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Minutes

Academic Senate Meeting

December 1, 2016

Present: Jeff Archibald, Robert Augustus, Matthew Burgos, Jared Burton, Holly Cannon, Kate Cannon, Corey Case, Scott Childress, Maria Davis, L.E. Foisia, Vicki Greco, Lance Heard, Jaime Hooper, Tamra Horton, Luisa Howell, James Hutchinson, Eric Kaljumagi, Tiffany Kuo, Jenny Leung, Martin Mason, Jean Metter, Beta Meyer, Dana Miho, David Mirman, Donna Necke, Bruce Nixon, Robert Purcell, Martin Ramey, Liesel Reinhart, Eloise Reyes, Karla Rivas, Kelly Rivera, Linda Rogus, Dianne Rowley, Michelle Sampat, Hector Sanchez, Michael Sanetrick, Michelle Shear, Joan Sholars, Lina Soto, Chan Ton, Janet Truttmann, Chisato Uyeki, Stephen Villasenor, Rebecca Walker, Shari Wasson, Abby Wood

Absent: Barry Andrews, Roxan Arntson, Tim Engle, Sun Ezzell, Scott Guth, Tony Henry, Jennifer Hinostrroza, Fred Kobzoff, Charis Louie, Patricia Maestro, Regina Martinez, Serena Ott, Liz Ward, Shelby White, Samuel Wolde-Yohannes, Tina Ziokowski

Guests: Alejandro, Marlyn, Julie, Justin, Courtney, Karen, Andrea, Richard, Juan, Jose, Adrian, Jose, Francisco, Lisa, Laura Muniz, Elmer Rodriguez

- I. Call to Order: The meeting was called to order at 11:24 a.m.
- II. Consent Agenda: *A motion to approve the Consent Agenda was made, seconded and approved unanimously.*
  - A. Approval of Minutes of November 10, 2016
  - B. Approval of Curriculum & Instruction Council Reports of November 3 & 10, 2016
  - C. Curriculum and Instruction Council Appointment: Cristina Hernandez
  - D. Senate Equivalency Task Force Appointment: Stephen James
  - E. College Email Task Force Appointment: Daniel Cantrell
  - F. College Futures Grant Work Group Appointments: Jeff Archibald, Silver Calzada, Jane Nazzal

III. Public Comment:

**Karen**, Dreamer. She read the following statement, "Mt. San Antonio College is not only an environment of academic excellence. Students are encouraged to achieve their academic goals with the support of dedicated administration, faculty, and staff. All students deserve a safe learning environment free from discrimination. We request Mt. SAC become a Sanctuary College for all people in the event that there is a change in the condition or status of undocumented students and/or threats or actions taken against these students, faculty or staff, who are targeted based on their immigration status, race, religion, ethnicity, nationality, gender, or any other category that the College has pledged to respect. We request the college take the following actions: 1. Mt. SAC become a formal Sanctuary College for all students, faculty, staff and administrators 2. Ensure student, faculty staff, and administration privacy by refusing to release information regarding immigration status of students, staff and community members (see Family Education Rights to Privacy Act (FERPA)) 3. Adopt a Board Policy which would prohibit cooperation with Immigration and Customs Enforcement (ICE) officials from entering campus without warrants or absence of extenuating circumstances 4. Publicly support the continuation of the Deferred Action for Childhood Arrivals (DACA) program 5. Provide legal assistance and referrals to students and their families in need 6. Prohibit access to Immigration and Customs Enforcement (ICE) agents on campus, which includes Mt. SAC Career Fairs 7. Find a way to help cover fees associated with immigration related legal proceedings (DACA, Advanced Parole) 8. Provide relevant discussions, trainings and workshops that encourage cultural competency that in regards to issues faced by minority students for all faculty, staff, and students 9. Ensure that all programs serving underrepresented communities are equipped with mental health professionals who have cultural competency working with politically marginalized communities such as women, LGBTQ+ people, those with disabilities, Muslims and other religious minorities, immigrants, and people of color."

Several other students spoke and shared their stories, personal concerns and asked that the campus become a sanctuary campus. The following is a list of students that spoke to the Academic Senate:

**Richard**, student in support of all students, especially our Dreamers. Read a part of Rio Hondo College's statement from the College President and President of the Board of Trustees. Also requesting support for Gender and Ethnic Studies degree and department.

**Andrea**, student, personal concerns about the election results. She has been facing a lot of discrimination as a Dreamer. Living in fear and wants to feel safe at Mt. SAC and not be judged by status but by her work and passion and drive to keep going. Afraid everything they've worked for will be taken away.

**Jose**, student, also requesting that Mt. SAC become a sanctuary campus so that students can continue their studies without living in fear or feeling put down.

**Perla**, student, want to speak on behalf of Dreamers on this campus. Many are afraid to come out of the shadows for so many reasons. Asking that the campus become a sanctuary.

**Jose**, student, shared personal story and urged for a sanctuary campus.

**Adriana**, student, shared personal story and urged for sanctuary campus.

**Laura Muniz, Counselor in the DREAM program and Elmer Rodriguez, Coordinator of DREAM program** asking faculty to attend and show support of the students by attending a forum next Tuesday, December 6 in Founders Hall from 3:00-5:00 pm. Please come and show your commitment to the students. They thank the faculty for all the support that they have already shown and encourage them to continue the good work that is already being done and let students know the DREAM program is a safe space for them.

**Juan**, student, shared personal story and urged for a sanctuary campus.

**Alejandro**, student, MEChA, ally to Dreamers and requesting that Mt. SAC become a sanctuary campus. Also requesting support for Gender and Ethnic Studies degree and department.

#### IV. Officer Reports

##### A. President:

1. Academic Mutual Agreement Council
  - a) AMAC met on November 14 and covered the following issues:
    - (1) Provided a copy of Resolution 16-08 and Senate Goals/Objectives for information
    - (2) BP 4100 Graduation Requirements – we are still waiting on feedback from George Bradshaw about adding AD-Ts to the BP and changing the language on extra units required to receive a second degree
    - (3) AP 5075 Course Adds and Drops – we are still waiting for feedback from George Bradshaw on the changes made by the Academic Senate
    - (4) Provided an update on ASCCC Plenary, including issues raised regarding accreditation.
    - (5) Discussed plans for accreditation training during Spring Flex Day
    - (6) Provided an update on the joint dual enrollment task force
    - (7) Discussed the link between SLO/PLO assessment, PIE, and resource allocation
    - (8) Discussed a request from the New Faculty Seminar Coordinators for financial assistance for probationary faculty with the cost of portfolios, specifically with access to low-cost color copies
  - b) AMAC met again on November 28. Details of this meeting will be in my next report.
2. Accreditation Steering Committee
  - a) The committee met on November 4. I was not able to attend this meeting due to my attendance at ASCCC Plenary.
  - b) The committee will next meet on December 2.
3. Equivalency Committee
  - a) The committee met on November 28. Details of the meeting will be in my next report.
4. Institutional Effectiveness Committee
  - a) IEC met on November 9 and covered the following items:
    - (1) The new PIE process in TracDat was presented, and the 4 year + 1 model of planning was discussed.
    - (2) IEC discussed ways to gain faculty buy-in to the new process and help departments plan more effectively while making the planning process meaningful for each unit.
    - (3) IEC discussed the integration of IEPI reporting metrics into the strategic plan, possibly as replacements for some KPIs.
  - b) IEC will next meet on December 14.
5. President's Advisory Council
  - a) Expanded PAC met on November 9 and discussed the following items:
    - (1) Each Vice President presented his/her PIE summary

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- (2) IEC presented suggested changes to the PIE process, including the transition to TracDat and the updated 4 + 1 model for 5-year planning
- b) The PAC meeting on November 23 was canceled. PAC will next meet on December 14.
6. Board of Trustees Meeting
- a) The Board of Trustees met on November 9. At the meeting the Board received reports on Mt. SAC's implementation of the Strong Work Force program and our progress on the College Student Success Scorecard. The Board also approved the changes to the faculty contract.
7. Senate Task Forces and Committees
- a) The Senate still needs an Executive Board member chair for the Senate Events Planning Committee. This committee is responsible for the Outstanding Awards process, the timeline for which is rapidly approaching.
- b) The Senate also needs co-chairs for task forces on Assessment Preparation and Plan Integration. The Senate also needs chairs for the Sustainability in Senate Practice and Adjunct Integration task forces. Please consider chairing one of these task forces or recruit a faculty member with experience to lead the effort. It is my goal to have the chairs appointed by the end of the semester. These task forces and the Senate Coordinator task force and Dual Enrollment task force are in search of members. If we are not able to find chairs for the task forces or additional members for the Coordinator and Dual Enrollment task forces, the task forces will be disbanded.
8. Faculty Recruitment for College Task Forces / Planning Groups
- a) Mt. SAC is convening a task force during the winter intersession to explore alternatives to Lotus Notes.
- b) Dr. Scroggins has also indicated that he is working on a consortium of colleges to partner on a College Futures Foundation Innovation Grant to further the guided pathways work in California. He has asked for several faculty who are familiar with the College's pathways work to participate in a group to liaison with the partner colleges and generate ideas for the grant application.
9. Management Screening Committees
- a) During the Winter intersession, screening committees for Director, CalWORKs, Director, Learning Assistance Center, Director, Strong Workforce Initiatives, and Associate Vice President, Fiscal Services will be working. I will be recruiting faculty volunteers for these screening committees within the next week.
- B. Vice President:
1. Budget Committee
- a) Budget met on 11/16. The committee reviewed the findings from a recent actuarial study on funding the OPEB Trust. These include a recommendation that the college increase its annual contribution beyond the current amount of \$2.5 million to approximately \$6.5 million. The study follows a change in procedure in 2012, when the college elected to stop its annual contribution altogether that paid for premiums from the general fund and, instead, utilize the interest earned on the principal to pay those premiums. In 2014, the committee recommending curtailing that practice and to resume at least an annual \$2.5 million contribution from the general fund to the Trust. The college began contributing \$2.5 million annually to the Trust, but continued to use interest to pay the premiums due. Since, the net amount of unfunded liabilities has increased to approximately \$21 million. The committee has decided to revisit the report after the holidays to consider putting forward a revised recommendation that requests the college to increase its contribution and stop the practice of using interest to fund premium payments.
2. Dual Enrollment Joint Task Force
- a) This task force held its fourth meeting on Nov. 17 and began discussion on the draft amendments to AP 5011. Additions based on Education Code § 76004 were recommended. Additional work continues on the drafting of the AP to include specifics that deal with a matter of concerns including, but not limited to, faculty (program and department level) involvement with the selection of both general education and CTE courses for dual enrollment; priority of college faculty in hiring; availability of student support services; and assessment, counseling, evaluation and discipline procedures, among other topics. In addition, certain revisions are being proposed to a draft standard MOU that the college would use with various high school districts.
3. ASCCC Equity and Diversity Action Committee
- a) I participated in a meeting at Santa Rosa College on Nov. 21 to discuss work on the committee's role and help with the ASCCC's strategic plan. Santa Rosa is in the process of passing a resolution to establish the campus as a sanctuary for undocumented students, following the recent election, as have other colleges.
4. Spring 2017 Flex Day
- a) The deadline for proposals was Monday, and we received 26 proposals in total. The Flex Day Task Force will be reviewing this and making decisions as to which sessions will be offered for the optional Flex Day on Feb. 24.

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Mark your calendars for that day. A general session will begin at 9 a.m., followed by three breakout sessions and a lunch. Like last year, it will be necessary to register in advance for lunch to enable us to have sufficient food for everyone attending.

- V. Legislative Liaison Report: Fall 2016 Resolutions results can be found at the following link:

<http://www.asccc.org/events/2016-11-03-150000-2016-11-06-000000/2016-fall-plenary-session>

Passed on Consent

2.01 F16 Local Recruitment and Nomination Processes for Accreditation

7.02 F16 Inclusion of English Language Learners in Equity and Scorecard Categories

Passed by Acclamation

2.03 F16 Faculty Positions on the Accrediting Commission for Community and Junior Colleges

Passed

2.02 F16 Evaluation of the Accrediting Commission for Community and Junior Colleges

7.01 F16 Apprenticeship Programs with Δ7.01.01 F16 Amend Resolution 7.01 F16 Striking first Resolved

9.01 F16 Single Process for Local Curriculum Approval with +9.01.0 F16 Amend Resolution 9.01 F16

9.02 F16 Faculty Involvement in the Creation of Dual Enrollment Programs with

9.03 F16 Investigate Effective Practices for Pathways Programs

10.01 F16 Annual Consideration of the Disciplines List Proposals

10.02 F16 Explore Establishing a More Flexible Discipline for Emerging Career and Technical Education Fields

12.01 F16 Use of Professional Learning Network (PLN) Resources to Satisfy Flex Requirements

15.01 F16 California State University Quantitative Reasoning Task Force Report with 15.01.01 F16 Amend Resolution 15.01 F16 and 15.01.02 F16 Amend Resolution 15.01 F16

15.02 F16 Approval of Associate Degrees for Transfer That Include Courses Pending C-ID Approval

16.01 F16 Resolution in Support of a Statewide Integrated Library System and Δ16.01.02 F16 Amend Resolution 16.01 F16

16.02 F16 Modification of the CCCApply Standard Application with:

17.01 F16 Posting of Local Equivalency Processes on Websites and 17.01.02 F16 Amend Resolution 17.01 F16

18.01 F16 Local Senate Approval for Participation in Multiple Measures

18.02 F16 Validation of Statewide Multiple Measures with 18.02.01 F16 Amend Resolution 18.02 F16

18.03 F16 Writing Assessment for the Common Assessment System Assessment Project (MMAAP)

21.01 F16 Faculty Participation in Career Technical Education Regional Consortia Governance

21.02 F16 Identify and Disseminate Effective Practices for Career Technical Education Advisory Committees

21.03 F16 Institute for Counseling Faculty Focused on Career Technical Education originally Career Technical Education and Pathways-Specific Counselor Professional Development. Divided. Partially passed and partially failed. An Institute for counselling faculty passed as amended.

#21.04 F16 Design and Implementation of Student Career Pathways: Passed and failed.

21.05 F16 Support for Career Technical Education Programs

21.08 F16 Career Technical Education Professional Development for Faculty Internships and Mentoring

#21.12 F16 Counselors and Career Technical Education Planning

Referred to Exec Board

- 10.03 F16 Collaborate with System Partners to Relocate Minimum Qualifications from Title 5 to the Disciplines List
- 10.03.01 F16 Amend Resolution 10.03 F16
- 10.03.02 F16 Amend Resolution 10.03 F16
- 10.03.03 F16 Amend Resolution 10.03 F16Failed Resolutions
- 21.06 F16 Career Technical Education Apprenticeship Programs

Failed Resolutions

- 13.01 F16 Academic Calendar and 13.01.01 F16 Amend Resolution 13.01 F16
- 16.01.01F16 Amend Resolution 16.01 F16
- +17.01.01 F16 Amend Resolution 17.01 F16
- 21.07 F16 Equivalencies for Career Technical Education Faculty
- 21.08 F16 Integrating Career Technical Education Industry Professionals into the Classroom
- 21.09 F16 Counselors and Career Technical Education Planning
- 21.09.02 F16 Amend Resolution 21.09 F16

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- 21.10 F16 Integrating Career Technical Education Industry Professionals into the Classroom
- 21.11 F16 Engaging Business and Industry to Ensure CTE Curriculum is Built to Industry Standards
- 21.12 F16 Collaborate to Increase Industry Experts in Career Technical Education Classrooms

Elections for ASCCC Foundation Board:

- Michelle Sampat: 3 years
- April Pavlik: 2 years
- Lara Baxley: 1 year

- VI. CTE Liaison Report:
  - A. LAOCRC November 2016 meeting:
    1. Discussion on CTE Enhancement Funds
    2. LAOCRC is responsible for regional funds that are to be distributed based on regional CTE program needs (60% was given to local colleges, 40% will be allocated by the LAOCRC).
    3. The consortium is in the process of deciding what the process for the 40% distribution will be and developing a plan for the state.
    4. A regional project list from various colleges has been submitted and is being prioritized over the next few days. Many of the proposed projects will apply to the entire region (e.g. regional program marketing) and some proposed projects are sector based (e.g. Global Trade and Logistics).
    5. A proposal has been outlined and will be voted on in early December.
- VII. Noncredit Liaison Report: No report.
- VIII. Faculty Association Report:
  - A. Contract Availability
    1. Our final edits to the draft contract have been made and the final implementation MOU has been signed. We hope to have an electronic copy posted by the end of this month and printed copies available before the start of the spring semester.

- B. FA Representative Council
  - 1. The Representative Council will meet for the last time this year on 6 December. The next meeting following this will not be until 7 March.
- C. Dual Enrollment Task Force
  - 1. The FA President and Vice-President along with the Senate Vice-President are serving on a college-wide task force that is drafting a Board Policy and Administrative Procedure on dual enrollment. While the Board Policy is fairly straightforward, many questions have arisen on the Administrative Procedure. It appears as though the college is willing to use Instructional Service Agreements (ISAs) for the dual enrollment classes. Under these agreements, responsibility for the courses can be handed to a third party (probably the K-12 District) that would be responsible for assignment classes, working conditions and verifying that the course was taught in accordance to the official course outline of record. The FA is concerned about the use of ISAs and demands to bargain this issue.
- D. Facilities Advisory Committee
  - 1. The Facilities Advisory Committee watched three presentations from electric charging station vendors on 14 November. The college wishes to install up to fifty charging stations for electric vehicles on campus, and desires faculty input with regard to the cost of the electricity (profit/break-even/loss/give out free) and charging restrictions (2 hr./4 hr./separate parking pass/low cost becoming high cost after x hours). Please send your comments to the FA president at [ekaljumagi@msac-fa.org](mailto:ekaljumagi@msac-fa.org) by **9 December**.
- E. Adjunct Faculty Task Force
  - 1. At the last Representative Council meeting, a new task force was approved that will discuss and determine the needs and interests of adjunct faculty with regard to their union so as to make recommendations as to how the Faculty Association can better serve adjunct faculty. This task force will also be asked to work with NEA staff on the Adjunct Contact Project described above. If you are interested in serving on this task force, please contact the FA President at [ekaljumagi@msac-fa.org](mailto:ekaljumagi@msac-fa.org) by **20 January 2017**.

IX. Associated Students Report:

- A. Student Survey - The survey being passed around is meant to identify issues in each department/area that Associated Students can assist in. Please spend a few minutes and fill out the sheet. I will take the information and relay it back to the Student Senate and will take on as many of those issues as I can handle.
- B. Senator Meetings - I have already began emailing a few of you. I plan to meet about five Academic Senate members per week. I will be making a strong conscious effort to get to know each and every one of you. I am only emailing regular attendees to avoid pestering anyone.
- C. Personal Projects - I have began on a few personal projects, including re-examining the process for class schedules, possible tutoring needs, and getting more involved with taskforces and understanding the inter-mechanics of Academic Senate. I am also looking to add more for the Spring semester.
- D. Merry Christmas, I hope you all have a great Christmas and I hope you all had a great Thanksgiving!

X. Council Reports:

- A. Curriculum & Instruction Council Report
  - 1. Committees
    - a) Continuing Education - Minutes: None
    - b) Distance Learning - Minutes: None
    - c) Educational Design - Minutes: October 25, 2016 and November 1, 2016
    - d) Educational Design Sub-Committee for General Education and Transfer Issues - Minutes: None
    - e) Equivalencies - Minutes: May 23, 2016 and September 26, 2016
    - f) Outcomes - Minutes: October 18, 2016
    - g) Content Review: May 20, 2015, April 20, 2016, May 4, 2016, May 18, 2016, and June 1, 2016
  - 2. Curriculum
    - a) Curriculum & Instruction Council Consent:
    - b) Computer Information Systems Equivalency: See Attached Handout
    - c) Anthropology Equivalency: See Attached Handout

- d) Geography Equivalency: See Attached Handout
3. Curriculum & Instruction Council Information Items:
- a) Courses Approved on Consent Agenda
- (1) PSYC 14 Developmental Psychology
  - (2) AD 11 Techniques of Intervention and Referral
  - (3) AD 8 Group Process and Leadership
  - (4) AGOR 54 Small Engine Repair II
  - (5) BUSA 58 Federal Income Tax Law
  - (6) CHEM 99 Special Projects in Chemistry
  - (7) CISN 11L Telecommunications Networking Lab
  - (8) PSYC 3 Research Methods in Psychology
  - (9) AERO 256 Flight Instructor Ground School Class size change requested from 36 to 24
  - (10) AGOR 14 Advanced Landscape Design
  - (11) AGOR 32 Landscaping and Nursery Management
  - (12) AGOR 39 Turf Grass Production and Management
  - (13) AGOR 40 Sports Turf Management
  - (14) AMLA 21S Accent Reduction
  - (15) AMLA 22S AmLa Interpersonal Communication
  - (16) AMLA 24 Idiomatic English
  - (17) ANIM 108 Principles of Animation
  - (18) ANIM 116 Character Development
  - (19) ARTD 19A Figure Painting
  - (20) LIBR 1A Introduction to Library Research Short title change.
  - (21) SIGN 225 Ethical Decision Making for Interpreters
  - (22) SIGN 227 Cognitive Processing for Interpreters
- b) Courses Reviewed and Approved
- (1) CISN 11 Telecommunications Networking: Course randomly selected from Consent for review
  - (2) ECT 67 Reading Construction Drawings: Formerly INSP 67
  - (3) ECT 71 Construction Estimating: Formerly INSP 71. TOP code change from 095720 to 095700
  - (4) ECT 87 Fundamentals of Construction Inspection: Formerly INSP 87. TOP code change from 095720 to 095700
  - (5) NF 10 Nutrition for Health and Wellness: Course title change
  - (6) NF 25 Introduction to Nutrition Science: SAM code change from D to C
  - (7) NF 25H Introduction to Nutrition Science – Honors: SAM code changed from D to C
  - (8) ANIM 130 Introduction to 3D Modeling: Removed corequisite ANIM 100
  - (9) CHLD 66L Early Childhood Development Observation Prerequisites: CHLD 10 and 10H eliminated. SAM code change from B to C. Adding eligibility for ENGL 68
  - (10) ECT 70 Elements of Construction: Formerly INSP 70. Added lab component by 54 hrs. TOP code change from 095720 to 095700. Title change & prefix change.
  - (11) ADJU 50 Introduction to Forensics for Criminal Jus Class size change requested from 50 to 35. From Lecture 54, to lec 45/lab/27. No unit change
  - (12) CHLD 83 Current Issues in Child Development SAM change from B to C. Advisory added: CHLD 11, replaced CHLD 10 & 10H
  - (13) ENGR 40 Statics C-ID aligning. Adding MATH 181 as prerequisite. Class size change requested from 36 to 24.
  - (14) PHOT 1B Laboratory Studies: Advanced Black and Added PHOT 11A as prerequisite
  - (15) PHOT 1D Laboratory Studies: Computer Applicatio Corequisites added: PHOT 11B or PHOT 26.
  - (16) PHOT 9 Digital Image Editing for Photographers PHOT 10 removed as corequisite.
  - (17) STDY 85A Basic Overview of Strategies for Academ Advisories removed.
  - (18) PHOT 15 History of Photography SAM code change from E to D
  - (19) BIOL 6L Humans and the Environment Laborator Course was randomly selected for review. Requisite needed to be clarified
  - (20) LIT 40 Children's Literature

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- (21) CISN 11 Telecommunications Networking
  - (22) CHLD 67L Early Childhood Practicum Laboratory: SAM code change from B to C. Class size change requested.
  - (23) CHLD 85 Infants at Risk SAM code change from B to C. CHLD 11 added as prerequisite. EDC suggested adding eligibility for ENGL 67
  - (24) AGOR 91 Work Experience in Nursery Operations
  - (25) PHOT 1C Laboratory Studies: Studio Photography Adding courses to corequisite list: PHOT 26 or PHOT 28 or PHOT 11B.
- c) Approved New Courses:
    - (1) PSYCH 14H: Developmental Psychology Honors: Honors version of an existing course
  - d) Course Deletions:
    - (1) CISX 98: CIS Lab Supervision
    - (2) CISX 99: CIS Lab Supervision

*Motion to suspend the rules and vote on the C&I Council Report. Motion seconded and approved unanimously. Motion to approve the Curriculum and Instruction report. Motion seconded and discussion. Motion approved unanimously.*

- B. Student Preparation & Success Council Report: No report.
- C. Professional Development Council Report: PDC meeting date 11/3/16
  - 1. PDC Updates
    - a) We did not receive the IEPI Leadership Grant due to a very competitive process but have an opportunity to submit for additional grant support in spring. We will continue our planning for a leadership certificate despite the outcome.
    - b) PDC began its "audit" of professional development activities across campus with an examination of information currently housed in PIE. The team agreed to divide up the "PIE" at the next meeting and work in smaller teams to do their analysis. They also discussed the need to encourage employees to report on professional development accomplishments and needs in their next PIE reports.
    - c) "An Evening with Cornel West" at 7pm on 12/7 is expected to be an overflow event and employee seating is already starting to fill. Limited student seats are available, as well. Employees can enroll through the POD calendar in either the lecture-only option OR in an eight-hour POD learning activity course with expanded meeting times. Consult the calendar for details.
  - 2. FPDC
    - a) FPDC established goals for the year, including a new goal that involves collaboration with Salary and Leaves, CPDC, and other groups to create stronger partnerships and coordinated professional development efforts.
  - 3. CPDC
    - a) CPDC is interested in working with the Professional Learning Team to develop cross-listed courses and programs for professional growth through the Academy. John Lewallen will attend part of the team's next retreat on 12/2 to begin this collaborative work.
  - 4. MPDC
    - a) No report
  - 5. Conference and Travel
    - a) A new, easier to use POD conference and travel funding request form was approved. The form includes clearer instructions, less redundancy with the college C&T request form, and an additional area to provide rationale for our-of-state and International travel. It also clarifies the requirements after travel is completed – a step that some have overlooked in the past. Please make sure you read the instructions carefully when you apply for funds.
    - b) Equity conference and travel funds continue to be available through November 11.
  - 6. POD
    - a) Two new equity-funded staff positions are currently open for internal candidates.
    - b) The VOICES recognition committee is considering a new home in POD with a possible reporting structure through PDC.



XI. Action:

A. Senate Meeting Times

*A motion to postpone was made and seconded. Brief discussion. Motion to postpone fails. Motion to approve the Action Item was made and seconded. A discussion occurred and the motion to move meetings back to 11:30-1:00 pm was approved with 4 nays (Vicki Greco, Bruce Nixon, Tamara Horton, Janet Truttman) and 3 abstentions (Luisa Howell, Lance Heard, Tiffany Nguyen)*

B. Dissolution of Professional Relations Committee

*A motion to approve the Action Item was made and seconded. A discussion occurred and the motion was approved unanimously.*

XII. Discussion:

A. Ethnic/Social Justice Studies Task Force Recommendations (Contact: Lina Soto x5433)

*Item was discussed.*

B. Resolution 16-09 SLOs as Part of Course Syllabi (Contact: Jeff Archibald x5436)

*Item was discussed.*

C. Resolution 16-10 Professional Development Compensation for Adjunct Faculty (Contact: Liesel Reinhart x4616)

*Motion was made to suspend the rules. Motion was seconded and approved unanimously. Motion to adopt the resolution was made and seconded. Motion was approved unanimously.*

D. Resolution 16-11 Professional Development Credit (Contact: Liesel Reinhart x4616)

*Item was discussed.*

XIII. Information/Announcements:

A. Exec board meeting moved to December 15 instead of the 8. Please send anything you want to be looked at by the Executive Board to Jeff as soon as possible.

B. In honor of Jeff's marriage, the Academic Senate donated a gift to the Pride Center of more than \$700 in Jeff and his spouse's names.

XIV. Adjournment: 1:22 p.m.