
Minutes

Academic Senate Meeting

September 14, 2017

Present:

Martin Ramey, Lina Soto, Bruce Nixon, Tim Engle, Scott Guth, Dana Miho, Abby Wood, John Vitullo, Donna Necke, Vicki Greco, Hong Guo, Tamra Horton, Liesel Reinhart, Phil Wolf, Eric Kaljumagi, Regina Martinez, Linda Rogus, Jennifer Hinostroza, Lucky Morales, Naluce Ito Rocha Santana, Beta Meyer, Eric Bladh, Jenny Leung, Janet Truttmann, Tony Henry, Roger Willis, Barry Andrews, Carol Impara, Jean Metter, Patricia Maestro, Eloise Reyes, Rebecca Walker, Holly Cannon, Jason Kordich, Hector Sanchez, Rita Van Dyke-Kao, Shari Wasson, Kelly Rivera, Kate Cannon, Robert Purcell, Sun Ezzell, Dianne Rowley, Chisao Uyeki, Scott Childress, Karla Rivas, Tiffany Kuo, Michelle Boyer, Eugene Mahmoud, Gene Ano, Serena Ott

Absent:

Joan Sholars, Fred Kobzoff, Diana Felix, Michelle Shear, Liz Ward, Tina Ziolkowski, Jamie Hooper, Shelby White, Lance Heard, Robert Augustus, Samuel Wolde-Yohannes, Matthew Burgos

Guests:

I. Call to Order: The meeting was called to order at 11:31 a.m.

II. Consent Agenda:

- A. Approval of Minutes of August 31, 2017
- B. Basic Skills Coordinating Committee Appointment (2017-20): Peter Churchill, English
- C. Career and Technical Education Advisory Committee (2017-20): Martin Ramey (replacing *Deb Distant*)
- D. Dual Enrollment Mutual Agreement Committee (2017-18): Martin Ramey
- E. Educational Design (2015-18): Serena Ott, World Languages
- F. Education and Facilities Master Plan Steering Task Force Co-Chair Appointment (2017-18): Martin Ramey
- G. Equivalency Committee (2016-19): Denise Condra, Nursing
- H. Institutional Effectiveness Committee (2017-20): Mario Yagoda, Public Safety
- I. Pathways Implementation Work Group Appointment (2017-18): Martin Ramey; John Vitullo (replacing Jane Nazzal)
- J. Scholarship Committee Appointment (2017-20): Kari Berch, Nursing; Abby Wood, Business Administration; Franklin Reynolds, Communication
- K. Student Success and Support Program Advisory Committee (2017-20): Theodos Kidane, Chemistry
- L. A.A. Business Area of Emphasis Degree Review Task Force (2017-18): Ralph Jagodka, Business Management; Stephen Villaseñor, Economics
- M. A.A. Kinesiology Area of Emphasis Degree Review Task Force (2017-18): Liz Ward, Kinesiology; Chris Jackson, Kinesiology; Michelle Shear, Dance
- N. A.A. Language Arts Area of Emphasis Degree Review Task Force (2017-18): Sandon Larson, Sign Language

A motion to approve the Consent Agenda was made, seconded and approved unanimously.

II. Public Comment:

A. Holly Cannon, English, Literature and Journalism Department:

The English, Literature and Journalism Department formally adopted multiple measures for the placement of students into the department's sequence of composition courses consistent with the intention of AB 705 to "increase California community college student access and success by providing effective core matriculation services of orientation, assessment and placement, counseling, and other education planning services, and *academic interventions* [italics mine]."

While current research shows that high school and college GPA is a strong indicator of student success, we know this success is greatly dependent upon a strong infrastructure of student support services, such as those provided by the Writing Center, especially the TC (Tutor in the Classroom) and other tutoring services. Currently about half of the funding for these services comes from grant monies, which are always subject to reduction or withdrawal altogether.

In light of these uncertain circumstances, the English department asks the Senate to pursue aggressively the institutionalization of such services and to implement Resolution 2015-03 passed two years ago by the Senate. We ask that this be pulled from a more

general review of past resolutions and given top priority. Following the adoption of multiple measures for placement in English IA, 68 and 67, support for institutionalized funding for permanent tutorial positions is more urgent now than ever.

- B. Cisato Uyeki, Library
 - i. The Educational Facilities Master Plan is available for review on the College website.
- C. Kelly Rivera, Geography and Political Science Department
 - i. Constitution Day will be held on September 19, 2017 in Building 9C from 11:30 AM-1 PM.
- D. Eugene Mahmoud, Physics and Engineering Department
 - i. Market Space Ribbon Cutting will be held on September 15, 2017 in Building F-7 from 3 PM-7 PM.

IV. Officer Reports

A. President:

1. Academic Mutual Agreement Council

AMAC met September 11 and discussed:

- a. The approval of multiple measures for placement of students into MATH and ENGL classes by those departments. Work will begin almost immediately to prepare for the placements taking effect in the Fall, with rollout in the Summer as students are meeting with counselors, etc. The college will propose a joint task force consisting of several groups, including faculty.
- b. The faculty hiring prioritization process for 2018-19 hiring. The college recently received its updated Faculty Obligation Number (FON), which decreased from last year by some 13 positions.
- c. The college's response to President Trump's decision not to renew the Obama Administration's Deferred Action for Childhood Arrivals (DACA) program. The college is exploring reissuing its position on cooperation with federal law enforcement authorities as well as increasing resources in the DREAM Center to serve more students, and establishing a fund for faculty, employees and others to donate to help cover or supplement the fees for students with statuses due to expire in the next six months or so.
- d. The deadline for submitting the self-assessment to the Chancellor's Office for the state Guided Pathways initiative is November 15, 2017. The final application is due to the state in mid-February and requires the Senate President's approval. Because of the timing, it was suggested that the Pathways Implementation Workgroup, comprised of several faculty, continue to assist with the self-assessment and application.

2. Accreditation Steering Committee

Accreditation Steering met September 1 and:

- a. Celebrated the college's seven-year accreditation renewal by ACCJC.
- b. Reviewed its Purpose and Function statement and goals for the coming year.
- c. Discussed how to institutionalize accreditation work (evidence gathering) by Senate committees.
- d. Discussed ACCJC's recommendation to include SLOs on syllabi. That recommendation states that "[i]n order to improve and fulfill the intent of the Standard, the team recommends that students receive syllabi in all class sections, which include learning outcomes for the course rather than a link to a website that contains the SLO statements. (II.A.3)."
- e. Discussed the integration of the Strategic Plan and PIE, linking in institutional goals in TracDat.
- f. Discussed proposed changes to III.A.6 moving it to II.A. Student Learning Programs and Services: <https://accjc.org/announcement/invitation-member-comments-proposed-change-standards/>.

3. C-TEAC

C-TEAC met on September 7 and:

- a. Reviewed its Purpose and Function statement and its goals for the year.
- b. Reviewed its progress for the 18 programs that were funded. Funding for this year differs than in last year. Last year, it was based on projected enrollment and other metrics. This year, there is a hold back of approximately 17%, contingent on meeting those metrics. The largest component of spending for last year's

funds was in new construction for Arts, Continuing Ed., and Natural Sciences. Due to the holdback, the college is down about \$50K on the program, but may end up with more money than last year once the metrics are reported. The formula makes funding decisions based on CTE enrollments and not just program or SWP enrollments. There is also a requirement that the college's enrollments in CTE programs remain at a certain threshold or else the college loses its SWP funding. For us, that percentage is 23.12% of unduplicated head counts. We came in last year at 23.17%.

c. Discussed the possibility of funding new programs versus adding funds to existing SWP programs.

4. **Equivalency Committee**

The committee did not meet over the summer. The call for equivalencies has gone out, and we notifying those departments with expired or expiring equivalencies so that they are aware of them.

5. **Institutional Effectiveness Committee**

The committee met yesterday. An update will be provided on the next report.

6. **Pathways Work Group**

Pathways Implementation Workgroup met Sept. 5 and:

- a. Reviewed the mapping features in DegreeWorks and the integration of career skills assessments into the mapping.
- b. Discussed the 2017-19 Integrated Plan from Student Services VP due to the Chancellor's Office by Dec. 15, 2017.
- c. Asked the Academic Senate to evaluate the function of the Guided Pathways Work Group and decide whether the group could serve as an advisory group and make funding decisions.
- d. Reviewed the status of contextualized English classes.

7. **President's Advisory Council**

PAC met yesterday. An update will be provided on the next report.

8. **Board of Trustees' Meetings**

The Board of Trustees met last night. An update will be provided on the next report.

9. **Management Screening Committee Appointments**

Faculty appointments to the Director, Dual Enrollment have been made: Martin Ramey and Joan Sholars.

B. Vice President: No Report.

V. Legislative Liaison Report:

Legislation updates:

1. **AB 705 (Irwin):** The bill would require community college districts to utilize high school metrics when placing students (passed out of Senate Education and will go to Senate Appropriations). It passed 7 – 0 and is moving out of the Appropriations Committee.
2. **AB 19 (Santiago):** The bill would waive enrollment fees for all first-time, full-time (12 units or more) students. This was amended 9/1/17. One of the changes included that community college district board can opt to participate.
3. **SB 769 (Hill):** The bill would extend the sunset clause on the Baccalaureate Degree Pilot Program. Still under consideration.
4. **AB 204 (Medina):** The bill would establish additional procedures to ensure California Community College (CCC) students who lose student fee waivers for failure to meet minimum academic and progress standards are not unfairly impacted (still being held).
5. **AB 214 (Weber):** The bill seeks to address reducing hunger and homelessness among college students (Approved).
6. **AB 17 (Holden):** The bill would authorize provide free or reduced fare transit passes to low income students (minor amendments).
7. **AB 21 (Kalra):** Immigration law enforcement activity on campus. The bill would (1) prevent disclosure of citizenship or immigration status information unless required by federal law; (2) seek to ensure that campus leadership has verified the legal authority behind any immigration enforcement activity on campus before it takes place; (3) make immigration

legal assistance referral information available to students upon request; and (4) guarantee that students impacted by federal immigration enforcement do not lose eligibility for enrollment, financial aid, or other benefits as a result (amended to start 2019).

VI. CTE Liaison Report: No Report.

VII. Noncredit Liaison Report:

1. **Noncredit Faculty Professional Development Day**
 - a. The first Noncredit Faculty Professional Development Day on Friday, September 1 was well attended. Noncredit faculty participated in discussions about ILOs and SLOs led by SCE lead faculty and Emily Woolery (Outcomes Committee Co-Chair). SCE counselors alongside student representatives provided noncredit faculty with information about programs within the School of Continuing Education (SCE). Also, Eric Kaljumägi (FA President) and Joan Sholars (FA Vice President) provided noncredit faculty an overview of the Faculty Association.
2. **Guided Pathways**
 - a. Noncredit will send a team of its faculty and managers to the Guided Pathways workshop in San Bernardino on Friday, October 20. This will be a good opportunity to learn more about Guided Pathways as a team and spend some time brainstorming.
3. **ACS WASC Accreditation**
 - a. Noncredit is currently in the midst of its ACS WASC self-study process. The accreditation visit is now scheduled for April 29 to May 3, 2018.

VIII. Faculty Association Report:

1. Representative Council
 - a. The Faculty Association held its first Representative Council meeting for the year on Tuesday, 5 September. Although there were no action items, we did discuss our calendar for internal elections and whether a member survey should be required regarding Flex Days. The Representative Council will next meet on 3 October.
2. Negotiations Survey Questions Needed
 - a. The MSAC Faculty Association will be sending out its annual negotiations survey in late October. Faculty are encouraged to submit items for this survey, the results of which will guide the FA Exec. Board as they direct the faculty negotiations team. To submit items, please email the text you would like to see on the survey to the FA President at ekaljumagi@mtsac.edu by 26 September. Please note that submitted items may be combined or otherwise edited for clarity.
3. Negotiations Team Shadows
 - a. The FA will undertake re-opener contract negotiations beginning in January 2018. The Faculty Association is looking for one or two members to volunteer to shadow the negotiations process, to assist the negotiations team with their research, and to attend CCA or CTA negotiations training in February or July 2018. Please contact the FA President at kaljumagi@msac-fa.org by 5 October if you are interested in being trained as an FA negotiator.
4. Governance Committee Vacancy
 - a. One position is available on the FA Governance committee (meets Tuesday afternoons as needed). This committee reviews and makes recommendations to our bylaws, standing rules, and other guidance documents. Please contact the FA President at kaljumagi@msac-fa.org if you know someone who might be interested in this position.
5. FA Events
 - a. Please encourage faculty to attend the events noted on the back of the FA report. All of these events are intended to promote interest in our union and to allow for a venue by which faculty can interact with local and regional leaders.

IX. Associated Students Report:

1. AS funded 2 conference and travel appropriations for A.Γ.Σ. (Alpha Gamma Sigma) and SHPE (Society of Hispanic Engineers) totaling \$15,285 @ \$1,200/student.

2. Per V.P. of Associated Students recommendations AS event will be moved forward from spring into fall, concerning recent politics and the DACA repeal.
3. Fall Lead was due Monday Sept 11th and 155 applications were received to fill 20 spots. The retreat will be held at the UCLA conference center and functions as a critical leadership training available to all students.
4. Join-A-Club is in it's last day today ending at 2pm. As always the ICC team has handled organizing 50+ clubs with ease.
5. AS will be assisting poli-sci Professors Pringle, Powell, and Rivera with constitution day on the 9/19.
6. Khôra art exhibit opens on the 21st – Dec. 7th.
7. 21st The LACF will be free for MTSAC students and I will definitely attend!

X. Council Reports:

- A. Curriculum & Instruction Council Report: No Report.
- B. Student Preparation & Success Council Report: No Report.
- C. Professional Development Council Report: No Report.

XI. Action:

- A. Close Nominations for Senate Director Position/Election
Sun Ezzell nominated. Nomination Accepted. No additional nominations. Motion to close nominations moved and seconded. Motion approved unanimously. Election conducted. Sun Ezzell elected 47-0 (1 blank ballot).
- B. 2017-18 Senate Handbook
Motion to substitute updated handbook moved and seconded. Approved unanimously. Motion to approved substituted handbook moved and seconded. Approved unanimously.
- C. SP&S: BP 5000 Student Success
Motion to approve the action item moved and seconded. Approved unanimously.
- D. SP&S: BP 5010 Residence Determination
Motion to approve the action item moved and seconded. Approved unanimously.
- E. SP&S: BP 5040 Student Records, Directory, and Privacy Information
Motion to approve the action item moved and seconded. Approved unanimously.
- F. SP&S: BP 5052 Open Enrollment
Motion to approve the action item moved and seconded. Approved unanimously.
- G. SP&S: BP 5055 Enrollment Priorities
Motion to approve the action item moved and seconded. Approved unanimously.
- H. SP&S: BP 5120 Transfer Center
Motion to approve the action item moved and seconded. Approved unanimously.
- I. SP&S: BP 5200 Student Health Services
Motion to approve the action item moved and seconded. Approved unanimously.
- J. SP&S: BP 5400 Associated Students Organization
Motion to approve the action item moved and seconded. Approved unanimously.
- K. SP&S: BP 5410 Associated Students Elections
Motion to approve the action item moved and seconded. Approved unanimously.
- L. SP&S: BP 5420 Associated Students Finance
Motion to approve the action item moved and seconded. Approved unanimously.
- M. SP&S: BP 5500 Standards of Conduct
Motion to approve the action item moved and seconded. Approved unanimously.

XII. Discussion:

- A. BP 4100 Graduation Requirements for Degrees and Certificates (Contact: Martin Ramey x5436)
- B. 2016-2017 Year-End Report (Contact: Martin Ramey x5436)

XIII. Information/Announcements:

- A. DACA event September 20, 2018 in Building 13-1700 from 4-6:30 PM.



ACADEMIC SENATE
<http://academicsenate.mtsac.edu>
(909) 594-5611 Ext. 5433

XIV. Adjournment: 12:52 p.m.