BUDGET COMMITTEE MEETINGS (3:00 p.m. – 4:30 p.m.):

<u>The committee does not meet during Summer or Winter Intersessions unless needed.</u>
June 12, 2024
August 28, 2024

Mt. San Antonio College
Budget Committee Summary of
May 29, 2024
Location: Building 4-2440
Time: 3:00 p.m. – 4:30 p.m.

Committee Members:

☒ **Morris Rodrigue- Co-Chair**	☐ **Gary Nellesen**	☒ **Lisa Romo**	☒**Shannon Carter (Guest)**
☒ **Stephen Lancaster, Co-Chair**	☒ **Shiloh Blacksher**	☒ **Gabriel Tinoco**	☒**Patty Quinones (Guest)**
☐ **Kelly Fowler**	☐ **Traci Ebue**	☒ **Lisa Zahn**	☒**Vivian Ruiz (Notes)**
☒ **Delana Miller**	☒ **Emily Woolery**	☐ **Sophie Gieng (Student)**	
☒ **Rosa Royce**	☒ **Zak Gallegos**	☐ **Kelly Lin (Student)**	
☒ **Joe Louis Hernandez**			

	ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1.	**Agenda check**	Agenda checked.	**Agenda approved.**
2.	**Review the Budget Committee Meeting Summary May 8, 2024**	The Budget Committee Meeting reviewed and approved the meeting Summary of May 8, 2024.	**The meeting summary was approved.**
3.	**Report from IEC Representative**	Patricia Quiñones reported that the Institutional Effectiveness Committee (IEC) had their last meeting of the semester, and they had the Outocome and PIE committees review the elements of the ACCJC standards to identify key elements to incorporate into the PIE process. The three committees made two-page recommendations, which will be presented to PAC next week, June 5.	**Patricia Q. to bring in a draft rubric to incorporate DEISA+**
4.	**Committee Goals and Progress Report**	The committee reviewed its goals and progress report, made recommendations, and plans to review the final progress report at the next meeting.	
5.	**May Revise**	Morris Rodrigue presented the May Revision, reviewing two key articles: "An Overview of the 2024-25 Governor's May Revision" from School Services of California and "Proposition 98 Maneuver – What's the Issue?".	

May Revise (continued)	Key Points Discussed:	
	• Proposed 2024-25 Student Centered Funding Formula (SCFF) rates were discussed, with the 1.07% statutory Cost of Living Adjustment (COLA) in focus. The statutory COLA is determined by the price deflator, but it is ultimately up to the governor to decide if it will be funded.	
	• Expansion of Bachelor of Science in Nursing (BSN) partnerships with four-year universities is proposed, aiming to address the nursing shortage.	
	• The 2022 budget trigger will not be included in the 2024-25 State Budget due to a lack of funding. This trigger, intended to improve grants, cannot be funded at this time.	
	• The May Revision follows an unprecedented delay in 2022 personal income taxes, exacerbated by disaster declarations in 42 counties and a significant revenue shortfall. The state is facing three years of revenue shortfalls starting from 2022-23, compounded by delayed income tax revenues.	
	• Budget Maneuvering is a key strategy that involves moving certain budget allocations to future years and reimbursing internally, despite potential impacts on Proposition 98 and anticipated pushback from teachers' unions.	
	• The legislature aims to pass the budget bill by June 15, with a preference for deferring payments rather than cutting funding.	
	• Updates and changes to the May Revision are expected between now and June 15, as the legislature finalizes the version to send to the governor.	

<u>FUTURE MEETING DATES</u>

<u>The Committee does not meet during summer or winter Intersessions unless needed.</u>

June 12, 2024

August 28, 2024

Committee Goals and Progress Report

2023-24

Committee name: **Budget Committee**

Name of person completing the report: **Vivian Ruiz**

Instructions: **Due by November 22, 2023**: Columns 1 and 2

Due by June 26, 2024: Column 3

Please enter your committee's outcomes and accomplishments in Column 3 and submit electronically to yadira.santiago@mtsac.edu (on behalf of the President's Advisory Council).

(EXPAND AS NECESSARY)

Committee Goal		Link to College Priority #	Completed Outcomes/Accomplishments (descriptive bullet list)
GOAL # 1:	**Communicate to the campus community by maintaining an up-to-date website.**	6	The Budget Committee website is kept accurate, complete, and current. Meeting summaries are posted on the Budget Committee website in a timely manner.
GOAL #2:	**Develop an understanding of the budget so Budget Committee members can communicate budget issues and processes to the campus and community.**	4,6	• On September 6, 2023, the Budget Committee received an update on the budget, highlighting a key element: the cost of living adjustment and how it is calculated using the Student Centered Funding Formula. The final budget was presented and discussed. • On October 4, 2023, the Budget Committee reviewed and discussed the Faculty Obligation Number (FON).

	Examples of topics that will help develop an understanding of budget: • **SCFF (student center funding formula)** • **50% Law** • **Budget Calendar** • **P1 & P2** • **FON**		• On October 18, 2023, the Budget Committee examined the Budget Development Guide. • On November 15, 2023, the Budget Committee explored the Budget Development Process. The presentation offered a thorough understanding of the precise steps involved in budget development and provided valuable insights for all stakeholders in the financial planning and decision-making processes. • On December 6, 2023, the Budget Committee was given an update on the New Resource Allocation Timeline (NRA). • On March 13, 2024, the Budget Committee reviewed and approved the 2024-25 Budget Development Calendar. The committee also received a State Budget Update and the First Principal Apportionment Update (P1), which provided insights into our performance within the Student Centered Funding Formula.
GOAL #3:	**Review, evaluate, and make recommendations to update the Budget Review and Developmental Guide.**	3,4	• The Budget Committee reviewed and provided input on recommended updates to the Budget Review and Development Guide.
GOAL #4:	**Strengthen Budget Committee processes to ensure communication and collaboration with the Institutional Effectiveness Committee (IEC) and Planning for Institutional Effectiveness (PIE) committees on fiscal planning and policy.**	6	• The Budget Committee continues to establish a requirement for cross-representation for committee members on the Institutional Effectiveness Committee and Budget Committee. This includes a standing agenda item for the IEC member to update and receive input from the Budget Committee.
GOAL #5:	**Review the budgeting processes and procedures for Diversity, Equity, Inclusion, Social Justice,**	1	• Continue initiating a strategic collaboration with fellow (EICs) to enhance the effectiveness of rubric reviews within our committee while concurrently advancing broader initiatives such as the critical examination and optimization of budget allocations about the Diversity, Equity, Inclusion, Sustainability, and Accessibility Plus (DEISA+) framework. This collaborative effort promises to

	Anti-Racism, and Access (DEISA+) components to provide recommendations to the Planning for Institutional Effectiveness (PIE). **Examples:** • **Investigate where DEISA+ initiatives have been funded** • **Review possible rubric for prioritization that ensures DEISA+**		streamline assessment processes, foster consistency in evaluation criteria, and ensure equitable resource distribution across DEISA+ initiatives, fortifying our commitment to fostering an inclusive and sustainable scholarly environment.
GOAL #6:	**Review fiscal areas in the new Accreditation Standards to advise where compliance can be improved and make recommendations to the Accreditation Steering Committee.**	3,4	• Successfully set the stage for our committee's comprehensive review of accreditation standards, scheduled for the upcoming Fall season. This pivotal undertaking underscores our commitment to upholding and advancing rigorous quality benchmarks in our field.