

Spring 2011 Welcome Back Meeting

March 3(Th), 8:30 – 10 PM / March 4 (F), 10:00 – 11:30 AM

AGENDA 3.1.11 Draft

1. Welcome Back:

Introductions/ Announcements:

- Orna Carmelli is a new evening Level 3 instructor. She is a replacement as Kristen Golden resigned; Ben Warner changed to Level 4.
- Sandra Silva wrote a nice editorial to the Inland Valley Daily Bulletin, published on January 19 regarding the difficulty faced with learning English and the effort immigrants must make to be successful. (handout)
- John Pellitteri wrote an article entitled Building Bonds with Students, which was published in Innovation Abstracts on December 3, 2010. (handout)
- Happy Birthday to Meray, Laura, Sonia and Grace, who all have birthdays this week.

ESL Scholarship Update:

There will be a book sale on Wednesday, May 25th. See Sherry Chinn if you have donations. Abdel Belblidia reported that the recycling is going well. John Pellitteri and Michael Ngo reported that several applications for scholarships have come in. There are 6 scholarships to hand out each year.

2. News & Updates (Liza Becker)

Statewide Updates:

Noncredit Accountability & Progress Indicators – Please go online and participate in the survey which Liza Becker emailed to all faculty. Liza has been to a couple of important regional meetings concerning progress indicators and has shared what we do for progress reports and grading to date.

State Budget for CCs – Liza shared about three possible scenarios for the state budget concerning community colleges.

Mt. SAC:

3 Scenarios: Tax Package – handout – Liza asked that faculty contact her with any suggestions for reducing class hours. Lorrie Nixon asked about cutting the level classes on Fridays, but at this point Liza prefers to maintain the core level classes and reduce skills classes. She did note that both the Assistant Director's position and the Special Projects Coordinator's position are vacant.

Accessibility & Captioning Liza discussed the Federal Law protecting hard of hearing individuals which means that we need to project captions with all videos shown in the classroom that are not specifically being used in listening comprehension skill building exercises. Katalin Gyurindak is on the ITAC committee on campus and is keeping us informed as to Mt. SAC's policy with regard to this law. Antonio Gallardo, our Computer Facilities Supervisor, is purchasing and installing new data projectors that automatically show the captions for videos that are closed-captioned (unless the instructor turns off this feature using the remote).

ESL Program & Continuing Ed Division:

WASC self-study, survey & site visit – Students and teachers will be completing a survey sometime in the near future. The questions are just being formulated now. The site visit will be scheduled for next spring 2012.

ESL ePIE Goals: SLGs in Teaching & Learning; Transitioning to Credit; Give Me 20 Reading program; Progress Indicators & Level-specific SLOs –

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Liza talked briefly about all our ePIE goals and that they are tracked for the campus in a system called TrackDat.

Noncredit Student Portal – handout - There is progress on developing the My Portal area for noncredit students including ESL students. Paulo Madrigal has been working very hard with the Banner programming group on campus to get it developed. Liza has provided Paulo with the ESL links shown on the handout. If something seems to be missing, please let Liza know.

SanFACC Mentor program – handout – Liza talked briefly about the mentor program on campus which encourages faculty and supervisors interested in leadership roles to pair up with a mentor. DeeJay explained that as a mentee, he met with a manager in the Student Services area at Glendale Community College. He was free to ask questions as he was paired up with someone outside of Mt. SAC. He felt that he has learned and is still learning a lot to help him prepare for a higher level leadership role at Mt. SAC.

Matriculation & Student Support (DeeJay Santiago)

Registration Updates:

Class Changes – DeeJay Santiago explained that students can begin on Monday of the second week of class to request transfers. Transfers can be initiated by instructors by completing the pink cards (handed out). ESL registration staff issue a pink half-sheet when the student has a space in another class. This form goes to the current teacher who gives it to the student with an explanation to go to the new class. The new class instructor receives the form from the student, records information on it, and sends it back to the ESL registration staff. In this way, the ESL registration staff know that the transfer did happen. If the half-sheet form does not return to the ESL registration staff, they won't know what happened.

Challenging Placement – Some students challenge their placement test results. ESL registration staff generally ask them to talk directly with the instructor of the class where they are placed. If the student is misplaced as noted by a teacher-made test or through other skill assessment in class, the instructor can initiate a transfer card request.

Student Drop Notification – The ESL registration staff are sending emails regarding dropped students to the instructors. Dropped students also appear on the positive attendance in the Banner online system.

Instructional Services (Margaret Teske)

Reading Program Update: (*Give Me 20* Participants) – Margaret reviewed the success of the Give Me 20 reading program from the winter session. There were many more low-level students who participated and received certificates, double the number of certificates from last summer's program.

New Library & Media Resources: – Margaret mentioned that book club books need to be checked out by individual students (not as a class set). She showed the instructors a couple of new resources available in the media room in 66-263.

CASAS Updates: – Margaret commended the instructors of EL Civics projects as the student results provide almost as many payment points as the CASAS test itself. Also, during the winter session, we were able to get some post-tests taken which provided an additional 130 payment points. She thanked the instructors for their hard work in getting the CASAS tests taken by our students.

Student Learning Outcome Updates: (Janna Brink/Dana Miho)

Fall outcomes & use of results – handout – Janna shared at the morning meeting and Dana shared at the evening meeting. The results from our SLO scores from Fall 2010 show that all our students are doing very well on their assessments except

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in Writing B with editing. The suggestion is more careful instruction on editing as well as talking more with the students about what to expect for the assessment.

Reminder of Spring SLOs – Dana and Janna reminded the instructors that we will collect data on the listening comprehension SLO for Levels 1, 4, 5, and 6 and also the VESL product presentation this semester.

Lifelong Learning SLO (for Basic Skills) - Dana and Janna reviewed the new SLO for Basic Skills to evaluate how much English our students use outside of the classroom. They reviewed the procedures for the two writing samples and the procedure for the Pre-1 form.

Professional Development

Instructors were encouraged to register and attend the following events.

OTAN: Teaching Critical Thinking for the Internet

March 16 (W), 1 – 4 p.m., 66-169

OTAN: Online Documents and Tools – Create and Share in the Cloud!

May 4 (W), 1 – 4 p.m. 66-169

CATESOL 2011

The Art and Passion of Language Teaching www.catesol2011.org

April 7 – 10, Long Beach

POD funding Available @

http://inside.mtsac.edu/pod/docs/funding_request_form.pdf

Other Announcements:

FA full membership/representation vs. minimal dues (Sanetrick)