



# DISTANCE LEARNING COMMITTEE

## MINUTES FOR MAY 9, 2006

**Members Attending**

X	Barry Andrews	X	Dwight Ayle	X	Terri Beam, co-chair	X	Sarah Daum
X	Deb Distante	X	Michelle Grimes-Hillman		Sheryl Hullings	X	Mary Johnson
	Paul Kittle	X	Kerry Stern, co-chair	X	Jill Wilkerson		Mike Acosta, student

**Guests:** Carol Webster

ITEM	DISCUSSION/COMMENTS	OUTCOME
<b>DL Course Amendment Forms</b>	<p>The following course amendment forms were reviewed:</p> <p>AHIS 1 submitted by Cristina Hernandez            BIOL 5 submitted by Lynda Hoggan            CISD 21 submitted by Shui-Lien Huang            ENGL 1C submitted by Tamra Horton</p>	<b>AHIS 1, BIOL 5, CISD 21, and ENGL 1C were approved</b> for submission to the Educational Design Committee pending minor revisions. Terri Beam will contact the instructors regarding the changes.
<b>Academic Senate Update</b>	The Executive Board will be discussing committee processes. A Leadership Institute will be held June 22-24, and a Curriculum Institute is scheduled for mid July.	Information only.
<b>SPOT and Blackboard Summer Workshops</b>	A SPOT three-day intensive workshop for certification will be held on June 6, 8, and 13. Terri Beam has received a number of requests to hold an additional one during Summer Session 2. A second Blackboard training will be held on June 7 and 14.	A second intensive workshop for online certification and an evening training session for Blackboard will be considered.
<b>Blackboard Update</b>	The community and content systems will be loaded July 1.	Information only.
<b>Other</b>	<p>Only one faculty member who was scheduled to teach during the Summer Session had not passed certification.</p> <p>Kerry Stern has sent the Strategic Plan for Distance Learning, Spring 2006, to Curriculum &amp; Instruction Council.</p> <p>Kerry thanked Distance Learning Committee members for their work and active participation throughout the year.</p>	<p>The situation has been resolved.</p> <p>Information only.</p> <p>Information only.</p>

**Next Meeting: Tuesday, September 12, 2006**  
**LTC-261, 1:05 – 2:35 p.m. (note new time)**

Cc: Curriculum & Instruction Council