



DISTANCE LEARNING COMMITTEE

MINUTES FOR JANUARY 10, 2006

Members Attending

X	Barry Andrews	X	Dwight Ayle	X	Terri Beam, co-chair	Sarah Daum
X	Deb Distante		Michelle Grimes-Hillman		Sheryl Hullings	Mary Johnson
X	Kerry Stern, co-chair	X	Jill Wilkerson		Mike Acosta, student	

Guests: Carol Craig, Paul Kittle

ITEM	DISCUSSION/COMMENTS	OUTCOME
DL Course Amendment Forms	<p>The following course amendment forms were reviewed: BUSA 7 submitted by Brenda Domico SOC 14 submitted by David Medina</p> <p>Terri Beam asked for faculty volunteers to assist her in reviewing course amendment forms.</p>	<p>Courses BUSA 7 and SOC 14 were approved for submission to the Educational Design Committee.</p> <p>Deb Distante and Jill Wilkerson agreed to review forms. Terri will also contact faculty who were not at the DLC meeting.</p>
Reassigned Time	<p>Terri is drafting a proposal which will go to the Faculty Association to request an increase in reassigned time for the Online Learning Faculty Mentor position and to request a second 40% OLFM position.</p>	<p>DLC members were asked to send their input for the proposal to Terri prior to the next meeting. Terri will send the draft to the DLC and finalize it at the next meeting.</p>
Blackboard Regional Meeting	<p>Terri, Carol Craig, and Paul Kittle attended the Blackboard Regional meeting held at CSUF on December 15. They reported that most of the presentation concentrated on the new version of Blackboard and the major focus of this next release was on postings.</p>	<p>Conference materials may be viewed at: http://elearn.mtsac.edu/olsc/BlackBoard/resources.asp</p>
Blackboard Update	<p>Dwight Ayle and Kerry Stern met with IT regarding Blackboard issues. As of January 10, Kerry has closed out the first stage of the implementation project.</p> <p>It was noted that students will have to be officially enrolled prior to the mandatory meeting to be able to have access to Blackboard. This may affect students who add the class late.</p>	<p>Information only.</p> <p>The DLC will consider adding this information to the web page and the class schedule.</p>
Distance Learning Update	<p>Kerry stated that the numbers for enrollment in DL classes for Spring semester appear to be good.</p>	<p>Information only.</p>
Flex Day Update	<p>Terri and Deb reported that their Flex Day presentations on "Celebrate Teaching on a New Blackboard" were well attended.</p>	<p>Information only.</p>

<p>Other</p>	<p>Matt Judd has requested that DL Course Amendment forms be submitted to the EDC in the new 16-week format and stated that those previously submitted and still waiting for review may be left in their 18-week format.</p> <p>Revision of the SPOT website is almost complete.</p> <p>Paul will send a letter to faculty with the certification deadlines and workshops.</p>	<p>Information only.</p>
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Next Meeting: Tuesday, January 24, 12:30 – 2:00 p.m., LTC-261

Cc: Curriculum & Instruction Council