



DISTANCE LEARNING COMMITTEE MEETING

AGENDA, Tuesday, August 30, 2011

1:05 – 2:35 p.m.

MEMBERS ATTENDING

	Shanti Atashpoush	X	Meghan Chen, co-chair		Will Daland	X	Mike Dowdle	X	Ed Estes
X	Mary Johnson, co-chair	X	Paul Kittle	X	Jean Garrett	X	Rich Patterson	X	Sandra Weatherill
X	Carol Webster	X	Jill Wilkerson		Student (vacant)	X	Chris Magoni, recorder		

RECOMMENDATIONS

Recommendation	Rationale/Background

COURSE REVIEW

Course ID	Title	Submitted By	Action/Comments

	Item	Discussion/Outcome
1	Welcome Back!!	Mary Johnson thanked everyone for attending this meeting considering these meetings usually fall on the 2 nd and 4th Tuesday of the month. She wanted to welcome the two new members Ed Estes and Jean Garrett to the committee.
2	Approval of DLC minutes of 6/14/11 meeting	Minutes were not available. There may be some DL forms to be reviewed at the next DLC meeting. Mary will get copies to DLC members electronically ahead of time for review. We also maintain a DLC group in group studio containing various DLC documents. Click on the “group” icon on right side of the portal window to access this information. Meghan will get the new people on the DLC set up as members of this group as quickly as possible.
3	Bootcamp (Bb & OU & CS) – June 27-30 and suggestions for Winter 2012	The decision to switch from Blackboard to Moodlerooms (Mr) has been announced to the campus. The switch will not be complete for a year. Blackboard is still being used, but we need to get people on board with training to allow the transition to Moodlerooms to go smoothly. Carol Webster is testing Moodlerooms in her STDY 85C course this fall semester. The DL committee would like to pilot various courses using MR for the Winter Intersession since it is a shorter period of time. Meghan suggested working with IT and the committee to make the transition easier. Also getting the word out to try Moodlerooms and having more areas (Business and Humanities being the largest who offer online and hybrid courses) as well as other traditional classes that use Blackboard as a part of their course. The second handout listed the tentative training schedule for Moodlerooms with the emphasis on the trainees becoming future trainers. The majority of training will be offered on Fridays.

4	Annual Report to Board	Meghan made the Distance Learning annual report to the Board of Trustees. She gave a brief highlight of the information made available to the trustees, including last year's DL success and retention percentages being much closer to that of traditional courses. Hybrid courses especially were very close in success and retention to traditional offerings.
5	Elearn Conversion pilot update	OmniUpdate (OU) is not a "pilot" anymore. We plan to ask for feedback from faculty on support and what to do. We do know that OU doesn't allow you to input grades. It does allow you to update web sites. As elearn is going away, OmniUpdate is one of the new options available for faculty web sites
6	LMS timeline, training, and pilot discussion	<p>We discussed the dates that Emily Danler from Moodlerooms will be here for training. We have 4 dates available for winter pilot training. Sept. 9, Sept. 23, Oct. 10, and Nov. 4. We will get information from Emily on specific workshop topics that may already be ready for delivery and discuss the earlier topics that should be included in training.</p> <p>Mary will send out an email inviting faculty to participate in "train the trainer" workshops and winter pilot. We will need to get these faculty trained during these early sessions.</p>
	Next meeting – Sept. 13, 2011	

Cc: Curriculum & Instruction Council