



**Homelessness and Basic Resources Committee (HBRC)
Meeting Minutes
March 26, 2018**

Attended: Debbie Cavion, Irene Martinez, Pauline Swartz, Koji Uesugi, Barbara Carrillo, Paul Miller, Jeze Lopez, Giovanni Rodriguez

Meeting called to order at 1:05 p.m.

I. Call to Order & Welcome/Introductions

- Koji Uesugi welcomed committee members

II. Presentation from Parents in College Club

Nicole Solis presented on behalf of the Parents in College Club. Nicole stated that the club is interested in fundraising to support an initiative that will provide items for hygiene kits. This project is intended for homeless students to have access to hygiene kits year round. They are interested in gaining support from faculty on campus to support the initiative by donating products.

Members of the committee congratulated the club's concern for the homeless and made several suggestions: 1) Recommend that club members speak to ICC and Brian Moon, AS President to coordinate support. 2) ICC & AS change their focus of project each year, therefore it is important to get staff and faculty involved in the idea of hygiene kits for the momentum to continue.

III. Presentation from the Veterans Club

Representatives from the Veterans Club presented to the committee a Food Insecurity Plan of Action the club has been working on for two years. Their goal is to institutionalize a meal card distribution strategy for homeless students, homeless veterans, low-income, and student services support programs. The program would have a goal of applying \$40,000 for meal cards from the Associated Students Reserve Account. Funding would allow for 440 cards at \$100 in pre-apid cards. They are also working with Sodexo to negotiate a \$5.00 healthy value menu for students on campus.

Several suggestions were offered to the club for consideration:

- Paul Miller suggested that student be given incentives to work for the meal cards as he posed a concern for the misuse of the cards.
- Debbie Cavion suggested that maybe the amount could be decreased.
- Barbara Carrillo suggested that the committee reconsider how the cards will be distributed and reconsider the limit.
- Jeze Lopez suggested that an educational component be placed with a meal card.

- Koji Uesugi offered that due to the funding, an office on campus must be responsible for the accounting of funds and for distribution. There may be other requirements, such as an amount of units a student is taking to qualify.

Koji thanked the two representatives from the Veterans Club.

IV. Minutes

There are no minutes to approve. Barbara will forward the March 12, 2018 minutes to Irene to prepare.

V. Mobile Food Pantry

Koji updated the committee by sharing that the MOU for the Mobile Food Pantry has been approved by the President's Cabinet. The MOU needs to be finalized with signatures to become effective.

The Mobile Food Pantry set-up could be in 9C patio and stage area. Hopefully, this can also have a CalFresh application process simultaneously on the same days. We will need many volunteers to help bag food items. Sowing for Seeds would like to come to visit the campus on the second week of the month. They would bring a mobile unit, drop off food and leave. Volunteers would need to bag the groceries and disburse the food in the patio area. Koji shared that he already has someone in mind to assist with the Mobile Food Pantry for this term. Koji asked HBRC members which day would be best to have the food distribution. It was agreed that Thursdays are not a good day to host events. Instead, it was recommended that Tuesday or Wednesday. There would be three crews needed: 9:00-11:00 a.m. for pre and set-up, and 11:00 1:00 pm for distribution and 1:00-3:00 p.m. for breakdown.

VI. Mountie Fresh Day Update

Koji shared how John from Marketing has created the logo, flyer and postcard for the event. We need to get an idea of how many students will be attending the event. Koji went over a sign-up sheet that has been created. It is a Google doc, not too sure if we need to capture this information on the form. HBRC discussed the form and other options, especially for those that were to select Orange County. Pauline shared concerns that the document does not give any feedback. Google is the keeper of the information and questioned whether we really need to get this information.

Koji reviewed the Mountie Fresh Task List and asked the HBRC members availability. For the event, 100 grocery bags will be prepared. REACH and the Veterans Office has offered to help with this task. Reservations for 9C Stage will need to be made. Gio mentioned that Facilities (HVAC) should be contacted regarding the room temperature (Barbara will follow-up). Debbie has offered to pick up the cases of water from Stater Brothers. She will need volunteers to help unload.

VII. Next Meeting

Monday, April 9 at 1:00 p.m. (9C-5)

Meeting adjourned 2:30 p.m.